

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Ocean Avenue Campus, Rosenberg 518
Wednesday, May 17, 2006
2:30-5:00 p.m.

Council Members Present João Barretto, Loren Bell, Monica Bosson, Rosemary Brinson, Lori Brown, Dominique Chapuis, Fred Chavaria, Ophelia Clark, Dora Dye, Darrel Hess, Lynda Hirose, Christopher Kox, Mark Fan, David Lisker, Suzanne Lo, Susan Lopez, Rodolfo Padilla, Lisa Romano, Karen Saginor, Jane Sneed, Fred Teti, Pierre Thiry, Melinda Weil, Jessica Williams, Grace Yu

Council Members Absent Maria Heredia, Denise Quinn

Other Senate Members Maria Cheremeteff, Ann Clark, Louise Louie, Phil Magalong, John Odell

I. Call to Order

The Academic Senate Executive Council meeting came to order at 2:40 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: 2006 May 3

Council approved the minutes of May 3, 2006 as corrected.

IV. Officers' Reports

A. President Teti distributed a written report listing various issues, events, and announcements.

1. Council received draft job announcements for the Associate Dean for Facilities Planning and Disability Access, and for the Assistant director, Northern California Biotechnology Center, the draft CCSF Foreign Student Conditional Admissions Program, and the unofficial CCSF VTEA Allocation 2006-07.
2. Articulation Officer Deanna Abma reported a recent legal interpretation of Title 5 allows community colleges to honor upper-division units for associate-degree credit, G.E. Requirements, etc. CCSF may need some guidelines for doing so. Abma will research the topic and report to Academic Policies in the fall.
3. Dr. Day has reported that, in Sacramento, noncredit apportionment has become a priority.

B. 1st Vice President Lisa Romano reported that she participated in the last meeting of the Learning Outcomes Group for this academic year where participants shared new, creative ways to assess students.

Romano attended outbreak sessions at the State Academic Senate Plenary, including Online Advising, Prerequisites and Enrollment, Minors on Campus, Matriculation and Assessment, and Articulation.

C. Secretary Jane Sneed reported that she and Dean Larry Klein attended the Board Education Committee. Chaired by Milton Marks III, it was a joint meeting between the CCSF Board and the SFUSD Board. The meeting concentrated on issues of the preparation of high school students and their success at CCSF. Implications of the impending Department of Education requirements for students to pass the California High School Exit Exam were discussed. Sneed explained the CCSF High School Diploma Program that is offered through the Transitional Studies Department.

V. Committee Appointments

1st Vice President reported on the Nominations for Shared Governance Appointments.

Resolution 2006.05.17.01: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointments, as recommended by the Committee on Committees.

Moved: Lisa Romano; seconded: Karen Saginor; motion carried unanimously.

VI. Unfinished Business

A. Update: Council Working Groups

2nd Vice President Fred Chavaria reported on the Graduation Requirements Working Group. He and other working group members Darrel Hess and Loren Bell suggested that the Educational Areas should be woven into the course outline in a manner comprehensible to non-experts. Teti pointed out that the Council will discuss at its Retreat the role of the Bipartite Committee on Graduation requirements.

B. Study Abroad, LALS 15, in Costa Rica and Nicaragua, reprise

Resolution 2006.05.17.02: Approval of LALS 15 for Study Abroad in Costa Rica and Nicaragua

Resolved, that the Academic Senate approve LALS 15 for Study Abroad in Costa Rica and Nicaragua. (Request for LAL 1 has been withdrawn.)

Moved Lisa Romano; seconded: Fred Chavaria; motion carries unanimously.

Discussion ensued about offering Special Topics courses in Study Abroad.

C. Course Outline Inventory in Program Review Framework

John Odell presented the latest draft of the Proposed Language for the Self-Study Framework.

Resolution 2006.05.17.03: Proposed Language of the Program Review Self-Study Framework

Resolved, that the Academic Senate approves the amended language for 1.1 and 1.2, and approves the re-numbering of the current outline after the new 1.1 and 1.2.

Moved: Karen Saginor; seconded: Fred Chavaria; motion carries unanimously.

D. Status Report: CCSF Academic Senate By-Laws, Article I

Teti led discussion about others models for the Senate By-Laws Article I, and suggested that both the Council and the Curriculum Committee could use a more sustainable representation scheme.

VII. New Business

A. Consideration of Conditional Admissions Policy for International Students

International Student coordinator Louise Louie explained the reasons for changing the Foreign Student Conditional Admissions Program. The intent of the new policy is to allow International Students to study ESL at CCSF, enabling them to start studying before they attain the required TOEFL cut score. This policy may increase their chances to receive the F-1 Visa.

Resolution 2006.05.17.04: Conditional Foreign Student Admissions Program

That the Academic Senate approve the proposed Conditional Foreign Student Admissions Program as presented by the International Students Program.

Moved: Susan Lopez; seconded: Ophelia Clark; motion carries unanimously.

B. Proposed New Final Exam Schedule

Dean Terry Hall presented the Final Examination Schedule for Fall 2006, credited Min Chen. The schedule minimizes the occurrence of a final exam being held on a non-class weekday. Dean Hall

presented one of many versions that he created. He plans to work with his programmer so that a computer program may update the versions. We anticipate this being used in Spring 2007.

Resolution 2006.05.17.05: Final Examination Schedule Revision

That the Academic Senate approve the new time blocking of the Final Examination Schedule Revision as outlined.

Moved Karen Saginor; Seconded: Darrel Hess; motion carries unanimously.

C. Disabilities Lawsuit Issues

Dr. Phil Magalong, DSPS Counselor, discussed the Cherry Lawsuit settlement. The settlement mandates that the District adopt a DSPS Dispute Resolution and Grievance Procedures and hire an ADA Coordinator.

Resolution 2006.05.17.06 : Disabled Students Programs and Services (DSPS) Dispute Resolution and Grievance Procedures

Whereas the lawsuit settlement mandates that CCSF adopt a dispute resolution and grievance procedure for students who do not agree with the academic accommodations that are suggested by DSPS, or whose instructors disallow the accommodation; and

Whereas the District intends to hire an ADA Coordinator (as stated in the Settlement) who will continue to develop the DSPS Dispute Resolution and Grievance Procedures with Academic Senate input,

Be It Resolved that the Academic Senate support the intent of the DSPS Dispute Resolution and Grievance Procedures for the 2006-2007 Academic Year as outlined in the Draft, and

Be It Further Resolved that the Academic Senate commend the DSPS Department for working in consultation within the Shared Governance system.

Moved: Jane Sneed; seconded, Ophelia Clark; motion carries unanimously.

VIII. Committee Reports

President Teti urged Council to refer to the meeting packet (distributed earlier) for Committee reports.

IX. Special Order of Business: Senate Election Commissioner David Yee

A. Election Commissioner Yee seated the 2006-2007 Executive Council.

B. Election of Senate Officers

All officers for the 2006-2007 Academic Year were elected by acclamation:

President of the Academic Senate: Frederick Teti, Mathematics

1st Vice President: Fred Chavaria, Administration of Justice and Fire Science

2nd Vice President: Suzanne Lo, Library and Learning Resources

Secretary: Melinda Weil, Astronomy

Council thanked David Yee for serving as Elections Commissioner.

David Yee thanked Senate Office Secretary Anna Harvey for her help.

X. Adjournment

Council adjourned at 5:00 p.m.

Respectfully submitted,

Jane Sneed, outgoing Academic Senate Secretary