

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Ocean Avenue Campus, Rosenberg 518
Wednesday, December 13, 2006

Council Members Present: João Barretto, Loren Bell, Rosemary Brinson, Beth Cataldo, Fred Chavaria, Ophelia Clark, Mark Fan, Christine Francisco, Maria Heredia, David Lisker, Suzanne Lo, Billington Mbolo, Rodolfo Padilla, Muriel Parenteau, Francine Podenski, Fred Teti, Pierre Thiry, Edgar Torres, Melinda Weil

Council Members Absent: Monica Bosson, Sunny Clark, Christopher Kox

Other Senate Members Present: Tracy Burt, Linda Hirose, Sue Homer, Ed Murray, Glenn Nance, Marie Osborne, Lisa Romano, Leslie Simon,

Guests: Philip Day, Don Griffin, Jose Miranda

I. Call to Order

The Academic Senate Executive Council meeting came to order at 2:39 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of November 29, 2006 Minutes

Council approved the minutes.

IV. Officers' Reports

- A. President Teti distributed a written report listing various issues, events, and announcements. He reminded the attendees that administrative position announcements require the approval of Council. He announced (1) that Articulation Officer Deanna Abma met with the Officers to review the proposal for CCSF courses to satisfy the UC and CSU breadth requirements, and (2) the requested changes to the Chancellor's Evaluation documents, some of which were suggested during his meeting with Board of Trustees' President Natalie Berg.
- B. 1st Vice President Fred Chavaria attended the latest College Advisory Council Meeting.
- C. Secretary Melinda Weil announced a conference on adult learning being held at Chabot College.

V. Committee Appointments

Resolution 2006.12.13.01: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Fred Chavaria; seconded: Melinda Weil; motion carried.

VI. Unfinished Business

A. Goal Groups

The G.E. Graduation Requirements, Effective Senate Communication Diversity goal groups reported on their progress, and Enhancing Faculty Diversity goal group chair Rodolfo Padilla presented a written report on intentions for the next semester.

B. Next Reading: Proposal for an Office of Diversity and Student Equity (OD&SE)

Chancellor Day answered a selection of the comments from Academic Senate members on the draft Proposal for an Office of Diversity and Student Equity. Teti clarified some comments, including requirements associated with the Faculty Hiring Document. Dr. Day confirmed that the OD&SE position is not charged with monitoring hiring. Council members, Senate members and guests shared both concerns and support for the position.

Resolution 2006.12.13.02: Voting on the Draft Proposal for an Office of Diversity and Student Equity

Resolved that the Academic Senate agendaize the draft Proposal for an Office of Diversity and Student Equity for a vote today.

Moved: Fred Chavaria; seconded: Rodolfo Padilla; motion carried.

Resolution 2006.12.13.03: Draft Proposal for an Office of Diversity and Student Equity

Resolved that the Academic Senate Executive Council approve the Draft Proposal for an Office of Diversity and Student Equity with the discussed recommendations and with the expectation that the next version of the proposal is brought to Council for approval.

Moved: Fred Chavaria; seconded: Ophelia Clark; motion carried unanimously.

- C. First Reading: Associate Deans of Admissions and Recruitment and of Enrollment Services Council tabled this until item Spring.

VII. New Business

A. Resolution Regarding Code of Student Conduct

Resolution 2006.12.13.04: Legal restrictions on recording classroom lectures

Resolved, that the Academic Senate Executive Council authorize President Teti to pursue changes in the CCSF Catalog to inform students about legal restrictions on recording classroom lectures.

Moved: Rosemary Brinson; seconded: Fred Chavaria; motion carried.

- B. Discussion: Board Memorandum of Understanding (MOU) with City University of Manila Teti reported to the Council, based on discussions with Trustee Berg and Dr. Day, that, although this MOU did not come before Academic Senate for approval, the MOU is a reaffirmation of an existing agreement and does not at this time require faculty engagement.

VIII. Committee Reports

A. Academic Policies

The Committee continues to discuss CCSF degree requirements.

B. Curriculum

The Committee approved an online Elementary Algebra. Elementary Algebra is the first basic skills course approved for online delivery at CCSF.

C. Staff Development

The Staff Development will meet in February.

D. Student Preparation and Success

Discussion ensued regarding the complex set of subcommittees and their ability to function successfully. Council specifically expressed great concern for the students using the Scholarship Office.

IX. Open Forum

Many council members reported recurring concerns with the leadership of Office of Student Affairs. Council held candid discussion of recent administration appointments.

X. Adjournment

Council adjourned at 4:58 pm in memory of Vice-Chancellor Goldstein's father and with hopes for Recovery of Madeline Mueller's mother.

Respectfully submitted,
Melinda L. Weil, Academic Senate Secretary