

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Mission Campus, Room 217
Wednesday, March 19, 2008

Council Members Present: Loren Bell, Beth Cataldo, Michael Estrada, Christine Francisco, Lynda Hirose, Hal Huntsman, Suzanne Lo, Billington Mbolu, Elliott Osborne, Marie Osborne, Rodolfo Padilla, Luz Maria Pena, Francine Podenski, Lisa Romano, Karen Saginor, Leticia Silva, Jane Sneed, Pierre Thiry, Edgar Torres, Melinda Weil, David Yee

Council Members Absent: Mark Fan, Muriel Parenteau, Denise Quinn

Other Senate Members Present: Edie Kaeuper

I. Call to Order

The Academic Senate Executive Council came to order at 3:27pm after a tour of the new Mission Campus.

II. Adoption of Agenda

Council adopted the agenda as amended.

III. Approval of Minutes:

A. Fall 2007 Bipartite

Council approved the minutes.

B. Spring 2008 Bipartite

Council approved the minutes.

C. March 5, 2008

Council approved the minutes with small amendments.

IV. Officers' Reports

A. President Romano reported:

- The BSI Workgroups are proceeding apace in order to meet May 1 and May 14 deadlines.
- Officers met with Interim Chancellor Griffin and discussed concerns about the Sustainability Plan Part 1.
- The Chancellor Search Committee work continues to move forward.
- Administrator evaluations for all CCSF administrators are being distributed. Long forms are sent to persons chosen by the administrator in question; short forms may be requested for any administrator by any faculty member.
- Two Board of Trustees meetings have occurred since the last report. The motion to name the Health and Wellness Center in honor of Chancellor Day did not pass at the last meeting.
- Board of Trustees President Wong and Chancellor Griffin have been invited to attend the next Council meeting.

B. 1st Vice President Yee attended several meetings, the relevant details of which will be presented later.

V. Committee Appointments

Yee presented the recommended appointments for shared governance committees and subcommittees.

Resolution 2008.03.19.02: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Saginor; seconded: Cataldo; motion carried.

VI. Unfinished Business

A. Senate Election Update

Sixteen positions are open; fifteen are for two years and one is for one year, as a replacement. Thirty applications were received before the deadline; as the number of candidates did not equal twice or more of the openings, the deadline for nominations was extended for a week. Darrel Hess, Antonio Martinez, and Chris Shaeffer agreed to serve as election commissioners. Once the commissioners have created and reviewed the ballot, it will be sent to faculty. The ballot counting occurs on May 2; the seating of the new Council occurs on May 14.

Questions were asked about a website containing information regarding the election. Discussion occurred regarding the methods by which nomination applications are corrected and by which ballots are rejected.

Resolution 2008.03.19.03: Election Commissioner Appointments

Resolved, that the Academic Senate Executive Council approve the appointments of the election commissioners.

Moved: Podenski; seconded: E. Osborne; motion carried.

B. Update on Workgroup for Article X of the CCSF Constitution

Huntsman reported that the workgroup intends to bring a finished product at the next Council meeting. Concerns about trust and checks and balances were presented. Discussion ensued regarding limitations to legally broaching diversity issues in open sessions. Letters to applicants who are not chosen for a committee were requested. Questions were asked and answered regarding which diversity issues are regularly discussed in the Committee on Committees (COC); several members noted that the COC attempts to encourage both credit and non-credit participants and examines the disciplines of the applicants in order to provide balance on committees and subcommittees.

VII. New Business

A. Proposed changes to Biotechnology faculty minimum qualifications

Kaeuper presented the proposal to revise the Disciplines List for Biotechnology, authored by the Physics Department Chair in order to add to the minimum qualifications list a bachelor's degree in the biological sciences with at least two years of full time work experience in biotechnology. The reason for the requested change is that the field has become less academic and more vocationally-oriented. The proposal must be sent to the ASCCC for approval.

Resolution 2008.03.19.01: Proposed changes to Biotechnology faculty minimum qualifications

Resolved, that the Academic Senate Executive Council approve the development of a resolution to support the proposed changes to Biotechnology faculty minimum qualifications.

Moved: Lo; seconded: Yee; motion carried.

B. Satisfactory Progress (SP) grade for Noncredit courses

Sneed presented the need for a Grade SP for Satisfactory Progress in noncredit courses. A resolution supporting this grade change has passed Academic Policies. Grading options are determined at a State level.

Resolution 2008.03.19.04: Satisfactory Progress (SP) grade for Noncredit courses

Resolved, that the Academic Senate Executive Council approve the development of a resolution to request a Satisfactory Progress (SP) grade for Noncredit courses at the ASCCC Area B meeting.

Moved: Podenski; seconded: Saginor; motion carried.

VIII. Adjournment

Council adjourned at 4:57.

Respectfully submitted,
Melinda L. Weil, Academic Senate Secretary