

Official Minutes  
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL  
Ocean Avenue Campus, Rosenberg 518  
Wednesday, September 27, 2006

**Council Members Present:** João Barretto, Loren Bell, Monica Bosson, Rosemary Brinson, Beth Cataldo, Fred Chavaria, Ophelia Clark, Sunny Clark, Christine Francisco, Maria Heredia, Christopher Kox, David Lisker, Suzanne Lo, Billington Mbolu, Rodolfo Padilla, Muriel Parenteau, Francine Podenski, Fred Teti, Pierre Thiry, Edgar Torres, Melinda Weil

**Council Members Absent:** Mark Fan

**Other Senate Members Present:** Tracy Burt, Linda Hirose, Sue Homer, Susan Lopez, Glenn Nance, Karen Saginor

**Guests:** Pam Mery

**I. Call to Order**

The Academic Senate Executive Council meeting came to order at 2:35 p.m.

**II. Adoption of Agenda**

Council adopted the agenda.

**III. Approval of September 13, 2006 Minutes**

Council approved the minutes of September 13, 2006.

**IV. Officers' Reports**

- A. President Teti distributed a written report listing various issues, events, and announcements. He drew attention to a classified job announcement in which the job description impinges on areas of faculty primacy and to a request for faculty to join Dr. Griffin's Enrollment Management Teams.
- B. 1<sup>st</sup> Vice President Fred Chavaria attended the Welcome Back Meeting for CCSF Latino Educators at which San Francisco Mayor Gavin Newsom spoke.

**V. Committee Appointments**

**Resolution 2006.09.27.02: Shared Governance Committee Appointments**

**Resolved**, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Fred Chavaria; seconded: Melinda Weil; motion carried unanimously.

**VI. Unfinished Business**

- A. Update: Fall Bipartite Committee on Graduation Requirements  
The committee will meet on October 4 at 3:30pm to discuss Graduation Requirements, Area descriptions, and other issues relevant to Spring Bipartite Committee meetings.
- B. Continued Discussion of Equity and Diversity Implementation Document  
This document has been withdrawn by the Chancellor for further development.

**VII. New Business**

- A. CCSF Academic Senate Executive Council Retreat Redux and Goals Prioritization  
The list of proposed 2006 - 07 Executive Council Goals defined at the Retreat were presented; the top three goals as prioritized by Council members will become official goals.
- B. First Reading: Off-site Courses  
Chairs of many departments are requested to offer off-site courses, including laboratory or other courses requiring significant expenditures in equipment, supplies, and personnel. A resolution reiterating

faculty primacy, as defined in Title 5, in developing educational programs is being drafted for consideration.

- C. Preliminary Call for Nominations for ASCCC Awards  
Suzanne Lo emailed the relevant information.
- D. Preliminary Technology Reports, General and Instructional  
Senate Member Susan Lopez and Researcher Pam Mery presented the major findings of the Office of Institutional Advancement preliminary general, instructional, Banner and Web4 technology reports. Overall, most of the more than 670 responders had positive views of technology and the support thereof at CCSF. The full reports are available on the Office of Institutional Advancement website.

## VIII. Committee Reports

- A. Academic Policies  
Teti presented the minutes of the September 25 meeting.
- B. Curriculum  
Maria Heredia reported that the Biotechnology Program has migrated from the Biology Department to the Engineering Department.
- C. Report on the Diversity Committee and the Grow Your Own Program  
Glenn Nance explained the history of his early efforts to establish various opportunities for students from diverse backgrounds and the intentions of the Diversity Committee vis a vis continuing these efforts. Suggestions for publicizing and questions regarding expansion of the Grow Your Own Program were presented.

### **Resolution 2006.09.27.01: Commendation for Diversity Efforts**

**Resolved**, that the Academic Senate Executive Council commends Glenn Nance for his work on the Grow Your Own Program; in addition, we commend Sue Homer & Linda Hirose for their support of Nance's efforts.

Moved: Francine Podenski; seconded: Fred Chavaria; motion carried unanimously.

- D. Planning and Budgeting Council  
A draft Reviewing and Refining the Planning, Budgeting and Evaluation System document was included in the Council meeting packet.

## IX. Open Forum

- A. Rosemary Brinson publicly thanked Anna Harvey at AS Office for her professionalism.
- B. Podenski reported on her experience at the first Enrollment Management Teams meeting; she will email dates for further meetings. At the meeting, a suggestion that CPAC be removed from Shared Governance was made. In addition, a private company, Pick a Prof, requested that CCSF instructors' grade distributions be made public for sale; CCSF legal counsel complied after reviewing the case.
- C. Ophelia Clark noted that the new AS Office voicemail message by Mary Rattley is highly effective.

## X. Adjournment

Council adjourned at 5:00 p.m.

Respectfully submitted,  
Melinda L. Weil  
Academic Senate Secretary