

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Wednesday, September 22, 2010
Ocean Campus, Multi-Use Building MUB 160

Council Members Present: Thomas Blair, Mary Bravewoman, Steven Brown, Venette Cook, Beth Ericson, Christine Francisco, Beth Freedman, Matthew Holsten, Hal Huntsman, Lancelot Kao, Glenn Nance, Suzanne Lo, Enrique Mireles, Madeline Mueller, Elliott Osborne, Indiana Quadra, Maria Rosales-Uribe, Karen Saginor, Louis Schubert, Jane Sneed, Fred Teti, Diana Verdugo, Ellen Wall, Carlos Webster, Kim Wise

Council Members Absent:

Other Senate Members Present: Monica Bosson, Ophelia Clark, Cyntia Dewar, Francine Podenski, Crima Pogge, Carol Reitan

Guests:

I. Call to Order

II. Adoption of Agenda

Council adopted the agenda unanimously.

III. Approval of Minutes: September 8, 2010

Council approved the minutes.

IV. Public Comment

Crima Pogge requested Council support for both phases of the CCSF Sustainability Plan. Faculty who would like to join the committee should contact her at <cpogge@ccsf.edu> Ellen Wall expressed extreme concern about the unsatisfactory condition of the Scholarship Office in Room 130B and encouraged Council members to visit it.

V. Committee Appointments

Council discussed and approved appointments to two unlimited-membership committees in order to expedite committee action and leadership.

Resolution 2010.09.22.01 Shared Governance Committee Appointments – Unlimited Membership.

Resolved, that the Academic Senate Executive Council approve the appointments to shared governance committees with unlimited membership.

Moved: Brown; seconded: Wall; motion carried unanimously. Appendix A.

VI. Unfinished Business

A. Selection of the Committee on Committees

In keeping with the Brown Act, the Committee meetings will be public. Council filled each position successively as decided in previous meeting. Results:
Karen Saginor, Academic Senate President serves ex officio
Kim Wise (African American Scholastic Program, Evans)
Suzanne Lo (Library Services, Downtown)
Maria Rosales-Uribe (Transitional Studies, Mission)
Frederick Teti (Mathematics, Ocean)

B. Proposed Changes to Board of Trustees policies

Council set aside proposed changes to Board of Trustees policies regarding campaign contributions, nepotism, delegations of authority to the Chancellor, Board elections, and other matters until next Council meeting since these items were not on current Board agenda.

C. Administrative position: Dean, Downtown Campus and School of Business

Saginer presented the job announcement and Teti explained some of his recommendations. Council discussed the need for Department Chairs' input, the importance of minimum and desirable qualifications, as well as the importance of the determination process for years of experience. Department chairs will be asked for further comments; Council members should send comments to Saginer and the job announcement will be further discussed and agendaized for approval at the next Council meeting.

D. CCSF Strategic Plan

Council discussed the Strategic Plan draft after noting that the plan may become a four-year plan rather than a six-year plan. The first rewrite is due mid-October. Comments should be sent to Pam Mery or Karen Saginer and information on forums for review/presentations is available online. Strategic plan team will be writing the second draft with collected comments. Council discussed the language and organization on page four, Diversity and Inclusiveness in detail and planned further discussion of next pages at the next Council meeting.

E. Program Review

Council discussed the template and timeline with updates to timeline being noted.

Resolution 2010.09.22.02 Program Review Timeline

Resolved, that the Academic Senate Executive Council approve the Program Review timeline with slight modification with reference to dates as accepted by the Department Chair Council.

Moved: Blair; seconded: Brown; motion carried unanimously.

F. Accreditation

Saginer announced orientation meetings for Accreditation Self-Study, and gave locations and dates. Council members are urged to attend and also to encourage other Senate members to attend and participate. Dates and locations are: Thursday 9/30, 12:30-3:30 Bungalow 710; Monday 10/4 11 a.m. –2 pm MUB Room 140; Tuesday 10/5, 1:30-4:30 Mission campus Room 274.

VII. Officers' reports

- Saginer encouraged Council to attend Board of Trustees meetings Wednesday and Thursday night. She announced that web pages have been updated and sound files of Council meetings may go online soon. She reported making progress toward creating an online process for applying to committees but also requested help from any Council member with time and ability to create online forms.
- Fred reported that the by-laws workgroup met, started work and will reconvene in October.

VIII. New Business

A. Support for online, hybrid and tech-enhanced courses (Insight/Moodle)

Carol Reitan and Cynthia Dewar addressed the Council to ask for support for the Instructional Designer position, which is critically needed to support 174 online classes and approximately 10,000 students. Lopez volunteered to organize a workgroup to draft a resolution. Saginor will make Council concerns clear to Board.

IX. Open Forum

Mueller announced there would be a reception with food, flowers, and jazz, on Friday, September 24, 2010, for the new Multi-use Building and the CCSF 75th Anniversary.

X. Adjournment

Council adjourned 5 p.m.

Respectfully submitted,
Venette Cook, Academic Senate Secretary

APPENDIX A
Committee Appointments

**Appointments to Committees for Committee/Subcommittee
Academic Senate Meeting
9/22/10
(Approved by the Executive Council)**

Appointments to Committees with Unlimited Membership

Sustainability Committee

Apollon Chantilly	Biological Sciences	C	Ocean
Erika Delacorte	ESL	C	Ocean
Carol Fregly	English	C	Ocean
Dennis Hendrickson	English	C	Ocean
Resource Member			
Susan Lopez	ESL	NC	Mission