

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Wednesday, September 10, 2008
Mission Campus, Room 201

Council Members Present: Mary Bravewoman, Steven Brown, Beth Cataldo, Ophelia Clark, Michael Estrada, Nora Goodfriend-Koven, Lynda Hirose, Hal Hunstman, Tore Elder Langmo, Renato Larin, Suzanne Lo, Madeline Mueller, Elliott Osborne, Marie Osborne, Rodolfo Padilla, Luz Maria Pena, Francine Podenski, Indiana Quadra, Denise Quinn, Lisa Romano, Maria Rosales-Uribe, Karen Saginor, Leticia Silva, Jane Sneed, Fred Teti, Edgar Torres, Trinh T. Tran, Ellen Wall, David Yee

Council Members Absent: none

Other Senate Members Present: Dennis Piontkowski

Guests: Trustee John Rizzo

I. Call to Order

The Academic Senate Executive Council came to order at 2:36 pm

II. Adoption of Agenda

Council adopted the agenda with a change in the order of business.

III. Approval of Minutes: August 27, 2008

Council approved the minutes with corrections.

IV. Officers' Reports

A. President Huntsman reported:

- Program Review process is moving forward. Chancellor Griffin has appointed three Vice Chancellors to the Program Review Committee. The Department Chairpersons Council is also working actively on the Program Review process. The proposal will come to the Academic Senate Executive Council. Contact Huntsman if you would like to see the current, unfinished draft.
- We are making progress towards creating a secure space on the Senate website for the distribution of documents to Council.
- There will be no Soccer Field meeting on Sept 17. In order to accommodate the Sunnyside Neighborhood Association, the meeting will be held on September 24, in two parts: 3-4:30 and 5:15-6:30. Both will be in Rosenberg R304.
- At our request, Chancellor Griffin has provided Huntsman with a list of administrators and classified managers by position and cumulative salaries for fiscal year 2008-2009. There are a total of 51 administrators: Chancellor; 4 Vice Chancellors; 6 Associate Vice Chancellors; 24 Deans; 7 Associate Deans; 6 Directors; 3 Associate Directors. Total salary for these 51 positions is \$8,117,209 for 08-09. There are also 11 Classified Managers with a cumulative salary of \$1,291,276 for 08-09. The combined total for all 62 positions (51 administrators and 11 classified managers) is \$9,408,485 for 2008-2009

B. Secretary Karen Saginor reported that Council Agendas and Official Minutes are now on the Senate website.

C. 2nd Vice President David Yee reported that CDs of Senate documents and retreat materials are available.

V. Unfinished Business

A. Resolution on the Proposed Soccer Field Ellen/David

Resolution 2008.09.10.01 Soccer Field Resolution.

Whereas, the Facilities Review Committee passed a resolution on January 28, 2008, to slow planning for CCSF's new soccer field for a period of one year; and,
Whereas, the Academic Senate would like sufficient time during the 08-09 academic year to research the proposed CCSF soccer field, including its effect on academic programs and health and safety,
Be it resolved, that the Academic Senate President establish a Soccer Field Work Group consisting of interested faculty to attend meetings, research information about the proposed soccer field, and report back to the Executive Council on a regular basis; and,
Be it further resolved, that the Academic Senate Soccer Field Work Group present final recommendations for consideration by the Academic Senate Executive Council no later than April 29, 2009; and
Be it further resolved, that the Academic Senate urge the Board of Trustees not to take action on the soccer field until they receive the final recommendation on the field from the Academic Senate Executive Council.

Moved: Wall; seconded: Yee; motion carried.

B. Proposal to Create a Naming Policy.

Council tabled this item for a future meeting.

VI. Special Order of Business – Trustee John Rizzo

Trustee Rizzo spoke about the wonderful offerings of the John Adams campus and lamented the fact that many improvements that had been planned for the retrofit have been cut out for financial reasons. He would like to see the John Adams program funded with the next bond issue.

VII. New Business

A. Appointing Senate Parliamentarian.

Council appointed Elliott Osborne Parliamentarian to the Council.

B. Approval of Executive Council List (dates, departments)

Council approved the Executive Council List as corrected.

C. Board Resolution Regarding Job Applicants with Previous Controlled Substance Convictions.

This proposal, not yet officially seen by the Board, is being developed to create a review committee and create a process whereby job applicants with a controlled substance conviction can submit evidence of rehabilitation for possible board approval of their application. Council raised several concerns, including:

- What is the composition of the committee and how will it be formed?
- Is 5 years rehabilitation really the appropriate amount of time? Should it be more or less?
- Should there be community representation on the Committee? Are there potential confidentiality issues if community members were part of the committee?

Further revisions should be sent to Huntsman who will pass them on to the Chancellor.

D. Approving a Process for Selecting the Committee on Committees.

Council discussed recommendations from last year's Council concerning the Committee on Committees.

Resolution 2008.09.10.02 Selection Process for the Committee on Committees.

Resolved, that the Executive Council use the same selection process that was used last year; that nominations be made from the floor; that the committee positions be voted for one by one; and that if the 1st Vice President is not selected, that he be automatically appointed as a nonvoting resource member.

Moved: Hirose; seconded: Torres; motion carried unanimously.

E. Selecting the Committee on Committees.

The following Senate members were selected to serve with President Huntsman on the Committee on Committees: Edgar Torres; Karen Saginor; Ophelia Clark; Elliott Osborne.

F. Basic Skills Initiative (BSI).

Last summer the officers approved the allocation of Basic Skills Initiative funds for six projects which met at least two of the following three criteria:

- a) Is the money going to be used for direct student services?
- b) Are the funds going to a program that has already shown it can positively impact student success in basic skills courses?
- c) Is there time sensitivity; that is, are the services for students or faculty needed for the Fall?

The projects approved on that basis were:

- 1) First Year Experience Pilot
- 2) Expansion of Early Alert
- 3) Math Tutoring Expansion Pilot for Retention Programs
- 4) Transitional Studies Tutoring Pilot
- 5) English 90 Tutoring Pilot
- 6) Reading Apprenticeship Training for Discipline Faculty

The Mathematics Department had at one time sought three full-time positions, of which ultimately two positions were approved. However, there are three programs to be served and this can be done more effectively with three positions, which could be part-time if funding is not available for three full-time positions.

Resolution 2008.09.10.03 Support for Mathematics Department Request for Tutoring Positions

Resolved, that Council support the Mathematics Department in their endeavor to obtain sufficient 3598 Classified staffing and urge the Vice Chancellor to approve three full-time positions.

Moved: Podenski; seconded: Clark; motion carried unanimously.

We have received three proposals for BSI faculty positions. These are intended as reassigned time position rather than new faculty.

G. Proposed Associate Dean Financial Aid, EOPS & CalWORKs Services.

This is a proposal to replace the current position of director of CalWORKs with an Associate Dean who will have additional responsibilities. Council expressed concern that the minimum qualifications ask for only two years experience counseling and/or teaching students instead of the required three years.

VIII. Adjournment

Council adjourned at 5:00 pm.

Respectfully submitted,
Karen Saginor, Academic Senate Secretary