

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Wednesday, March 25, 2009
John Adams Campus (Hayes St.), Room 104

Council Members Present: Mary Bravewoman, Beth Cataldo, Ophelia Clark, Michael Estrada, Nora Goodfriend-Koven, Lynda Hirose, Hal Huntsman, Tore Eldor Langmo, Renato Larin, Suzanne Lo, Madeline Mueller, Francine Podenski, Indiana Quadra, Maria Rosales-Uribe, Karen Saginor, Leticia Silva, Jane Sneed, Fred Teti, Edgar Torres, Trinh T. Tran, Ellen Wall, David Yee

Council Members Absent: Steven Brown, Elliott Osborne, Marie Osborne, Luz Maria Pena, Denise Quinn, Lisa Romano

Other Senate Members Present: Mauro Garcia, Sue Homer, Susan Lopez, Alisa Messer

Guests: Deanna Abma, Cecilia Bacza, Tom Boegel, Gessika Krieger, Chrissy Leuma, Paolo Marquez, Joshua Nielsen

I. Call to Order

The Academic Senate Executive Council came to order at 2:47 pm.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: March 11, 2009

There was motion that from Section VIII New Business, Item B Discussion: Student Equity Resolution, the following sentence should be deleted: "A motion to refer this resolution to the Student Preparation/Success Committee was tabled until March 25th." (Moved: Hirose; seconded: Quadra.) A roll call vote was taken and the motion failed, with six yes and nine no votes, and three abstentions. The votes were as follows:

Yes: Mary Bravewoman, Michael Estrada, Renato Larin, Suzanne Lo, Indiana Quadra, Edgar Torres

No: Beth Cataldo, Madeline Mueller, Francine Podenski, Karen Saginor, Jane Sneed, Fred Teti, Trinh T. Tran, Ellen Wall, David Yee

Abstention: Nora Goodfriend-Koven, Tore Eldor Langmo, Maria Rosales-Uribe

Absent: Steven Brown, Ophelia Clark, Elliott Osborne, Marie Osborne, Luz Maria Pena, Denise Quinn, Lisa Romano, Leticia Silva

Other corrections were accepted and the minutes were approved by Council.

IV. Officers' Reports`

President Huntsman reported that:

- The new deadline for nominations to run for Executive Council is Friday, March 27.
- The Chancellor has created a small team to seek Federal stimulus dollars. Gary Tom and Kristin Charles will be working to coordinate our efforts and will be providing a summary and short form to facilitate requests. The money is short term – it must be requested within a few months, and 75% of it must be spent by 30 September 2010. Faculty who have ideas for requests should contact their department chairs who will contact the appropriate dean, who will contact Tom/Charles.
- The Basic Skills Ad Hoc Coordinating Committee met on Tuesday, March 24, assessed the state of BSI at the college and started to identify priorities for its work. There are still vacancies on the committee, especially from the counseling departments.
- Earth Hour will be observed on March 28 8:30-9:30 pm. All are urged to turn off lights.
- Board of Trustees meeting on March 26 will be in the Health and Wellness Center on the Ocean campus.
- State Academic Plenary will take place in San Francisco in mid April. It will be preceded by the Area B meeting which Huntsman will attend.
- An estimated five thousand people attended the March in Sacramento on March 16th. Approximately two thousand were from City College of San Francisco.

2nd Vice President Yee reported on the March in Sacramento and he shared current budget projections that were distributed at the March 23rd Planning and Budgeting Council. To maximize possible growth money, the College plans to apply summer session non-credit enrollment figures to the calculations for 2008-2009. The projected budget figures for State funding assumes passage of three ballot measures in May. If they fail, there will be additional shortfalls in the City College budget.

V. Committee Appointments

Resolution 2009.03.25.01 Shared Governance Committee Appointments – Limited Membership.

Resolved, that the Academic Senate Executive Council approve the appointments to shared governance committees with limited membership, as recommended by the Committee on Committees.

Moved: Lo; seconded: Yee; motion carried unanimously. Appendix A.

VI. Special Order of Business – Board of Trustees President Marks

Board President Milton Marks reported on the new Board committees and other changes. He read a quote from the California Community College League's Trustee Handbook:

Trustees, as a board, are responsible for defining and clarifying educational goals and standards for the institution and for monitoring how well the college achieves the goals.

Marks and Executive Council members had an informal discussion of this quotation, touching on legal responsibilities of the Board and of the Senate and the flow of information to the Board through formal documents and other channels. President Marks welcomes contact. His email address and phone number are posted on the Board of Trustee website.

VII. Unfinished Business

A. CCSF Technology Plan.

Resolution 2009.03.25.02 CCSF Technology Plan.

Resolved, that the Academic Senate Executive Council approve 3/16/09 draft of the Technology Plan for consideration by the Board of Trustees.

Moved: Cataldo; seconded: Teti; motion carried unanimously.

B. Basic Skills Initiative Implementation Plan – Review of Basic Skills Coordinators Positions.

A revised version of the positions draft was distributed and further corrections to the language were made.

Resolution 2009.03.25.03 Basic Skills Coordinators Positions.

Resolved, that the Academic Senate Executive Council approve the positions for Basic Skills Coordinators dated 3/25/09 with corrections as stated by the President.

Moved: Podenski; seconded: Bravewoman; motion carried unanimously.

C. Second Reading: Student Equity Resolution.

Huntsman gave some background: a draft of the Student Equity Resolution was approved by the Associated Students Council and approved with amendments by the Diversity Committee of the College Advisory Council. A revised draft was approved in spirit by the College Advisory Council. Huntsman and other faculty members advised the students throughout this process. The Academic Senate Executive Council, after discussion, voted down a motion to refer it to the Student Preparation and Success Committee. A new draft of the Resolution was distributed and further consideration of this issue was tabled until the next meeting of the Council.

VIII. New Business

A. Proposed Academic Senate Language for the Faculty Handbook.

Resolution 2009.03.25.04 Academic Senate Language for the Faculty Handbook.

Resolved, that the Academic Senate Executive Council approve revised language for the Faculty Handbook.

Moved: Teti; seconded: Wall; motion carried. Appendix B.

B. First Reading: Proposed New Policy on Repetition of Credit Courses.

Resolution 2009.03.25.05 Course Repetition Policy.

Resolved, that the Academic Senate Executive Council approve the new policy on Repetition of Credit Courses.

Moved: Podenski; seconded: Wall; motion carried unanimously.

C. Discussion: Proposed Resolutions from Trustee Ngo.

This issue was not discussed.

IX. Shared Governance Reports

Executive Council did not address Shared Governance Reports.

X. Open Forum

There was no open forum

XI. Adjournment

Council adjourned at 5:02 pm.

Respectfully submitted,

Karen Saginor, Academic Senate Secretary

APPENDIX A

Committee Appointments

**Appointments to Committees for Committee/Subcommittee
Academic Senate Meeting
3/25/09
(Approved by the Executive Council)**

Appointments to Committees with Limited Membership

Basic Skills Ad Hoc Coordinating Committee

Lynda Hirose	Culinary Arts/Hospitality
Sue Homer	Social Sciences

Honors Subcommittee

Felita Clark	Counseling Services
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Information Technology Policy

Ophelia Clark (Reappointment)	Business
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Student Grade and File Review

Mary Adams (Reappointment)	Social Sciences
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Student Equity Subcommittee

Madeline Mueller	Music
David Yee	Physics

APPENDIX B

Academic Senate Language for the Faculty Handbook

ACADEMIC SENATE

Academic Senate Office

Ocean Campus, Conlan Hall Room E202

239-3611; fax: 452-5115

www.ccsf.edu/Organizations/Academic_Senate

The Academic Senate by law and policy is the primary source of expertise to the Board of Trustees on academic and professional matters. The Senate provides leadership in establishing educational priorities and in developing and maintaining academic and professional standards. All members of the faculty are members of the Senate. The Executive Council of 29 elected Senate members serves as the representative body of the Senate making recommendations regarding academic and professional matters and other matters concerning the welfare of the District.

The Academic Senate priorities are as expressed in the following items:

- The Senate shall promote the success of the District as a whole and, in particular, of its students.
- The Senate shall participate fully in all shared governance activities as expressed in the District Shared Governance agreement.
- The Senate, to the greatest extent possible, shall include all segments of the faculty when developing positions on academic and professional matters, as well as other matters in which it is appropriate for the faculty to be represented by the Senate.
- All committees shall be given proper support in order to be able to function effectively.
- The Senate shall encourage and develop new leadership at all levels of its operation.
- The Senate shall keep current on community college issues at the State level, and the Senate shall participate in statewide activities including State Chancellor's workshops, State Board meetings, State Senate meetings, State task forces, and faculty organization workshops.

Refer to **Appendix X Constitution of the Academic Senate**

Faculty Travel

For information regarding the Academic Senate Faculty Travel Guidelines and Regulations please view **Appendix X Faculty Travel Document**.