

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Ocean Campus, Rosenberg Library Room 518
Wednesday, May 7, 2008

Council Members Present: : Loren Bell, Beth Cataldo, Michael Estrada, Lynda Hirose, Hal Huntsman, Suzanne Lo, Billington Mbololo, Elliott Osborne, Marie Osborne, Rodolfo Padilla, Francine Podenski, Lisa Romano, Karen Saginor, Leticia Silva, Jane Sneed, Pierre Thiry, Edgar Torres, Melinda Weil, David Yee

Council Members Absent, Mark Fan, Christine Francisco, Muriel Parenteau, Luz Maria Pena, Denise Quinn

Other Senate Members Present: Mary Bravewoman, Sue Homer

I. Call to Order

The Academic Senate Executive Council came to order at 2:41pm.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: April 23, 2008

Council approved the minutes with slight modifications.

IV. Officers' Reports

A. President Romano reported:

- She attended the Asian Coalition Dinner at which student scholarships were awarded.
- Romano and Yee presented the plans for parking restrictions during construction of the new soccer field and Joint Use Facility. Peter Goldstein intended to hold a meeting to inform departments/faculty that would be directly affected by these projects. As Romano requested, he has arranged meetings to include all members of the College.
- She distributed the draft of the Board of Trustees S7, the Churchwell Document which asks for approval of the recommendations by the investigator into the 2005 Bond Campaign for Measure A. The draft is not in acceptable form as yet because the restrictions impede common professional faculty practices. Suggestions may be given to Romano and will be forwarded to the Chancellor.

B. 1st Vice President Yee attended several meetings on the Basic Skills Initiative. At the College Advisory Council (CAC), the Interim Web Privacy Policy was approved which allows an evaluation of Google Analytics for a six month period and an ability to allow individual users to opt out of using Google Analytics as well as the recommendations from Earthbound Media Group(EMG) regarding the new college website redesign. ITPC held a special meeting on this past Friday to approve the Content Management System (CSM).

V. Committee Appointments

Resolution 2008.05.07.01: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Cataldo; seconded: Padilla; motion carried. See Appendix A.

VI. Unfinished Business

A. Follow up on SP grade for noncredit

Sneed brought the resolution to the ASCCC plenary, where it was decided to delay its presentation. CCSF is allowed to begin offering the SP grade at a local level and Sneed is meeting with the Office of Instruction in order to create an implementation plan.

B. Update of BSI Objectives and Matrix

The Action Plan and Expenditure Plans for the 2007-2008 Basic Skills-ESL funds have been signed by Chancellor Griffin and President Romano and sent to the State May 1st. The next step is to review and approve the implementation plan which contains the proposals from the 4 workgroups that address the 5 objectives that were turned into the State. Discussion focused on concerns regarding the positions being requested for coordinating these BSI objectives, including whether the positions will include student contact, and on increasing the specificity of the plan.

C. Discussion of Sustainability Plan, Part 2

Faculty should be encouraged to review the document because of the expected impact of the plan on faculty activities.

D. Update on Workgroup for Article X of the CCSF Constitution

1. Discussion of Report from Workgroup

It was noted that the acceptance of the report at the April 23 meeting was meant to reflect the completion of the workgroup's charges.

2. Tabled motion on Article X Resolution

Podenski presented a motion to divide the first resolve; Yee seconded. Discussion occurred regarding the term "appropriately documented" in the fourth resolve and reasons for separating the first resolve's charge to future Executive Councils to use the 2007 – 2008 selection process for future CoCs. Hirose called the question and Cataldo seconded; it passed. The motion to divide failed. Cataldo proposed an amendment to the original motion; Podenski seconded. The amendment specified more precisely the membership of the CoC. It passed. Discussion passed to the Article X Resolution. Concern revolved around the duties of the 1st Vice President as the Shared Governance officer if not elected to the CoC. Padilla moved to call the question, but the motion did not pass and discussion of the resolution continued. Hirose made a motion to table the resolution; Mbolo seconded. The motion carried. Huntsman presented additional questions raised by the Article X Workgroup that were not strictly in their purview but could be considered by future Councils. To wit, 1) How should eligibility for the CoC be determined? 2) Should CoC meetings be open to the public, with agenda and minutes? 3) Is the CoC a shared governance committee? 4) How can we ensure appropriate diversity on the CoC?

VII. New Business

A. Report on ASCCC Spring 2008 Plenary

Romano reported:

- The Biotechnology proposal to change the minimum qualification for this discipline was brought forward. Currently the disciplines lists consists of two parts, those requiring a Master's degree and those which do not. The wording in Title 5 for the non-master's degree disciplines currently allows any bachelor's degree plus requisite years of professional experience. The Bio-tech proposal falls into this category and as such was "rendered moot." However, a resolution was brought forth and passed at the Plenary to propose to the Board of Governor's a change in Title 5 to allow for the inclusion of specific Bachelor's and associate degrees and to allow proposals of various combination of education and work experience based on the expertise of the discipline faculty recommending revisions to the disciplines list to the academic senate.
- A proposal to establish a statewide definition for the types of associate degree offered was developed in order to formalize the differences between the AS and AA degrees, which are inconsistent across the California Community College system. The idea is to define the Associate of Science as those in the area of science, technology, math, or in the area of career technical education (CTE); the Associate of Arts would include everything else.
- The articulation officer at Alan Hancock College presented his perspective on policies and procedures for handling AP scores, which vary among community colleges. Inconsistencies also exist at the Add to that CSU and UC level and it adds up to inconsistencies and confusion.

Huntsman noted that one workshop from the State Academic Senate made an explicit link between Student Equity Plans, the Student Learning Outcomes movement, and the Basic Skills initiative.

Huntsman has the powerpoint presentation from that workshop—if you would like it, please email him. Sneed noted that the president of the Faculty Association of Community Colleges (FACC) reported on the State budget challenges.

Yee noted that the minimum qualifications debate is a continuing one. Also, faculty have final authority on grading but the State says one cannot base an entire grade on one count of academic dishonesty in a class. He attended a breakout session on accreditation: WASC is 'clamping down.' Several schools are on academic probation based on program review, finances, SLOs, and the functioning of the Board and College. Regarding a question about SLOs, it was noted that the Course Outlines of Record contain objectives that are explicitly related to SLOs. Yee explained that WASC intends to require a cycle of SLOs analysis by the College. Yee also submitted a Title 5 document regarding withdrawals and course repetition, with are now interactive.

Romano asked Council whether she should inform the 2008 – 2009 Council members who will be seated next week to come prepared with a statement should they be willing to accept nominations for an officer position.

VIII. Shared Governance Report

A. Planning and Budgeting Council/CCSF Budget Hearing

Yee presented the updated document on the impact of the State budget problems on the College.

IX. Adjournment

Council adjourned at 5:01.

Respectfully submitted,

Melinda L. Weil, Academic Senate Secretary

**Appointments for Committee/Subcommittee
Academic Senate Meeting
05/07/08
(Approved by the Executive Council)**

Appointments to Committees with Limited Membership

Program Review Committee (3 vacancies)

Pauly, Melinda Chemistry (reappointment)
Podenski, Francine BEMA (reappointment)

Staff Development (1 vacancy)

Ostrea, Emilyn Vocational Nursing

Appointments to Committees with Unlimited Membership

International Education Subcommittee

Pahl, Leslie Foreign Languages (reappointment)

Sustainability Subcommittee

Fiandaca, Anastasia Counseling, LSN

Teaching, Learning and Technology Roundtable (TLTR)

Buchsbaum, Jessica ESL
Beard, Christine Transitional Studies

Vocational Education Subcommittee

Conde, Marie Health Care Technology
Haffner, Lori Vocational Nursing
White, Kathleen Child Development