

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
January 26, 2011
Ocean Campus, Multi-Use Building Room 180

Council Members Present: Thomas Blair, Mary Bravewoman, Steven Brown, Venette Cook, Beth Ericson, Christine Francisco, Beth Freedman, Matthew Holsten, Hal Huntsman, Lancelot Kao, Suzanne Lo, Susan Lopez, Enrique Mireles, Glenn Nance, Elliott Osborne, Maria Rosales-Uribe, Karen Saginor, Louis Schubert, Jane Sneed, Fred Teti, Diana Verdugo, Ellen Wall, Carlos Webster

Council Members Absent: Madeline Mueller, Indiana Quadra, Kim Wise

Other Senate Members Present: Anthony Costa, Francine Podenski, Edgar Torres

Guests: Katie Gelardi, Pamela Mery, Tadd Scott

I. Call to Order

The Academic Senate Executive Council came to order at 2:37 pm.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: December 1, 2010 and Fall Bipartite November 3, 2010

Council approved the minutes of December 1, 2011 and Fall Bipartite, with corrections.

IV. Officers' Reports

President Saginor reported that, in addition to attending meetings:

- She contacted State Academic Senate (ASCCC) president about performance-based budgeting and possible future impact at CCSF. She has also discussed performance based budgeting at Board Planning and Budgeting Committee (BPBC) meeting, where she reported concerns on the SB1143 Task Force for student success. At the BPBC and Council meetings, she highlighted need for broad definitions of success given the diversity of our students and the need for wrap-around student services.
- She requested that Council identify problematic regulations from Title 5 for discussion at next meeting. The ASCCC requests that local senates identify which state regulations need to be changed and which local interpretations of state regulations need to be modified.
- She attended the December 1st Board committee meeting with Trustees Ngo and Jackson. The current process for hiring faculty was discussed. This discussion will be taken up at future meetings.
- She answered questions about Accreditation Self-Study report. It is proceeding according to schedule. Entire College community, including the Executive Council will have opportunity to give input on first draft. This input will be returned to co-chairs and steering committee so that a second draft can be created and ready at the end of March for further review. After stylistic changes made over the summer, the final report will be presented for Shared Governance review in the Fall 2011 semester.
- She answered Council questions about state budget and summer school. Presently there is no plan to decrease summer school. It may even be increased to increase enrollment. The Chancellor expects the College will offer 90% of 2008 summer school. The next academic year's budget

remains uncertain. She announced the College Planning and Budget Council meets every other Tuesday, and encouraged Council members to attend.

2nd Vice President Teti reported

- The by-laws work-group did not meet due to illness and schedule conflicts, but recommendations should be ready for next Council meeting.

V. **Committee Appointments**

Saginor reported that not all applicants were appointed since some unlimited committees have numerous members. Applicants may be asked to serve on other committees which have smaller memberships and may lack members needed to complete work.

Resolution 2011.01.26.01: Shared Governance Committee Appointments – Unlimited Membership.

Resolved, that the Academic Senate Executive Council approve the appointments to Shared Governance committees with unlimited membership, as recommended by the Committee on Committees.

Moved: Huntsman; seconded: Brown; motion carried unanimously. Appendix A.

Resolution 2011.01.26.02: Shared Governance Committee Appointments – Limited Membership.

Resolved, that the Academic Senate Executive Council approve the appointments to Shared Governance committees with limited membership, as recommended by the Committee on Committees.

Moved: Mireles; seconded: Brown; motion carried unanimously. Appendix B.

VI. **Unfinished Business**

A. **Second Reading: Electronic Faculty Discussion Forum.**

Schubert presented changes made to the listserv resolution since the last Council meeting. Council discussed various concerns about beginning to use the listserv, including public access to the archive, moderation of the forum, a weekly digest format, and its interface with GroupWise. Council tabled the discussion of the proposed listserv for the February 9, 2011 meeting.

B. **Second Reading:** Strategic Plan.

Council discussed the annotated second draft which will undergo further review and revision and return to Council in subsequent meetings.

VII. **New Business**

A. **Process for Nomination of Faculty to Administrative Search Committees.**

Saginor presented a report on the Council process for nominating faculty to serve on administrator search committees. Council discussed ways to be transparent, fair, and expedient in choosing committee members.

Resolution 2011.01.26.03: Resolution on nomination for faculty to serve on administrative screening committees

Whereas in the past various practices have been followed in the nomination of faculty to serve on administrative screening committees including:

Selection by the Committee on Committees in closed session;
Selection by the president in consultation with the three other officers;
Selection by the president acting alone or in consultation with persons of his/her choosing; and

Whereas the selection by the Committee on Committees in closed session may no longer be practiced because closed sessions of the Committee on Committees are not compliant with the Ralph M. Brown Act;

Whereas timeliness and confidentiality in these matters are important;

Therefore be it resolved that the Academic Senate recommend that the President shall consult with members of the Committee on Committees, with Senate Officers, and with persons of her choosing to nominate faculty to serve on Administrative screening committees.

Moved: Brown; Seconded: Wall. Motion carried, 11 in favor, 10 opposed, 0 abstentions.

B. Content filtering on CCSF network.

Saginor and librarian Anthony Costa updated the Council on ITS filtering which began blocking 10 categories in October. Costa will present a resolution to the Information Technology Policies Committee (ITPC). Council supported the resolution and felt strongly that the college should not block any sites. Saginor will agendize further consideration of this issue for the next meeting.

VIII. Open Forum

- Ellen Wall requested Council act against censorship. Saginor will convey this as a major issue to the Chief Technology Officer and the Board. Council may go and speak at ITPC meetings and send email to Dean David Yee.
- Katie Gelardi announced that Mission Campus will have an AB 540 club.
- Gelardi also announced Yoowi Jang has been accepted to attend Harvard Project for Asian and International Relations.
- Tom Blair reported new gmail accounts are not working well and the College should go back to old system.
- Enrique Mireles announced 65 RSVPs for AB 540 panel discussion. Mirales announced also that 1500 students from SFUSD would be on campus April 26.
- Hal Huntsman announced positive results for SFUSD pilot registration priority.

IX. Adjournment

Council adjourned at 4:59 pm.

Respectfully submitted,
Venette Cook, Academic Senate Secretary

Appendix A: Appointments to Committees with Unlimited membership:

Career and Tech. Education Subcommittee (Academic Policies)

Stephanie C. Rosenberg	n	Business	Reappointment	JAD
Joanne X. Huang	n	Counseling Services	Reappointment	DTN

International Education Subcommittee (Academic Policies)

Mikiko Matsumura	c	Foreign Languages	Reappointment	A4
Joanne X. Huang	n	Counseling Services	Reappointment	DTN
Diana Garcia-Denson	c	Foreign Languages	Reappointment	A7

Noncredit Issues Subcommittee (Academic Policies)

Jane Sneed CHAIR	n	Transitional Studies	Reappointment	MIS
Joseph Nicholson	n	ESL	Reappointment	JAD
Stephanie C. Rosenberg	n	Business	Reappointment	JAD

Scholarship Subcommittee (Student Preparation and Success)

Ellen Wall	c	English	Reappointment	L183
Eva Cheng	c	Counseling Services	Reappoint if needed	CHNB
Monica McCarthy	c	Counseling Services	Reappointment	B606

Teaching, Learning and Technology Round Table (Academic Policies)

Ana Wu		English as a Second Language	New Application	MIS
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Works of Art Subcommittee (Facilities Review)

Suzanne Pugh	c	Art	Reappoint if needed	V28
Diana Garcia-Denson	c	Foreign Languages	Reappointment	A7
Lauren Stuart Muller	c	Interdisciplinary Studies	Reappointment	L157

Appendix B: Appointments to Committees with Limited membership:

Academic Policies Committee (Academic Senate)

Lauren Stuart Muller	c	Interdisciplinary Studies	Reappointment	L157
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Faculty Position Allocation (CPBC)

Frederick Teti	c	Mathematics	New Application	L254
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Program Review Committee (CPBC)

Malinda Pauly	c	Chemistry	Reappointment	S33
Karen Saginor (Resource)	c	Library Services	New Application for Resource	E202

Staff Development Committee (Academic Senate)

Emilyn Ostrea	c	Vocational Nursing	Reappointment	DeAvi
Lee Vogt	n	ESL	New Application	JAD

Transfer Issues Subcommittee (Academic Policies)

Ira Rothstein	c	Cinema	New Application-1st choice	C26
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