

Official Minutes  
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL  
Ocean Avenue Campus, Arts Extension 170  
Wednesday, March 14, 2007

**Council Members Present:** João Barretto, Loren Bell, Monica Bosson, Rosemary Brinson, Beth Cataldo, Fred Chavaria, Sunny Clark, Christine Francisco, Maria Heredia, David Lisker, Suzanne Lo, Billington Mbolo, Rodolfo Padilla, Muriel Parenteau, Francine Podenski, Fred Teti, Edgar Torres, Melinda Weil

**Council Members Absent:** Ophelia Clark, Mark Fan, Christopher Kox, Pierre Thiry

**Council Member Sent Home for Medical Reasons:** Fred Teti

**Other Senate Members Present:** Annie Chien, Cecile Dawydiak, Agnes Leong, Susan Lopez, Crima Pogge

**Guests:** Attila Gabor

**I. Call to Order**

The Academic Senate Executive Council meeting came to order at 2:39 p.m.

**II. Adoption of Agenda**

Council adopted the agenda with slight modifications.

**III. Approval of Minutes: 2007 February 28**

Council approved the minutes with slight modifications.

**IV. Officers' Reports**

A. 1<sup>st</sup> Vice President Chavaria read President Teti's report, which consisted of the information that the State Chancellor is directed to evaluate the implementation of a state-wide common assessment for community college students. This, if implemented, is not expected to be ideal for CCSF. Discussion then ensued regarding the difficulties, including funding, of opening a new campus, from the facilities, resources and personnel aspects. It was noted that compliance with "green" requirements will have an impact. The funding increases expected if the new Mission Campus perhaps leading the college to become a Hispanic-serving institution were noted. Problems at other schools that developed owing to administrative decisions made without reference to faculty governance groups and needs, including one that has devolved into lawsuit, were discussed.

**V. Committee Appointments**

Chavaria reminded Council that faculty members are asked to sign up for the upcoming administrator search committees.

**Resolution 2007.03.14.01: Shared Governance Committee Appointments**

**Resolved**, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Melinda Weil; seconded: Maria Heredia; motion carried.

**VI. Unfinished Business)**

Goal Groups

A. G.E. Graduation Requirements

Loren Bell discussed the details of the draft document regarding the Recommendations for Breadth Requirement Proposal Process prepared by Francine Podenski after the last G.E. Graduation Requirements goal group meeting. The document contains the following sections: (1) Require technical review; (2) Create

new Bipartite proposal forms – one for each area descriptor; (3) Coordinate with Curriculum Committee; (4) Reaffirm long-standing policy about introductory courses; (5) Past practice will not longer be considered as justification for approval; (6) Coordinate Course Outline Proposals and Bipartite Proposals with Curriculum Committee; (7) Formalize protocol for conducting Bipartite Meetings. This is considered a first reading of the draft document.

#### B. Enhancing Faculty Diversity

Rodolfo Padilla passed out an Academic Faculty Diversity Workgroup Work Group Report. The report is based on a handout that asked participants within an active listening exercise to present one fact, opinion, and feeling. Although the “facts” have not been validated, the 13 responses were presented, as were the opinions collected from a participant validation form. Discussion focused on how to encourage diversity of all types. Further exercises are planned

### VII. New Business

#### A. Shared Governance Presentation

Attila Gabor, of the Office of Shared Governance, distributed shared governance documents and began by discussing the implementation history of his office. A need for a smooth method of information distribution amongst committees and subcommittees has been identified. It is suggested that subcommittee chairs report once per semester to their parent committee in order to prevent duplication or loss of effort. In addition, it is necessary for concise and cohesive minutes to be taken and provided to appropriate bodies. Without these checks and balances, concerns about informed decision-making arise.

#### B. Presentation: CCSF Sustainability Plan

Susan Lopez and Crima Pogge distributed a draft Prospectus for Sustainability. Lopez presented the definition of sustainability, focused on replaceable resources. She summarized the recent history of the United Nations 2002 pronouncement and the responses of North American colleges. CCSF adopted a sustainability policy in 1996, which is being expanded to grow beyond facilities and operations into education. Lopez noted that baseline data regarding college resource usage would be desirable. She addressed concerns regarding the Sustainability Planning Work plan. Specifically, Lopez assured Council that organizational representatives will be identified to serve by their constituencies, not by administration, and that she will report to the appropriate people that the full draft of the CCSF Sustainability Plan should not be completed during Fall 2007 but during a semester in which faculty can participate fully. Pogge explained that, although interest is high, in general, individual knowledge of sustainability is limited; thus, education is needed. In order to infuse curricula with information, instructors and students will have to decide to if, when, and how to prioritize sustainability.

#### C. Proposed Changes in Minimum Qualifications

Cecile Dawydiak, Agnes Leong, and Annie Chien noted that the growth of the Nursing Program is based on a \$4.2M grant. The changes they request allow nursing instructors to be hired with fewer educational degrees and years of experience. They note that their proposed new minimum qualifications reflect those of the Board of Registered Nursing. Council expressed both strong support and concern for this request. Other issues were noted. The future of the newly-hired instructors after the grant funds are depleted was discussed; these instructors are not expected to continue at the college. Concern was expressed about whether the number of pre-requisite science courses offered at the college could accommodate a larger number of nursing students; the Nursing Program would like to support an expansion of the science courses.

##### 1. Nursing

**Resolution 2007.03.14.02:** Proposed Changes in Minimum Qualifications: Nursing

**Resolved,** that the Academic Senate Executive Council support the proposed changes in minimum qualifications for the Nursing Program: Nursing instructors. This support is predicated upon the Academic Senate Officers determining the college requirements for institutionalizing these changes.

Moved: Francine Podenski; seconded: David Lisker; motion carried.

##### 2. Nursing Science/Clinical Practice

**Resolution 2007.03.14.03:** Proposed Changes in Minimum Qualifications: Nursing Science/Clinical Practice

**Resolved**, that the Academic Senate Executive Council support the proposed changes in minimum qualifications for the Nursing Program: Nursing Science/Clinical Practice. This support is predicated upon the Academic Senate Officers determining the college requirements for institutionalizing these changes.

Moved: Rodolfo Padilla; seconded: Sunny Clark; motion carried.

**VIII. Adjournment**

Council adjourned at 5:03 in memory of Nadia Cabezas.

Respectfully submitted,

Melinda L. Weil, Academic Senate Secretary