

Official Minutes  
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL  
Ocean Avenue Campus, Rosenberg 518  
Wednesday, October 25, 2006

**Council Members Present:** João Barretto, Loren Bell, Monica Bosson, Rosemary Brinson, Beth Cataldo, Fred Chavaria, Ophelia Clark, Sunny Clark, Mark Fan, Christine Francisco, Maria Heredia, David Lisker, Suzanne Lo, Billington Mbolo, Rodolfo Padilla, Muriel Parenteau, Francine Podenski, Fred Teti, Edgar Torres, Melinda Weil

**Council Members Absent:** Christopher Kox, Pierre Thiry

**Other Senate Members Present:** Madeline Mueller

**Guests:** Monica Davey, CCSF Photographer

**I. Call to Order**

The Academic Senate Executive Council meeting came to order at 2:34 p.m.

**II. Adoption of Agenda**

Council adopted the agenda.

**III. Approval of October 11, 2006 Minutes**

Council approved the minutes.

**IV. Officers' Reports**

A. President Teti distributed a written report listing various issues, events, and announcements. He drew attention to the limited function of certain committees.

B. 1<sup>st</sup> Vice President Fred Chavaria commended the article on guidelines for committee chairs in the October 23 issue of *City Currents*.

C. Suzanne Lo reminded us that the applications for the Hayward Award ("for community college faculty members who demonstrate the highest level of commitment to their students, college, and profession") are due on December 1. She reported that Chancellor Day continues to rework the org chart for Dean of Diversity and Student Equity, and will present it to the Diversity Committee.

**V. Committee Appointments**

**Resolution 2006.10.25.01: Shared Governance Committee Appointments**

**Resolved**, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Fred Chavaria; seconded: Melinda Weil; motion carried unanimously.

**VI. Unfinished Business**

**A. Goal Groups**

The Council members charged with initiating communications within the G.E. Graduation Requirements, Enhancing Faculty Diversity, and Effective Senate Communication working groups were reminded to begin initiating.

**B. Review of Senate Shared Governance Appointment Policy**

Council reviewed the three criteria for a faculty appointment to shared governance committees.

Discussion focused on possible exceptions to these criteria, restrictions imposed by the definition, the history of changes to the policy, and retaining balanced representation on committees.

C. Resolution on Courses Offered at Alternative Locations

**Resolution 2006.10.25.02: Courses at Alternative Locations**

**Whereas** outreach to community is important to City College of San Francisco; and

**Whereas** chairs of many departments are requested to offer laboratory or other courses requiring significant expenditures on educational resources and personnel at alternative locations; and

**Whereas** courses in alternative locations are not replacements for established courses; and

**Whereas** the development of educational programs is the purview of faculty,

**Be It Resolved** that the Academic Senate support the primacy of department chairs (in consultation with department members when appropriate) to determine the efficacy of offering supplementary course sections at alternative locations in response to demonstrated student demand and increased department class hours, and with respect to the costs and maintenance of current personnel, equipment, supplies, facilities and other educational resources.

**Be It Further Resolved** that the Academic Senate support protection for departments for three semesters as regards costs and class hours in order to allow a testing and marketing period for courses at alternative locations.

Moved: Melinda Weil; seconded: Rosemary Brinson; motion carried unanimously.

**VII. New Business**

A. Items from the State Academic Senate (ASCCC)

1. Teti attended the Area B Meeting.
2. Council discussed certain resolutions proposed for vote at the ASCCC Fall 2006 Plenary Session. Council decided to support retaining the word "transfer" in degree titles, discussed the difficulty in solidifying the distinction between the "associate of arts" and "associate of science" degrees, and considered whether to require a minimum grade of C in all courses required in the area of emphasis/major.

B. Union Presentation

AFT 2121 President Ed Murray presented possibilities for faculty to involve themselves in the upcoming state election and in ongoing efforts to advance educational goals at both the college and state level.

C. First Reading: Resolution on Faculty Notification of Meetings

Francine Podenski reminded Council that recent meetings have been scheduled during faculty holidays, during major faculty meetings and so on. Discussion focused on considering detailed language to draft a resolution to request that open meetings be well-scheduled and well-publicized.

D. Discussion: Faculty Response to the WASC Learning Outcomes Recommendation

Per a WASC recommendation, the Senate will convene a learning outcomes task force.

**VIII. Committee Reports**

Council received draft minutes from the Academic Policies Committee and from the Planning and Budgeting Council.

**IX. Open Forum**

Several Council members shared information about future CCSF programs and events.

**X. Adjournment**

Council adjourned at 5:00 p.m.

Respectfully submitted,  
Melinda L. Weil  
Academic Senate Secretary