

**Official Minutes**  
**CCSF ACADEMIC SENATE EXECUTIVE COUNCIL**  
**Ocean Avenue Campus, Rosenberg 518**  
**Wednesday, August 30, 2006**  
**2:30-5:00 p.m.**

**Council Members Present:** João Barretto, Loren Bell, Rosemary Brinson, Beth Cataldo, Fred Chavaria, Ophelia Clark, Sunny Clark, Maria Heredia, Christopher Kox, Suzanne Lo, Billington Mbololo, Rodolfo Padilla, Francine Podenski, Fred Teti, Pierre Thiry, Edgar Torres, Melinda Weil

**Council Members Absent:** Monica Bosson, Mark Fan, Christine Francisco, David Lisker, Muriel Parenteau

**Other Senate Members Present:** Karen Saginor

**Guest:** Dr. Philip R. Day, Jr.

**I. Call to Order**

The Academic Senate Executive Council meeting came to order at 2:38 p.m.

**II. Adoption of Agenda**

Council adopted the agenda.

**III. Approval of Minutes**

- A. Council approved the minutes of May 17, 2006.
- B. Council approved the minutes of the August 15, 2006 plenary.

**IV. Officers' Reports**

- A. President Teti distributed a written report listing various issues, events, and announcements. He drew attention to items dealing with special roles for Council Members, SB 361, and administrator roles on the Board agenda.
- B. 1<sup>st</sup> Vice President Fred Chavaria reported that he attended the Board of Trustees Retreat. Among other topics, the Board indicated their interest in promoting diversity in the faculty and administration.
- C. 2<sup>nd</sup> Vice President Suzanne Lo reported that she will continue to forward information from the Chronicle of Higher Education and diversity issues when it appears warranted. She urged faculty to take the lead in the upcoming hiring challenges when present administrators begin to retire.

**V. Committee Appointments**

Teti announced the DCC's nomination of mathematics instructor Dennis Piontkowski to the PBC.

**Resolution 2006.08.30.01: Shared Governance Committee Appointments**

**Resolved**, that the Academic Senate Executive Council affirm the DCC appointment to the PBC.

Moved: Sunny Clark; seconded: Francine Podenski; motion carried unanimously.

**VI. Unfinished Business**

- A. Discussion: Plans for the Fall Bipartite Committee on Graduation Requirements  
A list of topics was generated which Teti will present in discussion with Vice Chancellor Griffin.

- B. Update: Course Outline Inventory in Program Review Framework  
Council reviewed the new language for Part III: Current Status – Link to the Strategic Plan.
- C. Status Report: CCSF Academic Senate By-Laws, Article I  
Council representation by department is laid out in the Constitution and By-Laws of the Academic Senate. Council discussed advantages and disadvantages of unifying the Senate-recognized department list with the DCC list. Other methods of determining committee membership were considered.

**VII. New Business**

- A. Update: CCSF Academic Senate Executive Council Retreat  
Second Vice President Lo has organized a retreat at the Educated Palate Dining Room at the Downtown Campus on September 15 from 3:30 – 7:00, dinner to follow.
- B. Student Service on Administrator Search Committees in Student Development Division  
Chancellor Day asked that students be allowed to serve on the Search Committee for the Vice Chancellor of Student Development. He reminded Council that the Senate allowed, by special resolution, students to serve fully on certain previous administrator searches.

**Resolution 2006.08.30.02: Student Service on Vice Chancellor for Student Development Search Committee**

**Resolved**, that the Academic Senate Executive Council approve an exception to the Administrator Hiring Procedures Agreement, allowing three students to serve with full voting rights on the 2006–07 Search Committee for the Vice Chancellor of Student Development (job announcement D-06001.)

Moved: Rosemary Brinson; seconded: Francine Podenski; motion carried unanimously.

**VIII. Open Forum**

Fred Chavaria announced the Latino Education Association welcome celebration for Latino educators with featured speaker Mayor Gavin Newsom.

Council discussed the Grow Your Own program in regard to diversity in hiring; Glenn Nance will be asked to give a presentation.

**IX. Adjournment**

Council adjourned at 5:00 p.m.

Respectfully submitted,  
Melinda L. Weil  
Academic Senate Secretary