

Official Minutes
Bipartite Committee Meeting of City College of San Francisco
Ocean Campus, Arts 303
Wednesday, October 15, 2008

Bipartite Committee Members Present:

Academic Senate Executive Council Members: Mary Bravewoman, Steven Brown, Beth Cataldo, Ophelia Clark, Nora Goodfriend-Koven, Hal Huntsman, Tore Eldor Langmo, Renato Larin, Madeline Mueller, Elliott Osborne, Marie Osborne, Francine Podenski, Lisa Romano, Karen Saginor, Leticia Silva, Jane Sneed, Fred Teti, Edgar Torres, Trinh T. Tran, Ellen Wall, David Yee

Administrators: Deanna Abma, Tom Boegel, Rita W. Jones, Alice Murillo, Bruce Smith

The Bipartite Committee meeting came to order at 3:38 p.m. Hal Huntsman and Alice Murillo were elected co-chairs of the session. Karen Saginor was elected recorder. The agenda was adopted.

1. Process for Updating the English and Mathematics Graduation Requirements

In order to stay in compliance with Title 5 of the California Education code City College must make changes to our English Composition and Mathematics requirements for the Associate Degree. Huntsman presented a proposal to establish workgroups to draft new catalog language for approval at the February 25 Bipartite meeting, to make a public call to all departments for equivalent course requests, and to make recommendations to Bipartite concerning course equivalency.

Resolution 2008.10.15.01: Updating the English and Mathematics Graduation Requirements

Resolved, that the Bipartite Committee approve the proposed process to update the English and Mathematics Graduation requirements by which we can ensure continued compliance of our Associate Degree.

Moved: Brown; seconded: Wall; motion carried unanimously.

2. Discussion: Student Learning Outcomes for General Education Requirements

WASC accreditation standards ask the College six questions in regard to Student Learning Outcomes. The first three of those questions are:

- Has the college defined expected student learning outcomes for general education?
- Has the college mapped expected general education student learning outcomes to all the courses and other experiences (i.e., co-curricular, service learning, etc.) required to complete the general education requirements of the institution?
- Has the college identified appropriate assessment methodologies for the expected student learning outcomes in general education courses?

Boegel recommends that we address these questions starting from the forms created for the submission of courses for graduation requirements:

- Use language from the forms to create measurable Student Learning Outcomes for each General Education area.

- As new courses are approved, these forms will help map General Education courses to Student Learning Outcomes.
- Previously approved courses will need to be mapped to these Student Learning Outcomes as well.

Resolution 2008.10.15.02: Workgroup on Student Learning Outcomes for General Education Requirements

Resolved, that the Bipartite form a working group to identify Student Learning Outcome for our General Education Areas consistent with the standards of accreditation.

Be it Further Resolved, that this workgroup will report back to the Academic Senate Executive Council in a timely fashion and to the February 25 Bipartite meeting.

Moved: Brown; seconded: Jones; motion carried unanimously.

Several faculty member and administrators volunteered to serve on this work group. Huntsman will seek additional volunteers.

The meeting adjourned at 4:48 pm.

Respectfully submitted,

Karen Saginor, Academic Senate Secretary