

**Official Minutes**  
**CCSF Academic Senate Executive Council**  
**Wednesday, April 7, 2010**  
**Ocean Avenue Campus, Rosenberg 518**

**I. Call to Order:**

President Huntsman called the meeting to order.

**II. Adoption of Agenda:**

Council adopted the agenda as amended.

**III. Officers' Reports:**

A. President Huntsman reported that:

- Dean Boegel still seeks volunteers to participate in SLO assessment workshops.
- The Chancellor has released a draft job announcement for the Interim Dean of the Evans Campus.
- The State Academic Senate will be considering resolutions asking the body to consider alternative accrediting agencies (other than ACCJC/WASC) and to give the ACCJC president a vote of no confidence.
- We should expect a resolution modifying the By-Laws department list to include the new Retention Program department.

Deena Samii a student member of the Text Book Affordability Task Force from the Textbook Affordability Task Force gave a brief presentation promoting open textbooks.

B. Second Vice President Osborne reported that the Council should modify the By-Laws both to update the department list and to include guidelines for special plenary meetings and their aftermaths.

C. Secretary Yee reported that:

- He is almost done with one set of past minutes.
- He has been attending strategic planning sessions.
- The March in March was very successful.
- He is making audio recordings of the Council meetings. The recordings will be posted to the Senate website.

**IV. Unfinished Business**

A. Student Equity/Achievement Gap Update: Council member Podenski reported that the Student Prep/Success Committee will be reviewing the Chancellor's Report to suggest improvements to the data tables, etc. Council member Quadra reported that the new online student hiring process will be ready soon for use. Council member Bravewoman described some new Math Department projects. Council members discussed the outcome of the recent special plenary meeting.

- B. Budget Update: Yee disbursed copies of a chart showing budget projections (expenses and revenues) for the rest of this academic year and for next. He reported that the Planning and Budgeting Council is developing a list of proposed cost-saving and fund-raising measures (e.g., reduced summer, parcel tax) and he invited Council to help inform how to prioritize that list.

**V. New Business**

- A. Huntsman described a proposal to name two Mission Campus rooms. He confirmed that the proposals had been through the appropriate naming process.

**Resolution 2010.04.07.01:** That the CCSF Academic Senate Executive Council approve naming Mission Campus room 108 after Margaret Cruz and room 153 after the Greater Mission Rotary Club.

**MSC**

- B. Academic Renewal Policy Clarification: The Academic Policies Committee (A.P.) recommended some cosmetic changes in the Academic Renewal Policy (e.g., replacing “lined out” with “excluded”) intended to make the language consistent with statewide use and to help Catalog readers understand the policy. A.P. recommended also that students get a counselor’s signature before requesting academic renewal.

**Resolution 2010.04.07.02:** That the CCSF Academic Senate Executive Council approve the perfected Academic Renewal Policy as recommended by A.P.

**MSC**

- C. Council discussed ways to stagger committee appointments so that committees will not have all members’ terms expiring at once.

**Resolution 2010.04.07.03:** That the First Vice President convene a workgroup to examine the committee appointment schedule.

**MSC**

- D. Huntsman referred Council to copies of proposed new and amended Board Policies labeled “P1” through “P7”. Council discussed potential absurd consequences of the “nepotism” proposal P5 and enforcement of the “treat trustees with respect” clause in proposal P2. Council members pointed out that many of the proposed policies either already exist or are covered by District contracts or by law.

**Resolution 2010.04.07.04:** That the CCSF Academic Senate Executive Council respectfully ask the Board to remove the “nepotism” proposal P5 from its consideration.

**MSC**

**Resolution 2010.04.07.05:** That the CCSF Academic Senate Executive Council respectfully ask the Board to remove the “respectful treatment” proposal P2 from its consideration.

**MSC**

Council tabled consideration of the remaining proposed Board policies until next meeting.

**VI. Open Forum:**

General Assembly student member Felix Cabrera gave the Council a presentation on the Open College.

Respectfully submitted

David Yee, Academic Senate Secretary

## Appendix: Reference Documents for Agenda Items

### B. Proposed Clarifying Language on CCSF's Academic Renewal Policy Academic Renewal/Exclusion

A student may petition to have previous substandard college grades of "D" or "F" excluded from grade point average calculations if that work is not reflective of the student's present level of performance. However, to ensure a true and complete academic record, the permanent academic record will show all of the student's course work, including excluded classes.

A request for academic renewal will be granted under the following conditions:

1. A student must have completed at an accredited college at least 24 degree applicable semester units with grade point average of at least 2.0 or 12 semester units with a grade point average of at least 3.0. These units must be earned subsequent to ~~the last~~ any grade of "D" or "F" to ~~lined out~~ be excluded.
2. At least one year must have elapsed since the ~~most recent course work~~ last "D" or "F" grade to be excluded was recorded.
3. A maximum of 24 units can be ~~lined out~~ excluded from the grade point average, and academic renewal will only be granted once.
4. A student's official transcript will include a notation of when the request of academic renewal was granted as well as the fact that grades from other institutions may be used to satisfy the requirements for academic renewal.

The petition for Academic Renewal/Exclusion may be picked up at the Admissions and Records Office, Conlan Hall, Room 107.

Students are reminded of the following:

- Only courses taken at City College ~~may be lined out~~ qualify for academic renewal.
- Some ~~transferring~~ destination transfer institutions may not accept ~~the lining out of grades~~ academic renewal and may recalculate the grade point average. Students who plan to transfer to other institutions should ~~inquire of the transfer institution its policy on lined out grades~~ contact the receiving transfer institution and ask how they apply grade exclusions (academic Renewal).
- Once an Associate degree has been awarded at City College, courses taken prior to the awarding of the degree cannot be excluded.
- Transcripts from only accredited institutions will be accepted.

Students who wish to have grades ~~lined out~~ excluded under ~~this~~ the Academic Renewal Policy must request a petition from the Office of Admissions and Records. Since academic renewal will be granted only once, student considering the petition are advised to file the petition at a time close to their graduation or transfer. Because Academic Renewal may affect educational goals (such as graduation and transfer), students must see their counselors for assistance with the Academic Renewal petition which requires a counselor signature.