

Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Ocean Avenue Campus, Rosenberg 518
Wednesday, November 29, 2006

Council Members Present: Loren Bell, Monica Bosson, Rosemary Brinson, Beth Cataldo, Fred Chavaria, Ophelia Clark, Mark Fan, Christine Francisco, Maria Heredia, Christopher Kox, David Lisker, Suzanne Lo, Billington Mbolo, Francine Podenski, Fred Teti, Edgar Torres, Melinda Weil

Council Members Absent: João Barretto, Sunny Clark, Rodolfo Padilla, Muriel Parenteau, Pierre Thiry

Other Senate Members Present: Linda Hirose, Sue Homer, Hal Huntsman

I. Call to Order

The Academic Senate Executive Council came to order at 2:34 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of November 8, 2006 Minutes

Council approved the minutes.

IV. Officers' Reports

A. President Teti distributed a written report listing various issues, events, and announcements. He reported that the CCSF Transitional Studies Department's Adult Basic Ed, GED-Prep, and High School Diploma programs have been awarded the 2006-07 ASCCC Exemplary Program Award. He also directed our attention to the CCSF Draft Sustainability Plan, which is undergoing review for academic appropriateness.

B. 1st Vice President Fred Chavaria discussed his report to the Department Chairs Council (DCC) on Executive Council actions; he indicated that the DCC appreciates the sharing of information, especially regarding issues that have not yet reached the DCC for consideration.

C. 2nd Vice President Suzanne Lo reported on her experiences while attending educational conferences and workshops.

V. Committee Appointments

Resolution 2006.11.29.01: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Fred Chavaria; seconded: Melinda Weil; motion carried.

VI. Unfinished Business

A. Goal Groups

1. G.E. Graduation Requirements will meet on Friday, December 1.
2. Enhancing Faculty Diversity members continue to engage in discussion.
3. Effective Senate Communication is establishing effective communication processes.

B. Action: Resolution on Faculty Notification of Meetings

Resolution 2006.11.29.02: Open College Meeting Notification

Whereas open college meetings in which academic and professional matters are the focus must include faculty input; and

Whereas timely faculty response to college issues of concern is desired; and

Whereas open college meetings have recently been arranged at dates and times that conflict with major faculty meetings,

Be It Resolved, the Academic Senate require that administrators attempt to provide reasonable notification, of at least one week, of said meetings; and

Be It Further Resolved, that administrators attempt to schedule meetings at dates and times that neither conflict with faculty holidays nor Academic Senate and other major faculty meetings.

Moved: Francine Podenski; seconded: Fred Chavaria; motion carried.

C. Action: Student Learning Outcomes (SLO) Task Force

Council's comments centered on the need to act in a timely manner regarding the WASC recommendations, and on previous and continuing collegial discussion within the college and district.

Resolution 2006.11.29.03: Student Learning Outcomes (SLO) Task Force

Resolved, that the Academic Senate Executive Council create the Student Learning Outcomes Task Force, to be convened in early Spring 2007.

Moved: Francine Podenski; seconded: Maria Heredia; motion carried.

D. Second Reading: Academic Freedom Statement (AFS) in the Catalog

Discussion revolved around the language of the AFS, including efforts to pursue student-friendly modifications, and the timing regarding revisions.

Resolution 2006.11.29.04: Academic Freedom Statement in the Catalog

Resolved, that the first four paragraphs of the San Francisco Community College District (SFCCD) Policy Manual Academic Freedom Statement be included in the CCSF Catalog.

Further resolved, in addition to the Academic Freedom Statement, include in the Catalog a link to the SFCCD Policy Manual.

Further resolved, with a one-year deadline, pursue with the Board of Trustees positive and student-friendly modifications of the Academic Freedom Statement for inclusion in the 2008 - 09 Catalog.

Moved: Monica Bosson; seconded: Rosemary Brinson; motion carried.

VII. New Business

A. First Reading: Proposal for an Office of Diversity and Student Equity

Changes to the previous version, distributed to Council on November 8, were discussed. One change is the absence of a new Shared Governance committee; instead, the proposal creates a group which includes members of two relevant Shared Governance committees. Concerns were expressed regarding

- (1) the lack of an organizational chart including this new position,
- (2) the language of the *Anticipated Results* section,
- (3) the proliferation of changes to administrative positions, and
- (4) the general rhetoric and loose narrative that does not establish a clear method by which improvements to diversity and equity will be effected.

Teti will ask the Chancellor for a chart illuminating only the academic positions affected by the Office of Diversity and Student Equity and for changes to the *Anticipated Results* section.

B. First Reading: Associate Deans of Admissions and Recruitment and of Enrollment Services Council members would like Chancellor Day to attend an Executive Council meeting to explain the need for these two positions and for the Dean of Diversity and Student Equity.

C. Academic Policies and the Registration and Enrollment Committee Request to Extend Spring 2007 Enrollment Days

Resolution 2006.11.29.05: Extension of Spring 2007 Enrollment Days

Resolved, that the Academic Senate Executive Council approve a proposal from Academic Policies and the Registration and Enrollment Committee to keep registration open for three to four additional days prior to the Spring 2007 semester.

Moved: Francine Podenski; seconded: Rosemary Brinson; motion carried.

VIII. Committee Reports

A. Academic Policies

The draft minutes of the November 20 meeting were distributed.

B. Curriculum

Maria Heredia reported the several new courses, new certificates, and a new degree were approved. She also reminded Council that a group within the Curriculum Committee is considering methods to ensure technical review is explained, occurs, and is successful; in addition, the Committee has developed a draft template for Course Outlines of Record.

IX. Adjournment

Council adjourned at 4:59 p.m.

Respectfully submitted,
Melinda L. Weil
Academic Senate Secretary