

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Ocean Avenue Campus, Rosenberg 518
Wednesday, February 28, 2007

Council Members Present: João Barretto, Loren Bell, Monica Bosson, Rosemary Brinson, Beth Cataldo, Fred Chavaria, Ophelia Clark, Mark Fan, Christine Francisco, Christopher Kox, David Lisker, Suzanne Lo, Billington Mbolu, Rodolfo Padilla, Francine Podenski, Fred Teti, Pierre Thiry, Melinda Weil

Council Members Absent: Sunny Clark, Maria Heredia, Muriel Parenteau, Edgar Torres

Other Senate Members Present: Lisa Romano, David Yee

Guests: Chief of Police Carl Koehler, Associate Vice Chancellor Leslie Smith

I. Call to Order

The Academic Senate Executive Council meeting came to order at 2:35 p.m.

II. Adoption of Agenda

Council adopted the agenda as amended.

III. Approval of Minutes

Council approved the minutes of the 14 February 2007 Executive Council and the 21 February 2007 Bipartite Committee meetings as amended. Fred Chavaria discussed the Bipartite Committee meeting which he felt had increased positively with respect to ambience and action, although he noted that the meeting decisions still did not reflect the current intentions of the G.E. Graduation Requirements goal group.

IV. Officers' Reports

A. President Teti distributed a written report listing various issues, events, and announcements. The entire language of the Education Code section addressing the prohibitions to electronic recording in classrooms will be included in the 2007-08 Catalog. Suzanne Lo suggested that this information be generally distributed to faculty too. For the General Education Graduation Requirements, unless otherwise specified, students may satisfy these requirements with a D or better grade; in the Academic Policies Committee meeting, the question arose as to whether this information should be explicitly stated in the Catalog. Chancellor Day asked that we require the Search Committee for the VCAA position send four or five candidates forward to the Chancellor rather than the two or three required by the Administrator Hiring Document. Trustee Berg, as president of the Personnel Committee, asked that the Hiring Document be amended to require four or five. In previous practice, the Search Committee has interpreted the Document to mean that more than three can be sent forward. We expect that this interpretation will satisfy the present Search Committee and the Chancellor. Discussion about this issue centered on attempting to understand exactly what Dr. Day is requesting in the document he prepared for us just before this Council meeting, and why his language regarding the shared governance process is not positive. Executive Council Resolution 2006.11.08.03 regarding the Administrator Hiring Procedures Agreement, in which we reaffirmed that further emendations be brought forward as proposed modifications to the hiring document, was referenced. The lack of timeliness of Dr. Day's request was noted with respect to a search that has already begun with a Search Committee that is already constituted.

B. 1st Vice President Fred Chavaria attended the last Board of Trustee's meeting. He noted that the alignments and interactions amongst the trustees have shifted in such a way as to evoke interest. He suggested that Council members attend a meeting if possible for their own education.

V. Committee Appointments

Chavaria noted that the Committee and Subcommittee vacancies have been well-advertised, and that faculty have begun responding. Francine Podenski explained the history, duties and responsibilities of the Web Advisory Subcommittee.

Resolution 2007.02.28.01: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Fred Chavaria; seconded: Melinda Weil; motion carried.

VI. New Business

A. Update: SB361 and Noncredit Apportionment

Associate Vice Chancellor Leslie Smith presented Power Point slides. She showed the 2006 - 07 apportionment of monies: Credit FTES - \$4367, Non-Credit FTES - \$2626, Career Development and College Preparation FTES - \$3092. She discussed the history of SB361, the method of apportionment, and the methods of defining and definitions of career development and college preparation courses. A proposal and strategy to clean up SB361 was outlined. Accountability establishment and reporting were explained. Data regarding the importance and efficacy of non-credit with respect to student success in earning degrees and transferring were presented.

B. Presentation: New Sexual Assault Policy and Procedure

Lisa Romano and Chief of Police Carl Koehler explained that, whereas the College has a policy of sexual harassment, it is now legally required to have a policy on sexual assault. A draft was presented. Podenski suggested that a summarial brochure be created, preferably by students; she also suggested that information be presented about how faculty and staff should respond to a student who asks for help with a sexual assault incident. Further comments on the document should be directed to Sunny Clark.

C. Approval: Executive Council Election Materials

Former Senate President David Yee presented the Schedule for the 2007 Elections, including the extension dates. The status of present Council Members was given. The Election Schedule was adopted by Council.

D. Approval: Draft Policy Proposal for Electronic Communication and Information Technology

Yee explained the document, which includes several italicized, stuck out, and underlined changes. He especially noted issues regarding District utilization of aggregate faculty computer usage data for research and reporting. Both a stuck-out restrictive sentence and a new, less restrictive sentence were discussed. Council members expressed concern for any apparent justification of oversight of an individual faculty member, for the unlikelihood of research-quality data being produced within the network, and for the fuzziness of the words "professional standards."

Resolution 2007.02.28.02: Draft Policy Proposal for Electronic Communication and Information Technology

Resolved, that the Academic Senate Executive Council support the original language of the Draft Policy Proposal for Electronic Communication and Information Technology stating, "However, the District will not utilize the above mentioned information to make aggregate conclusions about faculty computing usage."

Moved: Rosemary Brinson; seconded: Joao Barretto; motion carried.

VII. Committee Reports

David Lisker presented a Staff Development report. He especially noted that CCSF has a one-time AB1725 fund of \$156,000 available for faculty travel. In addition, there are \$5000 available for each department for chairs to use for travel; applications are available from Human Resources.

VIII. Adjournment

Council adjourned at 4:59 pm.

Respectfully submitted,
Melinda L. Weil, Academic Senate Secretary