

Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Wednesday, December 2, 2009
Ocean Campus, Creative Arts 303

Council Members Present:

Mary Bravewoman, Steven Brown, Beth Cataldo, Bob Davis, Lynda Hirose, Matthew Holsten, Hal Huntsman, Nora Goodfriend-Koven, Tore Eldor Langmo, Renato Larin, Susan Lopez, Enrique Mireles, Elliott Osborne, Glenn Nance, Francine Podenski, Indiana Quadra, Bill Shields, Jane Sneed, Fred Teti, Ardel Thomas, Edgar Torres, Maria Rosales-Uribe, Ellen Wall, Carlos Webster, David Yee

Absent:

Christine Francisco, Beth Freedman, Carmen Lamha, Trinh Tran

Guest: Chancellor Don Griffin

I. Call to Order

The Academic Senate Executive Council came to order at 2:44 pm.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: November 11, 2009

Council approved the minutes with corrections.

IV. Officers' Reports

A. President Huntsman:

- Reminded the Council about the Listening Sessions on December 7 that will help inform our next strategic plan.
- Announced that volunteers are being recruited for workgroups that will provide feedback to individual department's proposals for the Spring 2010 Program Review.
- Informed the Council that a new Administrative Assistant, Antonio Trink, is now working in the Academic Senate office. The previous assistant, Kyle Dang, was bumped due to layoffs.
- Announced that Beth Cataldo is resigning as secretary of the Academic Senate due to a new full-time assignment that she has taken on. The Senate will need to elect a new Secretary at the first meeting on January 27.

B. 1st Vice President Edgar Torres:

- Reported that he has been promoting committee vacancies with flyers at various campuses and plans to continue advertising. The response is still minimal from the non-credit faculty.
- Informed the Council that he attended the public safety workgroup, where they discussed the Clery Act and how to inform the community about offences that have taken place on campus.

C. Secretary Cataldo:

- Discussed her recent assignment: As Special Assistant to the Chancellor, she will coordinate efforts among SFUSD, the City of San Francisco and CCSF to come up with a plan on how to double the number of high school graduates who complete a degree or certificate by the time they are 25 years old.

V. Committee Appointments

Resolution 2009.12.02.01 Shared Governance Committee Appointments – Unlimited membership

Resolved, that the Academic Senate Executive Council approve the appointments to shared governance committees with unlimited membership, as recommended by the Committee on Committees.

Moved: Podenski; seconded: Brown; motion carried unanimously. See Appendix A

Resolution 2009.12.02.02 Shared Governance Committee Appointments – Limited membership

Resolved, that the Academic Senate Executive Council approve the appointments to shared governance committees with limited membership, as recommended by the Committee on Committees.

Moved: Podenski; seconded: Brown; motion carried unanimously. See Appendix B

VI. Unfinished Business

A. Report from the Academic Senate Workgroup on the Proposed Associate Dean of Student Life and Student Learning

The workgroup presented concerns and provided a handout of proposed corrections to the job description. The Council will receive an edited version back in February to finalize.

B. Report from the Academic Senate Workgroup on the Proposed Administrative Reorganization

The Council discussed issues that the workgroup raised about the proposed administrative reorganization. A meeting will be set up with the Chancellor to provide feedback, with anticipation of the Council receiving a revised reorganization chart back to review in early 2010.

C. Discussion: Senate Officers' Roles

Resolution 2009.12.02.03 Senate Officers' Roles

Resolved, that the Academic Senate Executive Council form a workgroup to research the Senate Officers' roles and report back to the Council by the third Council meeting on March 3 in 2010.

Moved: Podenski; seconded: Brown; motion carried unanimously.

D. Discussion: College Budget Priorities

Resolution 2009.12.02.04 College Budget Priorities

Resolved, that David Yee provide an update about the budget from the Planning and Budget Committee at our first Council meeting on January 27, 2010.

Moved: Cataldo; seconded: Teti; motion carried unanimously.

VII. New Business

A. Update: Student Achievement Gap and Social Equity Report

President Huntsman indicated that the report is online at the Senate web site. Council members requested a more formal presentation about the report at the next Council meeting.

B. Proposal for Chief Information Technology Officer – Dr. Don Griffin

Chancellor Griffin spoke of the importance of the Chief Technology Officer position to effectively manage, provide vision and utilize technology more effectively across the college. He is striving to get someone on board in Spring 2010. The Council suggested edits to the CTO job description.

Resolution 2009.12.02.05 Proposal for Chief Information Technology Officer

Resolved, that Council accept the proposed job description for the Chief Information Technology Officer as edited by the Council.

Moved: Brown; seconded: Podenski; motion carried unanimously.

VIII. Adjournment

Council adjourned at 4:58 pm.

Respectfully submitted,
Beth Cataldo, Academic Senate Secretary

Appendix A: 1st Vice President's Report on Committee on Committees

Appointments to Committees with Unlimited Membership
Academic Senate Meeting
12/02/09
(Approved by the Executive Council)

Career and Tech Ed

Name	Department	Credit/NC	Campus
New Faculty Carmen Lamha	Computer Sci (CNIT)	C	O

International Education

Name	Department	Credit/NC	Campus
New Faculty Hsin-Yun Liu	Foreign Lang	C	O
Resource Louise Louie	International Ed	C	O

Scholarship

Name	Department	Credit/NC	Campus
New Faculty Imelda Paz Mack	Counseling Serv	C	O

Appendix B: 1st Vice President's Report on Committee on Committees

Appointments to Committees with Limited Membership
Academic Senate Meeting
12/02/09
(Approved by the Executive Council)

Academic Policies

Name	Department	Credit/NC	Campus
New Faculty Susmita Sengupta	Biological Sci	C	O
Re-appointment Madeline Mueller	Music	C	O

Basic Skill Ad Hoc

Name	Department	Credit/NC	Campus
New Faculty Lorelei Leung	EOPS	C	O

Cal Works Advisory

Name	Department	Credit/NC	Campus
New Faculty Lorelei Leung	EOPS	C	O
Carol Jensen	Business	C	DTN

Discrimination Harassment Prevention

Name	Department	Credit/NC	Campus
New Faculty			

Howard K. Yu	Counseling Serv.	C	O
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Transfer Issues

Name

Department

Credit/NC

Campus

Re-appointment

Grace Hom

Counseling Serv

C

O

Yolanda Chrystal

Counseling Serv

C

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