

Official Minutes
ACADEMIC SENATE EXECUTIVE COUNCIL
Alemanya Campus, Room 103
Wednesday, September 28, 2005

Council Members Present: João Barretto, Rosemary Brinson, Lori Brown, Dominique Chapuis, Fred Chavaria, Ophelia Clark, Dora Dye, Mark Fan, Maria Heredia, Darrell Hess, Christopher Kox, David Lisker, Suzanne Lo, Susan Lopez, Rodolfo Padilla, Lisa Romano, Karen Saginor, Jane Sneed, Fred Teti, Melinda Weil, Jessica Williams

Council Members Absent: Loren Bell, Monica Bosson, Lynda Hirose, Denise Quinn, Pierre Thiry, Grace Yu

Other Senate Member Present: Ann Clark, Carol Dent, Bonnie Gratch-Lindauer, Lou Schubert, David Yee

I. Call to Order

President Teti called the meeting to order at 2:40 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes

Council approved the minutes of September 14, 2005.

IV. Officers' Reports

- A. President Fred Teti** distributed a written report, including his list of recent activities and upcoming meetings and events. This weekend President Teti will be in Fallbrook at a California Tomorrow conference.
- B. 1st Vice President Lisa Romano** will be going this week to Monterey in order to attend the California State University conference for Community College counselors.
- C. 2nd Vice President Fred Chavaria** thanked the Council for their participation in the retreat; Council applauded Chavaria in turn. Chavaria will represent faculty at the Board of Trustees meeting on 9/29/05.

V. Unfinished Business

A. Committee Appointments

Romano brought up some current issues that relate to Shared Governance committees and subcommittees.

- 1. Many faculty from one department have applied to an unlimited committee, but the Committee on Committees is charged to ensure

balance and representation. We may wish to review the guidelines for shared governance appointments.

2. Another issue is that some faculty have expressed concerns about apathy, and that the process for applying is confusing.
3. Curriculum Committee Chair John Odell is asking for voc-ed faculty to serve on the Curriculum Committee.
4. **1st Vice President Romano** distributed the list of Shared Governance appointments.

Resolution 2005.09.28.01: Shared Governance Committee Appointments

Resolved, that the Academic Senate Executive Council approve the recommendations for shared governance committee appointments as recommended by the Committee on Committees.

Motion carried unanimously.

B. Special Order of Business: Council Photo

Monica Davey photographed the Executive Council in front of the entryway to Alemany Campus.

C. Accreditation Update: Themes I - III

1. Council briefly discussed Theme I, Institutional Commitment to High-Quality Education.
2. The Council, the Accreditation Work Group faculty, and Senate member Lou Schubert discussed Theme II, Student Learning Outcomes (SLOs).
 - a. The SLO framework requires that Academic transfer courses be evaluated in the same way as vocational and skills-based courses.
 - b. Some faculty expressed concern that the SLO issue is driven by the movement to “corporate-ize” higher education and could hamper our ability to meet the different needs of students.
 - c. It was suggested that this will be an ongoing discussion and we could attach a summary page that describes the issues of faculty concerns.
 - d. The Curriculum Committee has already changed guidelines for new course outlines to include SLOs in what was once the “Objectives” section.
 - e. Teti concluded that he heard much support from Council for the concerns about the tone of the essay, and its representation of alternate views, noting that the college culture has always brought

faculty together for discussions about ways to help students to succeed.

3. Council next Considered Theme III, College Dialog Promotes Institutional Improvements. Council discussed the suggestion to explore the feasibility to institute a regularly scheduled hour for faculty to discuss college reports and surveys.

VI. New Business

A. 2005-2006 Council Goals

Teti distributed a sign-up sheet so that Council members could volunteer for each of the four work groups: Article I of the By-Laws and Faculty on Shared Governance; Area Descriptors for General Education Graduation Requirement; Administration Hiring Procedures; Faculty Hiring Procedures.

B. Exemplary Program Award: Call for Nominations

Please submit nominations for discussion next meeting.

VII. Committee Reports

A. Academic Policies Committee

1. The Information Competency Requirement is being reviewed.
2. Basic Skills Subcommittee brought their recommendations. They propose more resources for basic skills staff development, better support services for Basic Skills students, and the creation of a Collaborative for Basic Skills Instructors/Programs and a new Basic Skills Advisory "Council".

B. Curriculum Committee Council member Maria Heredia gave the following report:

- a. The Committee approved 57 new courses and tabled one.
- b. There is a new course to prepare students for the Test of English as a Foreign Language (TOEFL).
- c. There is now a new course, Health and Social Justice. Also, there is a new course in Fire Science Technology and a new requirement for the Award of Achievement in Fire Science Technology.
- d. Course revisions/updates are being submitted in great numbers.

C. Planning and Budgeting Council

Teti reported in his written report that Vice Chancellor Peter Goldstein has reviewed the CCSF budget that projects a \$0 ending balance, and has distributed a cautionary District-wide memo.

The Chancellor and Vice Chancellors want to address classified vacancies. Rather than calling Classified Position Allocation Committee (CPAC), the administration has formed a Classified Vacancy Working group. All policy issues must come through shared governance, not from ad-hoc advisory groups. Fred Teti asked for comments from the Council regarding this issue.

VIII. Adjournment

The meeting was adjourned at 5:00 p.m. with thanks to Dean Gary Tom for his gracious hospitality.

Respectfully submitted,

Jane Sneed, Academic Senate Secretary