

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Chinatown North Beach Campus, Room 106
Wednesday, February 20, 2008

Council Members Present: Christine Francisco, Hal Huntsman, Elliot Osborne, Marie Osborne, Rodolfo Padilla, Muriel Parenteau, Francine Podenski, Lisa Romano, Karen Saginor, Jane Sneed, Pierre Thiry, Edgar Torres, Melinda Weil, David Yee

Council Members Absent: Loren Bell, Beth Cataldo, Michael Estrada, Mark Fan, Lynda Hirose, Suzanne Lo, Billington Mbolo, Luz Maria Pena, Denise Quinn, Leticia Silva

Other Senate Members Present: Susan Lopez

I. Call to Order

The Academic Senate Executive Council came to order at 3:29 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: January 30, 2008

Council approved the minutes.

IV. Officers' Reports

A. President Romano reported:

- Dr. Don Griffin was appointed Interim Chancellor by the Board of Trustees on February 14. He will begin March 1, 2008. The length of his appointment is not to exceed 12 months.
- The Chancellor Search Committee has met once, their original schedule having been disrupted by the changes to the Board of Trustees meeting times. They will meet again on March 18.
- Met with Alysson Satterlund to discuss the timeline for the annual administrator evaluations. Confidentiality issues were discussed. Council was told about the difference between the short and the long administrator evaluation forms. Each administrator submits a list of names to his/her supervisor. The supervisor then sends a long form to be completed and returned to the supervisor. The short form is available to any faculty member who wishes to evaluate an administrator. Short forms are available at the Academic Senate office. The method by which to collect forms from the Academic Senate Office was explained.
- Attended the grand opening ceremonies of the Mission Campus.
- A reception for Dr. Day will be held at the Wellness Center on February 25.
- The Board meeting has been changed from February 28 to February 26.
- The Bipartite Committee Meeting is on February 27. This date now coming after the Board meeting affects the College Catalog, as courses will not be approved in time to appear in the next edition.

B. 1st Vice President Yee attended the February 14 Board of trustees meeting, which was eventful. The ASCCC has a project named CID whose goal is to articulate all the community college courses with the CSU system; the project is piloting in four academic areas.

V. Committee Appointments

Yee passed out documents with recommended appointments for shared governance committees and subcommittees, and for the Basic Skills Initiative workgroups.

Resolution 2008.02.20.01: Basic Skills Initiative Workgroups Appointments

Resolved, that the Academic Senate Executive Council approve the Basic Skills Initiative workgroups appointments, as recommended by the Committee on Committees.

Moved: Podenski; seconded: Thiry; motion carried. See Appendix A

Resolution 2008.02.20.02: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Sneed; seconded: Podenski; motion carried. See Appendix B.

VI. Unfinished Business

A. Resolution commending Nursing Department

Resolution 2008.02.20.03: Resolution commending Nursing Department

Whereas, there is a shortage of nurses in the state of California; and

Whereas, there is a high demand for enrollment in nursing programs at community colleges in California; and

Whereas, there are very limited number of spaces available in the program, and

Whereas, the CCSF nursing program is facing pressure to modify its admission criteria to allow local students a greater preference in admissions; and

Whereas, many students may find that they have to apply multiple times for acceptance into the program; and

Whereas, the CCSF nursing program has considered modified admissions through a collaborative process that includes input from the Department and going through the Shared Governance committees of Registration & Enrollment and Academic Policies; and

Whereas, the Executive Council of the Academic Senate at its December 12 meeting considered the recommendations from the Nursing Program; and

Whereas, at that same meeting information from the State Chancellor's Office clarified the legal restrictions on providing preference for local students; and

Whereas, the Executive Council took no action on the recommendations from Academic Policies Committee based on a legal opinion of the proposal;

Therefore, be it resolved the Academic Senate commend the Nursing Department for developing a process to address the difficulties that students have in be admitted into the nursing program; and

Therefore be it resolved, that the Academic Senate expresses its appreciation to the Nursing Department for the time and energy and its commitment to the Shared Governance process.

Moved: Saginor; seconded: Huntsman; motion carried.

B. Resolution on Proposed Changes to the Associate Degree

Resolution 2008.02.20.04: Proposed Changes to the Associate Degree

Resolved, that the Academic Senate Executive Council approve the proposed changes to the Associate Degree.

Moved: Sneed; seconded: Thiry; motion carried.

C. Preparation for Spring Bipartite meeting

Bipartite packets were distributed.

VII. New Business

A. Approval of 2008 Academic Senate Election Calendar

Romano distributed the election calendar schedule which includes provisions for extension of the nominations.

Resolution 2008.02.20.05: 2008 Academic Senate Election Calendar

Resolved, that the Academic Senate Executive Council approve the 2008 Academic Senate Election Calendar.

Moved: Saginor; seconded: Podenski; motion carried.

A document answering frequently asked questions about being on Executive Council was distributed. Council discussed the language in detail and several improvements were agreed upon.

B. Resolutions honoring Dr. Day

- Board of Trustees (S1)

Resolution 2008.02.20.06: Resolution honoring Dr. Day by Board of Trustees (S1)

Resolved, that the Academic Senate Executive Council voted to add our signatory support to this resolution.

Moved: Podenski; seconded: E. Osborne; motion carried.

- Academic Senate

Council discussed the proposal to name the Wellness Center after Dr. Day.

Resolution 2008.02.20.07: Resolution honoring Dr. Day by the Academic Senate

Whereas, Dr Philip R. Day, Jr. has served as Chancellor for the San Francisco Community College District since 1998, and

Whereas, Dr. Day has successfully guided the college through a major state budget crisis in 2001 - 2002, and

Whereas, Dr. Day has led the college through two bonds that were approved for a total of \$480 million, and

Whereas, Dr. Day has continuously advocated strongly for the California Community Colleges, and

Whereas, Dr. Day was successful in promoting equity for non-credit funding in California Community Colleges, and

Whereas, Dr. Day has led the college in upgrading many of its facilities including the new Student Health Center, the Mission Campus, Chinatown North Beach Campus, and the Health and Wellness Center; and

Whereas, Dr. Day has been able to forge a harmonious unity among all the constituents {administrators, faculty, staff, and students} as well as the public, and

Whereas, Dr. Day has worked with the Academic Senate in a collaborative manner in many academic and professional matters such as Accreditation and Enhanced Self-Study, and

Whereas, Dr. Day on many occasions has produced a good compromise with the Academic Senate on disagreements with Title 5 and Ed. Code issues, and

Therefore, be it resolved, that the Academic Senate express its appreciation for his commitment to consult and work with the faculty on the "10+1" areas of Title 5 as well as many other college wide issues, and

Therefore, resolved that the Academic Senate express its support of Board of Trustee's Resolution 080226-S1, and

Therefore, resolved that the Academic Senate support the naming of the Wellness Center after Dr. Philip R. Day, Jr., and

Therefore, be it finally resolved that the Academic Senate recognize him as an exemplary chancellor and express best wishes for his future endeavors.

Moved: Podenski; seconded: Saginor; motion carried.

- Department Chairperson Council

Resolution 2008.02.20.08: Resolution honoring Dr. Day by the Department Chairperson Council

Resolved, that the Academic Senate Executive Council voted to add our signatory support to this resolution.

Moved: Sneed; seconded: Saginor; motion carried.

C. Sustainability Plan Part 1

Susan Lopez presented the history of the efforts towards creating a sustainability plan. Part 1 deals primarily with facilities, specifically with construction and operations. In the landscaping section, it was noted that planting only native species would not necessarily serve the needs of departments for the purposes of instruction. Concern was expressed regarding the casual destruction of plants used for horticulture and biology instruction without any consultation with the affected departments. The idea that, because we are a teaching institution, all aspects addressed in the report are related to shared governance was put forth. Difficulties with preferable versus practical possibilities and versus legal requirements were identified. Specific incorrect assertions in the Transportation Demand Management section were listed.

VIII. Adjournment

Council adjourned at 5:00.

Respectfully submitted,
Melinda L. Weil, Academic Senate Secretary

**Appointments for Basic Skills Initiative Workgroups
Academic Senate Meeting
2/20/08
(Approved by the Executive Council)**

Basic Skills Programs and Services

Mackenzie, Lana Counseling, New Student
Watson, John Counseling, New Student

Basic Skills in Career and Technical Education

Cahill, Paula Student Health
Obenchain, Cynthia Counseling, International Student

Basic Skills in the Liberal Arts and Sciences

Drucker, Ronald Biology
Hu, Karin Behavioral Science
Stoffers, Peter Counseling, New Student

Student Development and Academic Support

Schmidt-Fonseca, Griselle Counseling, New Student

Faculty requesting reassignment of committee

<u>NAME</u>	<u>CURRENT GROUP</u>	<u>NEW GROUP</u>
Burt, Tracy	Programs & Services	Liberal Arts & Sciences
Ginther-Webster, Kimberly	Programs & Services	Career & Technical
Mack, Amy	Stud Dev & Acad Support	Career & Technical
Mireles, Enrique	Stud Dev & Acad Support	Career & Technical
Sugawara, Jack	Liberal Arts & Sciences	Stud Dev & Acad Support

**Appointments for Committee/Subcommittee
Academic Senate Meeting
02/20/08
(Approved by the Executive Council)**

Appointments to Committees with Limited Membership

Communications (1 vacancy)

Blair, Tom Foreign Language (reappointment)

Financial Aid Advisory (3 vacancies)

Pena, Luz Maria CDPC/FAO

Registration and Enrollment (4 vacancies)

Jackson, Lilia Vocational Nursing (reappointment)

Osborne, Marie Counseling, New Student (reappointment)

Appointments to Committees with Unlimited Membership

Basic Skills Subcommittee

Bravewoman, Mary Mathematics

Fiandaca, Anastasia Counseling, Continuing/LSN (reappointment)

Michelucci, Mabel EOPS (reappointment)

Sugawara, Jack Counseling, Transfer

Zarubin, Elizabeth English

International Education Subcommittee

Lee, Quinci Counseling, New Student

Noncredit Issues Subcommittee

Hoffman, Camille ESL

Lee, Quinci Counseling, New Student

Spingola-Connolly, Jeannie Counseling, New Student (reappointment)

Scholarship Subcommittee

Pena, Luz Maria CDPC/FAO

Villanueva, Guillermo CDPC/FAO

Staff Development

Lasang, Jean Vocational Nursing

Sustainability Subcommittee

Durighello, Joy ESL

Teaching, Learning, and Technology Roundtable (TLTR)

Su, Tim Chemistry (reappointment)

Vocational Education Subcommittee

Gilbert, Qunice D. Business

Works of Art Subcommittee

Durighello, Joy ESL

Santos, Don Art (reappointment)