

Official Minutes  
CCSF ACADEMIC SENATE EXECUTIVE COUNCIL  
Alemany Campus, Room 103  
Wednesday, March 1, 2006

**Council Members Present:** João Barretto, Loren Bell, Monica Bosson, Rosemary Brinson, Lori Brown, Dominique Chapuis, Fred Chavaria, Ophelia Clark, Mark Fan, Lynda Hirose, Christopher Kox, David Lisker, Suzanne Lo, Rodolfo Padilla, Denise Quirrn, Lisa Romano, Jane Sneed, Fred Teti, Pierre Thiry, Melinda Weil, Jessica Williams, Grace Yu

**Council Members Absent:** Dora Dye, Maria Heredia, Darrel Hess, Susan Lopez, Karen Saginor

**Other Senate Members Present:** Ann Clark

I. Call to Order

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes

A. Council approved the Bipartite Committee on Graduation Requirements minutes.

B. Council approved the February 15, 2006 minutes as corrected.

IV. Officers' Reports

A. President Teti distributed a written report listing various issues, events, and announcements.

Teti distributed a copy of a draft job announcement for the Associate Vice Chancellor of Finance, and highlighted the changes that were made since the last hiring.

Teti distributed copies of the ASCCC *Rostrum*.

B. Secretary Sneed reported that the Chancellor has called on College leadership (e.g., Academic Senate, Department Chair Council) to attend a meeting on March 14 to discuss possible cuts in instructional programs.

V. Committee Appointments

**Resolution 2006.03.01.01: Shared Governance Committee Appointments**

Resolved, that the Academic Senate Executive Council approve the shared governance committee appointment, as recommended by the Committee on Committees.

Moved: Lisa Romano; seconded: Pierre Thiry; motion carried.

VI. Special Order of Business: Dr. Natalie Berg, President, CCSF Board of Trustees

In her ninth year as a trustee, Dr. Berg said that she greatly appreciates the Academic Senate and all that it does for this institution. Asked about possible program reductions, Dr. Berg replied that she hoped most savings would come from attrition (with no backfilling), and possible retirement incentives. When asked about a possible compressed instructional calendar proposal and its potential impact on noncredit workload, Dr. Berg said that she once taught noncredit herself and acknowledged that a longer work day would be difficult. After being informed about the issue, Dr. Berg affirmed that the Board and the Chancellor are committed to supporting noncredit.

VII. New Business

A. Senate Shared Governance Representation Policy

L. Romano presented background regarding the nature of shared governance committees, especially regarding faculty representation on Shared Governance committees. Currently, we do not appoint faculty on 100% reassigned time, except as resource members. Other topics discussed were the role of fully-reassigned faculty with no student contact, perceived conflict of interest, and resource membership.

B. Consideration of By-Laws Amendment

R. Brinson presented background, and distributed draft language regarding a resolution that would modify Article I of the By-Laws to include the four Counseling departments that were created when General Counseling was reorganized. Council discussed the current Constitution and By-Laws, and reviewed the issues raised at that time.

C. Discussion of Faculty Travel Guidelines

O. Clark described an overview of the distribution of Academic Senate Faculty Travel funds, shared copies of the Summer Travel section from the Guidelines for Faculty Travel, and discussed possible changes. Sneed and O. Clark clarified the reasons behind the summer travel guidelines, e.g., summer being outside of the academic year, and funds being allocated by the preceding fall's FTE proportion. Council will return to the issues of summer travel dates and eligibility in the future.

VIII. Committee Reports

A. Academic Policies

Teti distributed the draft minutes of the Academic Policies Committee, highlighting the approval of the Study Abroad programs for Costa Rica, Nicaragua and South Africa, and the discussion about Option B "Transfer" Degree.

B. Staff Development

D. Lisker reported that the Committee will discuss the Basic Skills Recommendations at its next meeting.

C. Student Preparation and Success

L. Romano reported that the Committee needs more members.

IX. Open Forum

C. Kox distributed written announcements for the activities that are taking place in the Library and the City.

X. Adjournment

Council adjourned at 5:00 p.m.

Respectfully Submitted, Jane Sneed, Academic Senate Secretary