

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Downtown Campus, Room 621
Wednesday, September 12, 2007

Council Members Present: Loren Bell, Beth Cataldo, Michael Estrada, Mark Fan, Christine Francisco, Lynda Hirose, Hal Huntsman, Suzanne Lo, Billington Mbolu, Elliot Osborne, Marie Osborne, Rodolfo Padilla, Luz Maria Pena, Francine Podenski, Denise Quinn, Carmen Roman-Murray, Lisa Romano, Karen Saginor, Leticia Silva, Jane Sneed, Pierre Thiry, Edgar Torres, Melinda Weil, David Yee

Council Members Absent: Muriel Parenteau

Other Senate Members Present: Susan Lopez, Fred Teti

Guests: Dean Steven Glick, Student Trustee Diana Munoz

I. Call to Order

The Academic Senate Executive Council came to order at 2:36 p.m. Dean Steven Glick welcomed Council to the Downtown Campus.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: 2007 August 29

Discussion ensued regarding the purpose of recording issues and topics rather than comments. Carmen Roman-Murray stated that she would like Madeline Mueller's history of Article X, presented during Open Forum comments, included in the August 29, 2007 minutes. Rodolfo Padilla asked that a statement of his point of view be included in the Open Forum section of the minutes.

Resolution 2007.09.12.01: Approval of August 29, 2007 Executive Council Minutes:

Resolved, that the Academic Senate Executive Council approve the August 29, 2007 minutes with the addition of this statement in the Open Forum section: Padilla stated that Article X has not been implemented as stipulated in the Constitution and past practice is out of order.

Moved: Suzanne Lo; seconded: Karen Saginor; motion carried.

IV. Officers' Reports

A. President Lisa Romano spoke on these topics.

- Chancellor Day presented a number of new administrator positions at the Officers Meeting.
- The Board of Trustees will vote on exemption from the height restrictions in City Planning Code for the Chinatown Campus. APASS director Minh Hoa Ta requests support from Executive Council to urge the Board of Trustees to vote in favor of an exemption.
- This year two Bipartite Meetings will occur, one in Fall and one in Spring. Romano explained the actions of the regular Spring Bipartite and the actions to be considered at the special Fall Bipartite. At the Fall Bipartite, consideration of the 2006 - 07 Graduation Requirements Workgroup Recommendations for Breadth Requirement Proposal Process will occur. Informative documents on were distributed.

B. 1st Vice President David Yee noted that errors in the shared governance committee announcements are being corrected.

V. Unfinished Business

A. Executive Council Retreat

2nd Vice President Hal Huntsman presented the dates, times, and agenda for the September 19 Retreat. He asked that Council members who cannot attend send him items of interest for the Retreat if they like.

VI. New Business

A. Proposed New Administrative Positions

Documents from Chancellor Day on his 2007 – 08 Personnel Issues/Plans were distributed. New positions include the Associate Senior Counsel for Policy Review and Analysis, and Director of Alumni Relations and Annual Giving. Upgrades of Existing Positions include the Dean of School for International Ed and ESL and Chinatown/North Beach to Associate Vice Chancellor, and Associate Dean of Grants and Resource Development to Dean. The administrative position of Vice Chancellor for Student Development (VCSD) will be re-opened. Romano shared information that was imparted by Dr. Day and Council members commented on it. Questions for Dr. Day, who will attend the next Council meeting, were formed regarding the sources of funding for certain positions. Romano reported that Dr. Day indicated that the VCSD job announcement differed from the original in one place, under Minimum Qualifications #3, listing 3 years of administrative experience, which is above the State minimum qualifications but lower than the original 5 – 7 years.

B. Discussion: Draft Job Announcement for Chancellor

The present announcement and the 1998 one were distributed. Romano asked for comments on the documents. The need to hire a chancellor with a demonstrated ability to engage with all stakeholders was expressed. Concern for faculty inclusion in the hiring process for the chancellor was voiced.

C. Discussion: New position of Associate Dean of Distance Education

It was noted that no minimum qualifications are listed and that the major duties and responsibilities may not be consistent with other Associate Dean positions. Yee presented a history of the position, which has not previously been an administrative position. Concerns expressed included: 1) A vision for this position needs to be determined; 2) the number of administrative positions continues to increase; 3) Council's efforts should be focused on increasing opportunities for faculty. In addition, pro and con comments were made regarding increasing online offerings at the expense of classroom instruction.

D. Article X of the CCSF Academic Senate Constitution

Copies of the Constitution of the Academic Senate were provided. Edgar Torres asserted that a process in which more faculty participated in the selection of the Committee on Committees would be desirable. A resolution to establish an explicit process for how the Executive Council selects the members of the Committee on Committees was moved and seconded. Francine Podenski offered a resolution that outlined a process for selection of the Committee on Committees which was not accepted as a friendly amendment by Torres. Podenski then introduced the amendment, which was moved and seconded. A question arose as to whether Torres's motion is an amendment to the Constitution rather than a procedure. Parliamentarian Susan Lopez reminded Council that, according to Article IX, if a resolution is an amendment rather than a procedure, then 10 days notice must be given before progressing and it must be ratified by secret ballot by a two-thirds vote of Senate members.

Resolution 2007.09.12.02: Committee on Committee Selection:

Resolved, that the Academic Senate Executive Council move to postpone to time certain (time certain being the 26 September meeting) the continued discussion of Article X.

Moved: Jane Sneed; seconded: Lynda Hirose; motion carried.

VII. Adjournment

Council adjourned at 5:02.

Respectfully submitted,
Melinda L. Weil, Academic Senate Secretary