

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Ocean Avenue Campus, Rosenberg Library 518
Wednesday, May 2, 2007

Council Members Present: João Barretto, Monica Bosson, Rosemary Brinson, Beth Cataldo, Fred Chavaria, Sunny Clark, Ophelia Clark, Christopher Kox, David Lisker, Suzanne Lo, Billington Mbolu, Rodolfo Padilla, Muriel Parenteau, Francine Podenski, Fred Teti, Pierre Thiry, Edgar Torres, Melinda Weil

Council Members Absent: Loren Bell, Mark Fan, Christine Francisco, Maria Heredia

Other Senate Members Present: Susan Lopez

Guests: Kit Dai, Julio Ramos, Esq.

I. Call to Order

The Academic Senate Executive Council came to order at 2:47 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: 2007 April 18

Council approved the minutes.

IV. Officers' Reports

A. President Fred Teti distributed a written report. He noted that about 300 faculty thus far have sent in their Council election ballots; the deadline is May 4. Teti's signature was asked for on a document responding to the recent journalistic attacks on the College; he agreed when the language reflected the knowledge of the Officers. He asked whether he should sign a proclamation written by a department for a retiring faculty member; Council decided in favor.

B. 1st Vice President Fred Chavaria attended the Asian Coalition dinner and noted the interest in the Chinatown/North Beach campus. He was impressed by the student scholarship recipients honored at the dinner. The search committee for the Vice Chancellor of Academic Affairs has forwarded four names to the Chancellor; each candidate will be on campus for one day to meet with all constituencies and interested parties.

V. Committee Appointments

Council discussed the process by which the Officers developed the nominations list.

Resolution 2007.05.02.01: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Francine Podenski; seconded: Pierre Thiry; motion carried.

VI. Unfinished Business

A. Second Reading: New Prep/Success Purpose Statement

The edited statement has not been changed after viewing by the originators.

B. First Reading, continued: Proposal for Creating a Director of Student Health

Council will review the draft job description.

C. Goal Groups

1. G.E. Graduation Requirements

Podenski met with Dean Brian Ellison and Tom Boegel of the Curriculum Committee in order to address their questions regarding the working groups' Recommendations for G.E. Requirement Process proposal. The questions were mostly of a minimal level of concern; for example, who will be responsible for drafting templates and how to direct questions.

2. Enhancing Faculty Diversity

Rudy Padilla passed out documents for Council to fill out and give to Suzanne Lo. Council gave much attention to the College Performance Initiatives Table 38: Ethnicities of Students, Administrators, Faculty and Staff. Teti mentioned that, during the Spring 2007 ASCCC Plenary Session he attended a workshop on the System's Model Equal Employment Opportunity (EEO) Plan.

VII. New Business

A. Report: ASCCC Resolutions for the Spring Plenary Session

Written reports were submitted by Teti and Podenski; they will accept questions.

B. Discussion with Julio Ramos, Esq., CCSF Board of Trustees Vice President

Trustee Ramos reported that the Board is now concerned with the rising costs of the Mission Campus and with the height of the Chinatown Campus, which "seems politically untenable." In addition, the questioned campaign contributions during the last city bond measure effort need to be seriously addressed even though the actual monies were small. In response to questions by Council, Trustee Ramos says that

- Mission Campus is expected to open on time (Fall 2008?)
- the Foundation and the private sector should supplement the continuing and maintenance funds for new facilities
- that we continue to work toward becoming a Hispanic-Serving Institution in order to receive government funding
- even as representatives of the public and politicians, he believes the Board attempts to be responsive, to support the important missions of the College, and, specifically now, to promote "sunshine".

Concerns were expressed about the collegiality and ability of this Board to work successfully together; we need a louder and clearer sense of support from the Trustees. Conflict arises when the Board recommends using funds for such things as little-used public records which then disallows an estimated 400 students a year to receive an education at CCSF. The mayor was approached regarding providing municipal scholarships for students; there has not yet been a large show of support.

C. Presentation: College Performance Indicators (CPI) Report

Susan Lopez explained how the CPI is tied to the CCSF Strategic Plan. She specifically highlighted certain tables to show trends within the College. Because completion rates affect funding, concern was expressed regarding the accuracy of numbers in some areas. Methods to insure that Banner data are updated correctly are needed. Also, suggestions for specific information to be added in tabular and data form were made.

D. Presentation: Website Redesign Project

Beth Cataldo reported the highlights of the progress. One interesting request is from students who want lifetime email at the College. Although this appears to be common at other colleges, it is most likely that only lifetime forwarding is offered. The portal will make the CCSF website a dynamic site with personal information immediately available to students. Tracking of searches has indicated that the present CCSF website home page contains the information most requested.

E. Proposal: Offering CCSF Courses in Beijing

The Proposed College Preparation and Lower Divisions Courses for Allied Health majors in Beijing, China document and the resolution from Academic Policies supporting continued investigation into the project were available. Kit Dai of Contract Education explained that Contract Education Office staff intends to explore partnering with Beijing Pharmaceutical University (BPU). The funding partner is the US Education Foundation, which is a private company run by a Bay Area businessman and Tongrentang, the top pharmacy company in China. Dai explained the reasons for pursuing an opportunity in China: recruiting students to CCSF from BPU. Council asked questions regarding student fee fairness and access to information, funding breakdowns, and academic freedom for the faculty, access to BPU and Beijing, and funding partner conflicts.

Resolution 2007.05.02.02: Offering CCSF Courses in Beijing

Resolved, that the Academic Senate Executive Council approve Dean Teng's proposal in concept and allow the Contract Education Office to continue its planning, and that the Office return to the Senate each semester (until told otherwise) with an update and a request for continued approval. The first update will address at least these concerns:

- faculty Academic Freedom
- suitability of faculty for the project (accessibility and health care issues)
- faculty safety while abroad
- the project's status with WASC
- how the US Educational Foundation and CCSF will split the student fees

--student access to library and research resources

--potential conflict of interest for the investors

Moved: David Lisker; seconded: Sunny Clark; motion carried with one abstention.

Council agreed that, although we passed this resolution on First Reading, this action is not intended to set precedent.

VIII. Open Forum

Sunny Clark discussed the student health fee, which rises to \$16 in Fall 2007 and \$13 in the summers.

Rudy Padilla submitted this memo: Rudy Padilla expressed his concern that the methodology used in the selection of hiring committee appointees is at risk for subjective decision-making behind the scenes and that he would appreciate a less ambiguous explanation of how committee appointments are determined.

Moreover, Rudy recommends that instrumentation be developed in the assessments of committee appointments for the purpose of achieving greater equity and transparency within the Senate. Criteria (individual or group merit) in selection processes needs disclosure so that the Executive Council can democratically and collectively assess its validity. Disclosure of personnel serving on hiring committees is not necessary for equity and transparency to occur.

IX. Adjournment

Council adjourned at 5:00.

Respectfully submitted,
Melinda L. Weil, Academic Senate Secretary