

Official Minutes
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL
Rosenberg Library, Room 518
Wednesday, March 15, 2006

Council Members Present: Maria Heredia, João Barretto, Loren Bell, Monica Bosson, Lori Brown, Fred Chavaria, Ophelia Clark, Christopher Kox, Dora Dye, Mark Fan, Darrel Hess, David Lisker, Suzanne Lo, Susan Lopez, Rodolfo Padilla, Denise Quinn, Karen Saginor, Jane Sneed, Fred Teti, Melinda Weil, Grace Yu

Council Members Absent: Rosemary Brinson, Dominique Chapuis, Lynda Hirose, Lisa Romano, Pierre Thiry, Jessica Williams

Guests: Vice Chancellor Robert Gabriner, Gohar Momjian

I. Call to Order

The Council meeting was called to order at 3:45 P.M.

II. Adoption of Agenda

Council adopted the agenda as amended.

III. Approval of Minutes

Council approved the March 1, 2006 minutes as corrected.

IV. Officers' Reports

A. President Teti distributed a written report listing various issues, events, and announcements.

1. Teti distributed the Redirection of Unused Growth Funds document and a booklet describing the Community College Ballot Measure seeking to realign community colleges with UC and CSU rather than K-12.
2. The Instructional Program Profile meeting was held, identifying 5 areas that need further scrutiny: Aeronautics, Noncredit Office Technology Program, the Cafeteria, categorically funded State Preschool, and Transitional Studies. Coming soon will be the Student Services Profile, Campus Profile and Administrative Services Profile Reviews. Council members urged that faculty advocate for the noncredit programs as significant feeders to the credit programs.
3. There is a need for panelists at the State Academic Senate Plenary to talk about noncredit - curriculum issues. -

B. 2nd Vice President Chavaria reported that the Great Teachers applications are out. Contact Dean Leslie Smith for details.

V. Committee Appointments

Resolution 2006.03.15.01: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointment, as recommended by the Committee on Committees.

Moved: Ophelia Clark; seconded: João Barretto; motion carried.

VI. Special Order of Business: Vice Chancellor Robert Gabriner and Gohar Momjian

- A. - The Western Association of Schools and Colleges (WASC) accrediting team visit will take place March 20 - 23, 2006. The WASC team is made up of 14 visitors from a cross section from other community colleges in the state; the team leader is Dr. Constance Carroll, San Diego District Chancellor. Dr. Gabriner reviewed the roster of visitors and Ms. Momjian outlined their itinerary.
- B. - New College Division: Institutional Advancement Vice Chancellor Gabriner described the history and the make-up of the new Division and distributed an Institutional Advancement Bulletin. He described plans for an Annual Appeal, a Planned Giving Program, Alumni Conversations, Affinity Groups and collaborative work with the CCSF Foundation.

VII. Unfinished Business

- A. - Language Clarification: Faculty Travel Guidelines [O. Clark]
Council discussed the correct interpretation of Faculty Travel Guidelines, IV.1, eligibility for summer travel funds.

Resolution 2006.03.15.02: Academic Senate Travel Document, Section IV. Summer Travel, item 1

Resolved: The interpretation of the statement was agreed upon thusly: "Summer travel funds are available to part-time faculty with a summer assignment, tenured faculty, or tenure-track probationary faculty."

Be it further resolved that we empower the Faculty Travel Chair to contact the DCC President and the Vice Chancellor of Academic Affairs to discuss amending the document to reflect this interpretation.

Moved: Jane Sneed; seconded: Monica Bosson; approved.

- B. - Discussion: Bipartite Committee on Graduation Requirements Council discussed the issues that were raised at the Bipartite Committee. President Teti suggested that we call a Bipartite Committee meeting in the Fall 2006 semester to discuss the guidelines, language, policy issues, and problems with Area descriptors. Council discussed videotaping. We agreed that we will study the issue, work with Vice Chancellor Griffin, and document our findings.

VIII. New Business

- A. Council approved the Draft Job Announcement for Associate Vice Chancellor of Finance

Resolution 2006.03.15.03: Job Announcement for Associate Vice Chancellor of Finance

Resolved that the Academic Senate approve the Job Announcement for Associate Vice Chancellor of Finance.

Moved: Melinda Weil; Seconded: Susanne Lo; approved.

B. Study Abroad Proposals for Programs in Costa Rica and Nicaragua, and in South Africa

1. - Teti distributed written excerpt from the minutes of Academic Policies of February 27 regarding the resolutions for Study Abroad.

Resolution 2006.03.15.04: Refer Study Abroad Proposals for Programs in Costa Rica and Nicaragua to Academic Policies

Resolved that the proposal be referred to the Academic Policies Committee for clarification on the number of units that can be earned.

Moved: Susan Lopez; seconded: João Barretto; referred to committee.

Council did not approve the proposal because the units earned could be excessive.

2. Study Abroad Proposal for Program in South Africa

Resolution 2006.03.15.05: Study Abroad Proposal for Programs South Africa

Resolved that the Study Abroad proposal for the program in South Africa be approved.

Resolved by consensus

IX. Committee Reports

- A. - Staff Development and Student Preparation and Success Committees were given two weeks to look at the Basic Skills Recommendations. After March 29, the document will come directly to the Executive Council of the Academic Senate for review.
- B. - College Advisory Council Teti distributed written notes from the March 2, 2006 College - Council. Highlights Included: -
 1. The Communication Committee's Advisory Study Groups for the Website, TV/Radio stations, and Publications are proposed to become official advisory Shared Governance subcommittees.
 2. David Yee brought a Draft Policy Proposal for Electronic Communications and Information Technology for privacy.
- C. - Planning and Budgeting Council (PBC)

Susan Lopez highlighted the Draft Minutes from the PBC. Ann Clark and Peter Goldstein are in agreement that there is a structural problem that, if resolved, could continue to save us money into the future. We agreed that the current process of program profile review is preferable over hiring outside consultants. Council discussed how grant-funded programs can increase costs for the college if they become institutionalized.

X. Adjournment

Respectfully submitted, -
Jane Sneed, Academic Senate Secretary -