

Final Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Wednesday, October 21, 2009
Ocean Campus, Creative Arts 303

Council Members Present:

Mary Bravewoman, Steven Brown, Beth Cataldo, Bob Davis, Christine Francisco, Beth Freedman, Nora Goodfriend-Koven, Lynda Hirose, Matthew Holsten, Hal Huntsman, Carmen Lamha, Tore Eldor Langmo, Renato Larin, Susan Lopez, Enrique Mireles, Glenn Nance, Elliott Osborne, Francine Podenski, Maria Rosales-Uribe, Bill Shields, Jane Sneed, Fred Teti, Ardel Thomas, Edgar Torres, Ellen Wall, Carlos Webster, David Yee

Absent: Indiana Quadra, Trinh T. Tran

Other Senate Members Present: Karen Saginor, Dennis Mullen

Guest: Josh Nielson

I. Call to Order

The Academic Senate Executive Council came to order at 2:38 pm.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: October 7, 2009

Council approved the minutes with a correction.

IV. Officers' Reports

A. President Huntsman:

- Reported that he attended the Board of Trustees (BOT) Policy Implementation Committee. The Board is currently working on the Chancellor's evaluation. We should be receiving information soon about it.
- Reported that Facilities Review Committee is working on a more open process concerning facilities usage at the college.
- Reported that he continues to ask the Chancellor for the details of administrative reorganization. It is important that we review that information as soon as it is available.
- Reported that the Academic Senate administrative assistant Kyle Dang will be bumped. She is an excellent employee and we are very sad to lose her.
- Reminded the Council that Bipartite meets on October 28.

B. 1st Vice President Edgar Torres:

- Reported that he met with the Public Safety workgroup, and that CCSF will be working more closely with the Ingleside Police Station to keep the CCSF community informed about crime issues in the neighborhood.

C. 2nd Vice President Elliott Osborne:

- Delivered a reminder from the new student counselors that they, too, are faculty and are concerned about their jobs and the upcoming budget cuts.

V. Committee Appointments

The Council discussed the priorities of equity and balance when deciding appropriate appointments to Shared Governance committees. Since there are often a number of people applying for limited positions, departmental and campus representation as well as credit vs. non-credit, ethnicity, and

gender diversity are considered. It is also important to consider the number of committees each individual is appointed to.

The Council discussed the importance of providing public notice of committee openings in *City Currents*, through email listserves, and other methods.

Resolution 2009.10.21.01 Public Notice and Promotion of Openings on Shared Governance Committees

Resolved, that the First Vice-President of the Academic Senate Executive Council publish all Academic Senate Committees openings in *City Currents*, other CCSF listserves read by faculty and the Academic Senate web sites.

Moved: Goodfriend-Koven; seconded: Podenski; motion carried unanimously.

Resolution 2009.10.21.02 Shared Governance Committee Appointments – Uncontested Committees and Non-Shared Governance Committees

Resolved, that the Academic Senate Executive Council approve the appointments to Uncontested Committees, as recommended by the Committee on Committees.

Moved: Bravewoman; seconded: Podenski; motion carried unanimously. See Appendix A

Resolution 2009.10.21.03 Shared Governance Committee Appointments – Contested Committees

Resolved, that the Academic Senate Executive Council approve the appointments to shared-governance committees with contested openings, as recommended by the Committee on Committees.

Moved: Goodfriend-Koven; seconded: Hirose; motion carried. See Appendix B

Podenski requested that it be noted in the minutes that 39 of the 41 appointments from the last two Council meetings are from the Ocean campus.

VI. Unfinished Business

A. Preparing for the Fall Bipartite Meeting

In preparation of the Fall Bipartite meeting, the Council discussed individual course outlines and whether they met the area requirements.

VII. New Business

A. First Reading: Proposed Associate Dean of Student Life and Student Learning

Student Trustee Josh Nielson spoke to the Council about his concerns that the job description for this position, which oversees the student union and all student clubs, had not gone through the Associated Student Council on any of the campuses. He would appreciate support from the Academic Senate to make sure that the students are involved in this process.

Resolution 2009.10.21.04 Form a Workgroup to Examine the Proposed Associate Dean of Student Life and Student Learning Job Description

Resolved, that the Academic Senate Executive Council form a workgroup of Council members and members of the Associated Students to examine and provide feedback on the Proposed Associate Dean of Student Life and Student Learning job description.

Moved: Brown; seconded: Hirose; motion carried unanimously.

B. Proposed Alpha Beta Gamma (ABG) Transcript Notation

ABG Club Advisor and Accounting instructor Dennis Mullen requested that a transcript notation be given for members of the Alpha Beta Gamma (ABG) Honors Club. His request had already been approved through the Academic Policies Committee. Council members expressed concerns about a lack of process concerning transcript notations and requested that the Academic Policies Committee provide a policy and process for programs that want to qualify for notations on academic transcripts.

Resolution 2009.10.21.05 Alpha Beta Gamma (ABG) Transcript Notation

Resolved, that the Academic Senate Executive Council approve of the Alpha Beta Gamma (ABG) transcript notation on the condition that no student would be turned away from joining the group for lack of funds.

Moved: Podenski; seconded: Larin; motion carried.

VIII. Adjournment

Council adjourned at 5:04 pm.

Respectfully submitted,
Beth Cataldo, Academic Senate Secretary

Appendix A:

Appointments to Uncontested and Non-shared Governance Committees:

*Appointments to Committees with Limited Membership***Program Review**

Name	Department	Credit/NC	Campus
New Faculty			
Maria Heredia (DCC)	Counseling Serv	C	O
Bob McAteer	Photography	C	O

Student Grade/File

Name	Department	Credit/NC	Campus
Resource			
Peijue Chen	Child Develop	C	O

Student Prep/Success

Name	Department	Credit/NC	Campus
Resource			
Frederick Teti	Mathematics	C	O

Transfer Issues

Name	Department	Credit/NC	Campus
New Faculty			
Grace Hom	Counseling Serv	C	O
Yolanda Chrystal	Counseling Serv	C	O

*Appointments to Committees with Unlimited Membership***Career and Tech Education**

Name	Department	Credit/NC	Campus
New Faculty			
Janey Skinner	Health Science	C	O

International Education

Name	Department	Credit/NC	Campus
Re-appointment			
Sharron Zakus	Health Science	C	O

Scholarship

Name	Department	Credit/NC	Campus
New Faculty			
Josephine Loo	Learning Assist	C	O
Lillian Marrujo-Duck	Social Science	C	O
Celeste Parcell	CDPC	C	O
Scarlett Liu	EOPS	C	O

Sustainability

Name	Department	Credit/NC	Campus
-------------	-------------------	------------------	---------------

Re-appointment

Lia Smith	ESL	C	O
-----------	-----	---	---

*Appointments to Non-Shared Governance Committees***Textbook Affordability Taskforce**

Name	Department	Credit/NC	Campus
New Faculty			
Renato Larin	EOPS	C	O
Karen Saginor	Library Serv	C	O

Appendix B: Appointments to Contested Openings on Committees:*Appointments to Committees with Limited Membership***K-12 Partnership**

Name	Department	Credit/NC	Campus
New Faculty			
Hideki Uchida	Business	C	O

Student Equity

Name	Department	Credit/NC	Campus
New Faculty			
Lynda Hirose	Culinary Arts/Hosp	C	O
Sue Homer	Social Sci	C	O
Elliott Osborne	Counseling Serv	C	O
Indiana Quadra	CDCP	C	O
Resource			
Hal Huntsman	Math	C	O