

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Ocean Avenue Campus, Rosenberg Library 518
Wednesday, May 16, 2007

Council Members Present: João Barretto, Loren Bell, Monica Bosson, Rosemary Brinson, Fred Chavaria, Ophelia Clark, Sunny Clark, Christine Francisco, Christopher Kox, David Lisker, Suzanne Lo, Billington Mbolu, Rodolfo Padilla, Muriel Parenteau, Francine Podenski, Fred Teti, Pierre Thiry, Edgar Torres, Melinda Weil

Council Members Absent: Beth Cataldo, Mark Fan, Maria Heredia

Other Senate Members Present: Michael Estrada, Darrel Hess, Lynda Hirose, Hal Huntsman, Antonio Martinez, Elliot Osborne, Marie Osborne, Luz Maria Pena, Denise Quinn, Carmen Roman-Murray, Lisa Romano, Karen Saginor, Leticia Silva, Jane Sneed, David Yee

Guests: Vice-Chancellor Don Griffin

I. Call to Order

The Academic Senate Executive Council came to order at 2:47 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: 2007 May 2

Council approved the appended minutes.

IV. Officers' Reports

A. President Fred Teti distributed a written report.

- Chancellor Day has confidence in the VCAA position finalists.
- The Chancellor intends to create two further new administrator positions and to promote two present administrators.
- The Board of Trustees voted to hire a \$400/hour independent legal firm to audit the bond campaign records up to \$75,000. Trustee Rodis objected to the expense of the fees, stating that such funds could better be used for instructional support.
- Notes from the SFSU CCC Joint Senate Meeting on May 11 were included.

B. 1st Vice President Fred Chavaria also attended the SFSU CCC Joint Senate Meeting on May 11 and noted that the CCSF Academic Senate must continue to remain firm in order to represent our students' needs. He also noted that the strength of diverse faculty voices at CCSF has increased since the late 1960s and encouraged us to remember our power and worth. Council honored his words with an acclamation.

C. 2nd Vice President Suzanne Lo has attended ASCCC 2007 Spring Plenary breakout sessions and shared results from it. She brought ASCCC elections information from the web, passed out Scholars Program packets, and announced further ASCCC Institutes.

D. Secretary Melinda Weil announced the ASCCC CAC nomination form.

V. Committee Appointments

Resolution 2007.05.16.02: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Melinda Weil; seconded: Sunny Clark; motion carried.

VI. Unfinished Business

A. Second Reading: New Prep/Success Purpose Statement

Resolution 2007.05.16.03: Proposed New Purpose Statement for Student Prep/Success

Resolved, that the Academic Senate Executive Council approve the following language:

Recommends policies related to student preparation and success and policies that concern the offices reporting to Student development deans, and promotes student success within and beyond the classroom by increasing awareness of, and access to, resources across all campuses while recognizing the range of talents, experiences and backgrounds that students bring to City College of San Francisco.

Moved: Suzanne Lo; seconded: Francine Podenski; motion carried.

- B. Second Reading, continued: Proposal for Creating a Director of Student Health
Council reviewed the draft job description and rationale. Most concern focused on the chain of reporting, with a department chair now slated to report to a director, and on the creation of yet another new administration position, whether a dean or director, when faculty needs have not been prioritized.

Resolution 2007.05.16.04: Proposal for Creating a Director of Student Health

Resolved, that the Academic Senate Executive Council support the new position of Director of Student Health Services and District Public Health Officer but with the recommendation to shorten the reporting chain for the new position and the Chair of Student Health Services.

Moved: Monica Bosson; seconded: Francine Podenski; motion carried; recorded with four no votes and three abstentions.

Call the Question: Moved: Francine Podenski; seconded: PT; motion carried.

Resolved, that the Academic Senate Executive Council strongly encourage the administration to convert this position to Dean instead of a Director, and instead remove other present or anticipated Dean positions.

Moved: Francine Podenski; seconded: Christine Francisco; motion carried; recorded with two abstentions.

C. Goal Groups

1. G.E. Graduation Requirements

This working goal group has produced a document that will be considered at the special Fall 2007 Bipartite.

2. Enhancing Faculty Diversity

Rudy Padilla passed out recommendations; these will be considered by Council during Fall 2007.

3. Effective Senate Communication

The director of the Shared Governance Office will be updating the Academic Senate Office website.

VII. New Business

A. Retirement Resolution

Resolution 2007.05.16.01: Resolution on the Retirement of Dr. Griffin

Whereas, Dr. Don Q. Griffin began his career at the City College of San Francisco with the Behavioral Sciences Department in the Fall of 1969;

Whereas, Dr. Don Q. Griffin was a CCSF instructor for over 26 years, distinguished for his success in teaching Statistics for the Behavioral Sciences ("Psych 5");

Whereas, Dr. Don Q. Griffin served a three-year term (1993 to 1996) as Chair of the CCSF Behavioral Sciences Department;

Whereas, Dr. Don Q. Griffin served for four years (1996 to 2000) as the Dean of Faculty Support Services;

Whereas, Dr. Don Q. Griffin was appointed as Vice Chancellor of Student Development in Spring of 2000;

Whereas, Dr. Don Q. Griffin served jointly as Interim Vice Chancellor of Academic Affairs upon the retirement of the former provost in 2003;

Whereas, Dr. Don Q. Griffin was appointed fully as Vice Chancellor of Academic Affairs in 2005;

Whereas, Dr. Don Q. Griffin has announced his intention to retire from the District effective the end of Spring 2007; therefore be it

Resolved, That the CCSF Academic Senate commend Dr. Don Q. Griffin for over twenty-five years of outstanding service as an instructor to CCSF students; be it further

Resolved, That the CCSF Academic Senate compliment Dr. Don Q. Griffin on his many achievements in varying capacities as a CCSF administrator, achievements that helped reshape City College and prepare it for the twenty-first century; be it further

Resolved, That the CCSF Academic Senate applaud Dr. Don Q. Griffin for representing to the District the entire CCSF community, including the voices of both faculty and of staff; be it further

Resolved, That the CCSF Academic Senate thank Dr. Don Q. Griffin for his unwavering commitment to faculty primacy in academic and professional matters; and be it finally

Resolved, That the CCSF Academic Senate express its gratitude to Dr. Don Q. Griffin on the occasion of his retirement from the San Francisco Community College District, and extend its wishes for his continued success in all his future endeavors.

Moved: Ophelia Clark; seconded: Francine Podenski; motion carried unanimously.

After receiving a standing ovation, Vice-Chancellor Griffin spoke on his belief that the 'primacy of faculty' are the most important words in the resolution. He has found teaching the most fulfilling of his positions but choose to move to administration in order to 'give back' to the College. He remarked that he has worked with pleasure with the Executive Council and the Department Chairs Council.

B. Administrator Hiring Procedures Agreement Revised Appendix A Draft

A draft Composition of Search Committees document was presented for the new total of 58 administrators. Council is encouraged to consider this document next semester.

C. First Reading: New Basic Skills Subcommittee Purpose Statement
Council will have a Second Reading next semester.

D. VTEA Allocation Group Summary

The chart showing the allocation to departments of a total of \$1M was presented. A reminder of the use of resource members on the VTEA Allocation Committee was made.

VIII. Committee Reports

A. College Advisory Council

Teti distributed a written report of the most recent meeting.

B. Learning Outcomes Task Force and Continuance

Resolution 2007.05.16.05: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council extend the Student Learning Outcomes Task Force.

Moved: Suzanne Lo; seconded: Rosemary Brinson; motion carried.

Jane Sneed noted that the watch list from the Program Profile Review has been discontinued.

IX. Special Order of Business: Executive Council Election Results

At the beginning of the meetings, Election Commissioner Antonio Martinez explained the results of the ballots, including the numerical limitations of members by department and the method by which new members are seated. Darrel Hess assumed the role of Election Commissioner for the latter part of the meeting.

A. Seating of the 2007-2008 Executive Council members

Darrel Hess led the acclamation of the outgoing Council members and the seating of the 2007 - 08 Council.

B. Election of Senate Officers

President: Lisa Romano, Counseling

1st Vice-President: David Yee, Physics

2nd Vice-President: Hal Huntsman, Mathematics

Secretary: Melinda Weil, Astronomy

X. Adjournment

Council adjourned at 5:00.

Respectfully submitted,

Melinda L. Weil, Academic Senate Secretary