

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Wednesday, October 8, 2008
Alemany Campus, Room 103

Council Members Present: Mary Bravewoman, Steven Brown, Beth Cataldo, Ophelia Clark, Michael Estrada, Hal Hunstman, Tore Eldor Langmo, Suzanne Lo, Madeline Mueller, Elliott Osborne, Marie Osborne, Francine Podenski, Indiana Quadra, Denise Quinn, Lisa Romano, Maria Rosales-Uribe, Karen Saginor, Jane Sneed, Fred Teti, Edgar Torres, Ellen Wall, David Yee

Council Members Absent: Nora Goodfriend-Koven, Lynda Hirose, Renato Larin, Luz Maria Pena, Leticia Silva, Trinh T. Tran

Other Senate Members Present:

Guests: Dean Jorge Bell

I. Call to Order

The Academic Senate Executive Council came to order at 2:43 pm.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: September 24, 2008

Council approved the minutes with corrections.

IV. Officers' Reports

A. President Huntsman's report included:

- An injunction is being sought against City College to block construction for the Chinatown/North Beach Campus. If the injunction is granted, the District will appeal.
- Our Biotechnology program (Engineering Dept.) is seeking revision to the State Minimum Qualifications for Biotechnology instructors. This is going to the Statewide Academic Senate Fall Plenary session. Huntsman will advocate for it there.
- We can expect that in Spring 2009 departments will engage in Program Review activities. Discussions about possible methods/forms for program review are ongoing in the Department Chairperson Council.
- The Austin White tribute last week was quite wonderful. We see his work everywhere as we continue to do our own work.

B. 1st Vice President Torres reported that the Public Information Office will be announcing the list of finalists for Chancellor soon. Kyle Dang is our new support person for the Senate office. She will come to the next meeting of the Executive Council for introductions.

C. 2nd Vice President Yee went to the Student Success Conference last week, attending meetings about Student Learning Outcomes. He will report on what he learned at a future Executive Council meeting.

D. Secretary Saginor reported that the Soccer Field workgroup met, reviewed the minutes from the Facilities Review Committee Special Meeting of Sept. 24, 2008, and developed a list. The list will be forwarded to Jim Blomquist.

V. Unfinished Business

A. Proposed Naming Policy.

The proposed policy (Appendix A) includes considerations for naming and shared governance procedures.

Resolved, that the Academic Senate Executive Council recommends that the Proposed Naming Policy be adopted by the Board of Trustees.

Moved: Brown; seconded: Podenski; motion carried unanimously.

B. Proposed Associate Dean Financial Aid, EOPS & CalWORKs Services.

Dean Bell presented organizational charts clarifying the reporting structure for faculty in areas that will be under the responsibility of the proposed position.

C. Basic Skills Initiative Implementation Plan.

i. Review of Section II: Organizational Practices

Council reviewed the section on organization practices and discussed the focus on CRT (culturally responsive teaching).

ii. Review of Basic Skills Coordinating Committee Proposal

The Basic Skills and the Academic Policies Committees have approved the first portion of this document, but not the membership section. The Academic Policies Committee is still working to refine the description of the group of people that is small enough to handle business readily, but that represents and coordinates all the varied Basic Skills activities that take place at City College.

iii. Review of Coordinator Proposals

The current draft of CTE Assessment Project Coordinator and CTE Program Improvement Coordinator Proposal delineates that these are two separate positions -- the second one starts after the first one has concluded. It is not assumed that the same person would do the second job after the first job, since different skills are required. Council expressed concerns about whether the load/salary specifications for part-time faculty and full-time faculty are equitable.

D. Preparation for the Fall Bipartite Meeting (October 15, 3:30 – 5 pm, Arts 303) – David Yee.

Next week the Bipartite Committee will be asked to create a body for the purpose of bringing City College's catalog language and course equivalency decisions into compliance with changes to Title 5. Bipartite will also look at data for the College's Student Learning Outcomes.

VI. Open Forum

Sample Faculty ID cards were shown to the Council. Next week, there will be a survey of the faculty that will provide a way to comment on the proposed designs, as well as to vote. The expected roll out for Faculty ID cards is the January Flex day, but any faculty member who needs one before then can contact Gus Goldstein at AFT 2121.

VII. Adjournment

Council adjourned at 5:01 pm.

Respectfully submitted,
Karen Saginor, Academic Senate Secretary

Appendix A. This proposed amendment will be given to the Chancellor for placing on the agendas of the Facilities Review Committee and College Advisory Council – 10/15/08

Proposed Amendment to Board Policy on Memorials and Naming Buildings (PM 7.16)
San Francisco Community College District Naming Policy

Considerations for Naming

It is the policy of City College of San Francisco to name buildings, other facilities and programs based on the following considerations:

1. To honor persons with appropriate outstanding historic, artistic, scientific or other extraordinary achievements; or
2. To honor persons recognized as having given extraordinary, dedicated service to the college; or
3. To honor persons who have made significant financial contributions to the college; or
4. To designate the function of the building of facility.

Names of buildings, other facilities, and programs shall be consistent with the college's mission and appropriate to the San Francisco Community College District.

The Board of Trustees shall make the final decision regarding the naming of buildings, other facilities, and programs within the San Francisco Community College District.

The College's Shared Governance system shall review all naming proposals and make recommendations to the Chancellor and the Board of Trustees.

Shared Governance Procedure

In the spirit of shared governance, the Chancellor shall consult and seek advice from the appropriate advisory committee(s), as specified in the District's administrative regulations that relate to this subject.

Proposals for naming buildings, facilities and/or programs shall be presented for review before the Facilities Review Committee (FRC). The FRC review includes, but is not limited to, consultation with faculty and staff working in the facility. The FRC will forward their recommendations to the three Shared Governance Councils: Planning and Budgeting Council, College Advisory Council, and the Academic Senate Executive Council.

Administrative Regulations

Subject to the approval of the Chancellor, the Institutional Advancement Office will recommend funding levels for specific naming opportunities for each building, facility, and/or program with appropriate consultation with institutional stakeholders as outlined in the District Naming Policy. All such funding will be subject to contractual agreements and necessary fiduciary oversight.