

Official Minutes  
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL  
Wednesday, November 19, 2008  
Ocean Campus, Rosenberg R518

**Council Members Present:** Beth Cataldo, Ophelia Clark, Michael Estrada, Nora Goodfriend-Koven, Lynda Hirose, Hal Hunstman, Tore Elder Langmo, Renato Larin, Suzanne Lo, Madeline Mueller, Elliott Osborne, Marie Osborne, Luz Maria Pena, Francine Podenski, Indiana Quadra, Lisa Romano, Maria Rosales-Uribe, Karen Saginor, Leticia Silva, Jane Sneed, Fred Teti, Edgar Torres, Trinh T. Tran, Ellen Wall, David Yee

**Council Members Absent:** Mary Bravewoman, Steven Brown, Denise Quinn

**I. Call to Order**

The Academic Senate Executive Council came to order at 2:37 pm

**II. Adoption of Agenda**

Council adopted the agenda.

**III. Approval of Minutes: November 5, 2008**

Council approved the minutes with corrections.

**IV. Officers' Reports**

**A. President Huntsman reported:**

- At the State Academic Senate Plenary, Huntsman spoke with faculty whose colleges are on accreditation watch. Among their troubles are high levels of student anxiety. They receive many questions from students about whether courses will be transferable and whether credentials will be accepted for jobs. We should feel good that our cooperative work here has kept us off of accreditation watch.
- The Board of Trustees met in closed session Monday, November 17 regarding the search for our new permanent Chancellor.
- The resolution on the Board of Trustees Self-Evaluation, revised to reflect Senate concerns, will go to the Board at their next regular meeting, November 20.
- The online survey about the College's Vision and Mission statements will conclude on November 26, but revision of the statements will not be finished until the strategic planning cycle is complete.

**B. 1<sup>st</sup> Vice President Torres reported on the Mayan archeo-astronomy talk presented by Dr. Isabel Hawkins and Alonso Mendez on November 11. It was sponsored by the Astronomy Department, the Latin American and Latino/a Studies Department, and the Diego Rivera Mural Project. One hundred and twenty people attended.**

**C. 2<sup>nd</sup> Vice President Yee reported that The California Community College League estimated impact of the shortfall in the state budget for this year includes a loss of \$10 million for CCSF. In a meeting with Interim Chancellor Griffin and Vice Chancellor Goldstein the Senate officers were shown draft budget figures showing probable losses in revenues to THIS year's budget (take-backs from the State, sales tax loss, etc.) totaling \$10.6 million. Our administration has a plan to make up about \$6.5 million (using some one-time money, reducing summer session, leaving admin positions unfilled, transfer from reserve, etc.) This leaves us over \$4 million short for this year.**

**D. Secretary Saginor reported that the Library/Learning Resources is investigating locations for faculty/staff reading room in the Rosenberg library. The Soccer Field workgroup has met several times with Associate Vice-Chancellor Blomquist and reviewed draft plans. There will definitely be a roadway around the field from Cloud Circle to the lower campus, open at least to bicycles and emergency vehicles. Still to be determined is whether the road will be wide enough to accommodate one-way traffic and limited parking.**

**V. Committee Appointments**

**Resolution 2008.11.19.01** Shared Governance Committee Appointments

**Resolved**, that the Academic Senate Executive Council approve the appointments to shared governance committees, as recommended by the Committee on Committees.

Moved: Torres; seconded: Larin; motion carried. See Appendix A.

**VI. Unfinished Business**

**A. Basic Skills Initiative Implementation Plan.**

Council examined a timeline created to help us move through and conclude our work on the BSI Implementation Plan.

i. Second Reading: Proposed Basic Skills Coordinating Committee.

Council discussed the composition of the committee, how it will fit into the shared governance structure, and how committee members will be appointed. Suggestions were made to clarify language about serving students with basic skills needs (not basic skills students). A motion was made to approve an Ad Hoc Basic Skill Coordinating Committee. A motion was made to amend the Membership section of the Committee description. After discussion, Council voted to table the amendment (and the resolution) to the next meeting.

ii. Review of Proposed CTE Coordinator and CTE Program Improvement Coordinator Positions.

Council suggested some language changes to clarify funding stipulations.

**Resolution 2008.11.19.02** CTE Coordinator and CTE Program Improvement Coordinator Positions

**Resolved**, that the Academic Senate Executive Council approve the proposed positions as revised.

Moved: Podenski; seconded: Clark; motion carried unanimously.

**B. Second Reading: Program Review Process.**

The program review committee has agreed to consolidate the six-year Program Review process with the annual process. The Council reviewed draft sample templates for the annual Program Review process. Templates will go to department chairs already populated with data. Department chairs may supply additional numbers and will write text in boxes of limited size, to encourage concise reports. Program review reports may provide justification for funding requests. The new process will be used this coming Spring, evaluated and changes made to the templates.

**C. Report from the Student Learning Outcomes (SLO) Task Force – David Yee.**

This report was deferred to the next meeting of the Executive Council.

**D. Second Reading: Resolution Honoring Julia Bergman.**

**Resolution 2008.11.19.03** Resolution Honoring Julia Bergman

**Resolved**, that the Academic Senate Executive Council approve the proposed resolution (S2) to the Board of Trustees honoring Julia Bergman.

Moved: Podenski; seconded: Wall; motion carried unanimously. See Appendix B

**VII. New Business**

**A. First Reading: Sustainability Plan – Part 1.**

This issue was deferred to the next meeting of the Executive Council.

B. First Reading: Institute Review Board Membership Selection Guidelines.

**Resolution 2008.11.19.04** Institute Review Board Membership Selection Guidelines

**Resolved**, that the Academic Senate Executive Council approve the selection guidelines for the Institute Review Board Membership.

Moved: Podenski; Rosales-Uribe; motion carried unanimously.

C. First Reading: Policy on Speaking before the Executive Council.

This issue was deferred to the next meeting of the Executive Council.

D. Discussion: Term Limits for Committees.

This issue was deferred to the next meeting of the Executive Council.

**VIII. Open Forum**

There was no Open Forum.

**IX. Adjournment**

Council adjourned at 4:56 pm.

Respectfully submitted,  
Karen Saginor, Academic Senate Secretary

Appendix A  
Committee Appointments:

**Appointments to Committees for Committee/Subcommittee  
Academic Senate Meeting  
11/19/08  
(Approved by the Executive Council)**

*Appointments to Committees with Unlimited Membership*

**Career and Tech. Ed**

Joanne Huang New Student Counseling Services

**International Education**

Joseph Nicholson (reappointment) ESL

**Noncredit Issues**

Joseph Nicholson (reappointment) ESL

Jane Sneed (reappointment) Transitional Studies

*Appointments to Committees with Limited Membership*

**Academic Policies**

Lauren Muller Interdisciplinary Studies

**Planning & Budget Council**

Marc Kitchel (AFT) (reappointment) Social Sciences

Madeline Mueller (DCC) (reappointment) Music

David Yee (reappointment) Physics

Maria Heredia New Student Counseling Services

**Student Preparation/Success**

Sharon Donovan Child Development

## Resolution Honoring Julia Bergman

**Whereas**, Julia Bergman has been a dedicated and exemplary librarian at City College for 28 years, inspiring, training and mentoring many staff and students, and

**Whereas**, Julia Bergman has effectively served actively on the College's Facilities Committee, overseeing many important projects, such as the building of the Rosenberg Library & Learning Resource Center, and

**Whereas**, Julia Bergman has been an advocate for bond campaigns and has served in many roles with the Academic Senate, Collective Bargaining Unit and other governance groups to gain resources for the growth of the College, and

**Whereas**, Julia Bergman has expertly served as chair of the Works of Art Committee and has been instrumental in acquiring, conserving, promoting and bringing media attention to works of art throughout the District,

**Whereas**, Julia Bergman has created the Diego Rivera Collection, a unique collection of resource materials used by CCSF students and faculty, as well as local, state, national and international scholars, and

**Whereas**, Julia Bergman has worked tirelessly to acquire, preserve, promote and integrate materials in the Diego Rivera Collection and the CCSF Library to support the curriculum and the study of Rivera's "Pan American Unity Mural", and

**Whereas**, Julia Bergman has worked with other CCSF faculty, staff and administrators to bring local, state, national and international recognition to the Diego Rivera mural by developing products for sale, training docents, and contributing to news stories about the mural, and

**Whereas**, Julia Bergman has brought further local, state, national and international recognition to City College with her volunteer efforts to bring supplies, teacher training, and Library resources to Pakistan and Afghanistan through the Central Asia Institute which she currently Chairs,

**Therefore**, Be it Resolved that the San Francisco Community College District Board, representing the entire college community, honor and applaud Julia Bergman at her retirement for her many years of outstanding service and accomplishments.