

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Ocean Campus, Rosenberg Library Room 518
Wednesday, April 9, 2008

Council Members Present: Beth Cataldo, Michael Estrada, Mark Fan, Christine Francisco, Hal Huntsman, Suzanne Lo, Billington Mbolu, Marie Osborne, Rodolfo Padilla, Muriel Parenteau, Luz Maria Pena, Francine Podenski, Lisa Romano, Karen Saginor, Leticia Silva, Jane Sneed, Pierre Thiry, Edgar Torres, Melinda Weil, David Yee

Council Members Absent: Loren Bell, Lynda Hirose, Elliott Osborne, Denise Quinn

Other Senate Members Present: Monica Bosson, Joe Cannon, Darrel Hess, Susan Lopez, Antonio Martinez, Peggy Lopipero-Langmo, Roland Montemayor, Crima Pogge, Natasha Willett

Guests: Joe Abrams, Dmitri Jeziorski

I. Call to Order

The Academic Senate Executive Council came to order at 2:37 p.m.

II. Adoption of Agenda

Council adopted the agenda with an amendment to include the reading of a draft resolution for a Satisfactory Progress (SP) grade for Noncredit courses under Unfinished Business.

III. Approval of Minutes: March 19, 2008

Council approved the minutes.

IV. Officers' Reports

A. President Romano reported:

- Administrator evaluations continue; the deadline has been extended to Friday, April 18. Evaluation forms can be retrieved from the Academic Senate Office.
- A press conference to protest the State budget occurred in Ram Plaza on Friday, 4/4. Several Board of Trustees (BOT) members attended, as did Fiona Ma, Mark Leno, Don Perata, and Carole Midgen, all of whom spoke. Other speakers included the Student Trustee, Diana Munoz, and other students.
- On April 21, a rally in protest of the State budget will be held in Sacramento. Information for attending and acting as a bus monitor was distributed.
- A BOT work session will be held later tonight during which the CCSF Website Design and the design for the Chinatown North Beach Campus will be discussed.
- The ASCCC Spring Plenary will be held at the SFO Westin Hotel from April 17 – 19.

B. 1st Vice President David Yee reported on the ASCCC Area B meeting and encouraged other Council members to attend such meetings. He also attended the CCSF Tech Meeting and will attend the ASCCC Spring Plenary.

C. Secretary Melinda L. Weil announced that the CCSF home page will host a link to the Academic Senate Executive Council elections site.

V. Committee Appointments

Resolution 2008.04.09.01: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: M. Osborne; seconded: Mbolu; motion carried. (See attachment A)

VI. Unfinished Business

A. Senate Election Update

Election Commissioners Antonio Martinez and Darrel Hess spoke about their enthusiasm for and responsibilities toward the process of Academic Senate Executive Council elections. Chris Shaeffer is the third commissioner. The ballots were distributed on Friday, April 4; the commissioners offered advice about completing ballots correctly. Questions regarding the selection of the election commissioners were brought forth, because the Constitution notes that selection is by Council. It was suggested that choosing a method by which election commissioner nominees are proposed and elected would require beginning that process in October of the year before AS Executive Council elections occur. Council discussed emails that have been sent regarding a website containing election information created by a small subset of Council members. Concern was expressed about this unofficial website asking for 100-word statements from each nominee, which was organized after the nominees for Council positions had submitted their applications. Some members wondered why the originators of the website did not approach the Council as a whole for approval. Concern was expressed about a perceived lack of accountability of the owners of the site, about the lack of a 'last update' date, and about faculty-wide email distributions. It was noted that no information is contained in the Constitution or Bylaws regarding campaigning. It was suggested we work to ensure that ballots are secured in future elections.

B. Update on Workgroup for Article X of the CCSF Constitution

Huntsman presented the Article X Report, which includes a history and a recommended selection process, and a draft Article X Resolution. He noted that consensus was not reached; some Article X workgroup members pointed out language in the documents to which they objected. Other Council members noted aspects of the resolution that caused apprehension, such as how to ensure diversity. Questions regarding whether the workgroup agreed to request an extension during their last meeting were raised; workgroup members were not sure but Huntsman asserted that a decision to present a resolution on the April 9 due date was made. He noted that the resolution was not voted upon by the workgroup members. Some workgroup members ask that a list of choices for selection of the Committee on Committees be presented; others prefer only one choice be agreed upon.

Resolution 2008.04.19.02: Extension of Article X Workgroup for Two Weeks

The Article X Workgroup is instructed to carry out their original charges for an extension of two weeks so they may return with a consensus document, if possible, which presents options to Council.

Moved: Saginor; seconded: Podenski; motion carried.

C. Resolution for Satisfactory Progress (SP) grade for Noncredit courses

Sneed reiterated the need for a Grade SP for Satisfactory Progress in noncredit courses. A resolution supporting this grade change has passed Academic Policies. Grading options are determined at a State level.

Resolution 2008.04.19.03: Satisfactory Progress (SP) grade for Noncredit courses

Whereas many noncredit courses are open entry/exit, and

Whereas the students in many noncredit classes are expected to progress at their own rate, and

Whereas students may make satisfactory progress but require more than one term to complete the curriculum of a course, and

Whereas there is currently no grade that adequately describes the satisfactory progress for many students in noncredit classes;

Resolved, that the Executive Council of City College of San Francisco urge the Academic Senate for California Community Colleges to resolve to urge the Board of Governors to approve the grade of SP for Satisfactory Progress as a grading option for noncredit courses.

Moved: Sneed; seconded: Huntsman; motion carried.

VII. New Business

A. CCSF Website Design

Email regarding the Website Design Survey has been sent; a link to the survey is on the CCSF home page.

Cataldo encouraged faculty to provide feedback and ask their students to do so as well. The survey page was

displayed for Council, and Cataldo explained that the designers intend to produce a dynamic site as opposed to our present static site. The website is also ADA compliant.

B. ASCCC Spring 2008 Plenary/Area B Report

Of the 34 community colleges within Area B, 25 attended the meeting, which is a preparation for the Plenary. A document with the Spring session resolutions was distributed. The 'Who Do You Want to Be' project has a link on the ASCCC site. Data is being gathered for a Statewide student equity plan.(???)

C. Sustainability Plan Part 2

Lopez explained how the Sustainability document was divided into two parts, and where the input into Part 2 was derived from. Part 2 is in a rougher outline form than Part 1, forming a framework for ideas but not ready for publication. Members of the Sustainability Subcommittee, a subcommittee of the Facilities Review Committee, spoke about the importance of developing goals, values, and methods by which sustainability can be implemented. It was noted that several students are members of the subcommittee and are working on uniting students into a club which will focus on sustainability issues. In addition, students urged biking as an alternative to other methods of commuting. Sustainability Subcommittee members from the Biology Department encouraged the writers of the Sustainability Plan to further explore real, practical ideas for the plan. Subcommittee members were encouraged to attend FRC meetings regularly. It was suggested that preservation of campus plants which are part of classroom assignments be included in Part 2 too; this request has previously been made for Part 1.

D. Budget

Yee presented the expectations for the \$75M shortfall in Statewide property taxes for fiscal year 2007 – 08, which leads to a \$3M shortfall at CCSF for this year. With adjustments, this means the College will be \$1M in the hole for 2008 – 09 but the College's unavoidable cost increases will lead to a need for a further \$5.3M. Preliminary plans to close this gap were presented.

VIII. Adjournment

Council adjourned at 5:08.

Respectfully submitted,

Melinda L. Weil, Academic Senate Secretary

**Appointments for Committee/Subcommittee
Academic Senate Meeting
04/09/08
(Approved by the Executive Council)**

Appointments to Committees with Limited Membership

CalWORKS (5 vacancies)

Buford, Sylvia Child Development/Family Studies

Appointments to Committees with Unlimited Membership

Scholarship Committee

Vinals, Julissa Counseling, New Student

Teaching, Learning, and Technology Roundtable

Malachowski, Michael Biological Sciences (reappointment)