

**Official Minutes**  
**ACADEMIC SENATE EXECUTIVE COUNCIL**  
**Downtown Campus, Room 320**  
**Wednesday, October 26, 2005**

**Council Members Present:** João Barretto, Monica Bosson, Rosemary Brinson, Dominique Chapuis, Fred Chavaria, Ophelia Clark, Dora Dye, Mark Fan, Darrell Hess, Christopher Kox, Suzanne Lo, Rodolfo Padilla, Lisa Romano, Karen Saginor, Jane Sneed, Fred Teti, Pierre Thiry, Melinda Weil, Jessica Williams

**Council Members Absent:** Loren Bell, Lori Brown, Maria Heredia, Lynda Hirose, David Lisker, Susan Lopez, Denise Quinn, Grace Yu

**Other Senate Member Present:** Christopher Johnson

**Guests:** Steven Glick

**I. Call to Order**

President Teti called the meeting to order at 2:45 p.m.

**II. Adoption of Agenda**

Council adopted the agenda.

**III. Approval of Minutes**

Council approved the October 12, 2005 minutes.

**IV. Officers' Reports**

**A. President Fred Teti** distributed a written report, including his list of recent activities and upcoming meetings and events.

1. Teti noted some discrepancies in published descriptions of the Faculty Position Allocation Committee (FPAC).
2. International Education Advisory Committee Chair, Leslie Pahl, at Teti's request, agreed to conduct an anonymous survey of faculty to gathering information on perception of conflict of interest.
3. The Academic Senate for California Community Colleges (ASCCC) has sent CCSF a bill for membership in the State Senate, \$6.03/ FTEF, approximately \$7000 per year.
4. The Hayward Award for Excellence deadline is December 2, 2005.

**B. 1<sup>st</sup> Vice President Lisa Romano** reported that she attended last week the Commission on Athletics / Community College Counselors Academic Advisors

Association for Athletics (COA/3C4A) Conference at which they discussed legislation and transfer issues as they pertain to National Collegiate Athletic Association (NCCA) regulations for student athletics. Romano also attended the Alpha Gamma Sigma convention; our Omega chapter did a great job in sponsoring the convention. Romano praised faculty advisors, Council members Chris Kox and Fred Teti; Kox praised Chapter president Dorothy Mak.

C. **2<sup>nd</sup> Vice President Fred Chavaria** asked that the Graduation Requirements Working Group coordinate a time to meet.

D. **Secretary Jane Sneed** reported that the deadline for certain catalog updates is November 4, 2005, and suggested that faculty check their department's information as well as their own information in the faculty list.

## V. **Committee Appointments**

### **Resolution 2005.10.26.01: Shared Governance Committee Appointments**

**Resolved, that the Academic Senate Executive Council approve the recommendation for the shared governance committee appointment as recommended by the Committee on Committees.**

**Moved: Lisa Romano; seconded: Rosemary Brinson; carried unanimously.**

## VI. **Unfinished Business**

A. **Accreditation Update.** Ophelia Clark reported that Teti, the Vice Chancellors, the Chancellor, other members of the work group. She attended a Board of Trustees Work Session at which the Trustees discussed the 2006 Accreditation Self Study draft. The study is on the agenda for the next Board of Trustees meeting, October 27, 2005. Council thanked Ophelia, Susan, Bonnie, Fred and David for their work.

### **B. 2005-2006 Council Goals. 2005-2006 Council Goals:**

- 1. Faculty Hiring Procedures Group:** Emergency hires are now to be signed-off by a Vice Chancellor, who may withhold approval on the basis of impact on diversity. Council discussed again some of the issues surrounding the Hiring Procedures, and the importance of separating Human Resources procedures from those in the document.
- 2. General Education Degree Graduation Requirements Group:** Chavaria distributed the Title 5 regulations to his group members.
- 3. Administrator Hiring Procedures Group:** Teti distributed copies of the May 2005 Senate Rostrum article on Retreat Rights. He indicated that there is a

need for reviewing the retreat rights for current administrators and handed out examples of administrator organization charts.

**C. Discussion of Shared Governance Committee Membership Policy.** Lisa Romano asked for discussion on the role of resource members. It is understood currently that a resource person is expected to be a person with expertise in the area, but *not* the chair and *not* a voting member. However, there are a considerable number of committees, especially advisory committees, wherein the person being advised is also serving as the chair. Council noted that it is difficult to get people to chair on committees. Also, the question came up about trying to restructure committees that are already formed and functioning. Responses included creating a policy to deal with these and related issues.

## **VII. New Business**

### **A. Report on Area B Meeting**

1. Teti reported that the Peralta District reps agreed with us that the stoppage of debate that occurred at spring 2005 plenary was unacceptable and that we are considering protesting when the final language is presented to the governing board.
2. Teti will forward to us a web link to the latest draft resolutions that are likely to be presented at Fall 2005 Plenary. There is a resolution on allocation of reassigned time. (Note: at CCSF, FPAC allocates reassigned time since the Reassigned Time committee folded.)
3. A resolution related to the Math and English Graduation Requirements is coming forward to clarify which section of Title 5 we meant to amend. (Note: the erroneous version might not have passed had debate not been halted.)
4. A resolution on student dishonesty/cheating counters a recent legal opinion limiting an instructor's discretion in responding to cheating.

**B. Institutional Response to the Student Learning Outcomes.** We need to put together a group that will construct the institutional response to the Student Outcomes Movement. Dr. Day appointed Kathe German to form the working group, but Teti pointed out that the committee lacked sufficient faculty representation. David Yee and Teti agreed to ask faculty to look at what CCSF and other CCCs are already doing. Council agreed that this should be a working group reporting to the Council directly.

## **VIII. Committee Reports**

### **A. Academic Policies (A.P.)**

1. In the latest draft of the Basic Skills Recommendation, the descriptions of the Collaborative and its advisory group are less prescriptive. A.P. approved the recommendation.
2. The proposed new Information Competency Requirement has been re-worked in such a way that most students can satisfy it and the Written Composition Graduation Requirement simultaneously.
3. The Equivalency Committee plans to recommend a redesign of the equivalency request form.

**B. Student Preparation and Success (S.P. & S.).** Teti has requested that CalWORKS Advisory Committee be transferred from A.P. to S. P.& S.

**C. Planning and Budgeting Council.** Teti handed out a written draft report highlighting the College budget issues. Council discussed the increase in costs for retiree benefits and how these impact the CCSF budget.

**IX. Open Forum:**

**A.** Rosemary Brinson reminded Council that past participation in the Sick Leave Bank does not roll over; everyone must re-apply by November 8, 2005.

**B.** Counselors discussed the progress of Electronic Education Plans that would be available to students on Web 4.

**X. Adjournment.** Council thanked Dean Steven Glick for his hospitality and the Culinary Arts students and their instructor, Chris Johnson, for the refreshments. Council adjourned in memory of Rosa Parks, civil rights leader, who died yesterday. Council also adjourned in memory of the 2000 troops who have died in Iraq.

Respectfully submitted,

Jane Sneed, Academic Senate Secretary