

Draft Minutes
ACADEMIC SENATE EXECUTIVE COUNCIL
Ocean Avenue Campus, Rosenberg 518
Wednesday, May 18, 2005
2:30-5:00 p.m.

2004–2005 Council Members Present: Loren Bell, Rosemary Brinson, Dominique Chapuis, Fred Chavaria, Ann Clark, Ophelia Clark, Sunny Clark, Mark Fan, Darrel Hess, Lynda Hirose, Christopher Johnson, Winnie Leong, David Lisker, Susan Lopez, Madeline Mueller, Glenn Nance, John Odell, Denise Quinn, Lisa Romano, Karen Saginor, Jane Sneed, Fred Teti, Pierre Thiry, Melinda Weil, Grace Yu

2004–2005 Council Members Absent: Maria Franco, Joshua Law, Pablo Rodriguez

2005-2006 Council Members-Elect Present: Joao Barretto, Dora Dye, Maria Heredia, Suzanne Lo, Rodolfo Padilla, Jessica Williams

Other Senate Members: Julia Bergman, Sharon Seymour

Guests: Larry Klein, Joanne Low, Judy Teng

I. Call to Order

Fred called the meeting to order at 2:30 p.m.

II. Adoption of Agenda

Council agreed to amend the agenda to add an Accreditation Update to Unfinished Business (including appointing Council liaisons to the accreditation editing team). We agreed to include items from the International Education Advisory subcommittee under the Academic Policies report.

III. Approval of Minutes: May 4, 2005

Council approved the minutes as corrected.

IV. Officers' Reports

- A. **President** Teti distributed a written report. The Board is holding a special meeting on the College budget; the agenda is posted on Vice Chancellor Goldstein's website. Fred distributed the agenda for the WASC meeting that will be held on June 8, 2005.
- B. **2nd Vice President** Sunny Clark reported that she will continue on the Health and Safety Committee in an advisory capacity. The committee is discussing hiring a consultant to facilitate planning at each location. Because of the potential West Nile Virus threat, we are advised to call Sunny if we find standing water.
- C. **Secretary** Jane Sneed thanked Sunny Clark for her support of the Secretary at the Council meetings throughout the year. She reported that the Transitional Studies Department is holding graduation ceremonies with John Adams graduating nearly 160 students with a HS Diploma or GED, the Adult Learning and Tutorial Center [ALTC] at Gough graduating close to 70 GED students, and Mission nearly 50 GED graduates. Keynote speakers are Glenn Nance at the John Adams Campus, and James Kendrix at the ALTC.

V. Committee Appointments

1st Vice President Lisa Romano distributed a written list of the committee nominees as recommended by the Committee on Committees. There are currently 5 vacancies in prescribed areas on College Curriculum Committee.

Resolution 2005.05.18.01: Shared Governance Committee Appointments

Resolved, that the shared governance nominees be approved.

Moved: Lisa Romano; seconded: Melinda Weil; approved unanimously.

VI. Unfinished Business

A. Accreditation Update (and plans for the summer)

Ophelia Clark reported that the Steering Committee plans to meet on May 24 to look at the remaining three theme reports. During the summer the editing team, Laurie Fried-Lee and Associate Dean Kristin Charles, will prepare the document for the College community to look at in the fall. Susan Lopez said that the Chancellor is eager to follow-up on the nearly 70 Self Study recommendations. The Steering Committee does not meet over the summer, so Council appointed liaisons to the editing team.

RESOLUTION 2005.05.18.02: Summer Liaisons to Accreditation

Resolved: the Executive Council of the Academic Senate appoint Madeline Mueller and Susan Lopez as summer liaisons to the Accreditation Editing Team.

Moved: Ann Clark; seconded: Fred Chavaria; approved unanimously.

B. Second Reading: ESS Recommendation CLL5: Skills Across the Curriculum Advisories

Madeline Mueller reported on her research into ESS Recommendation CLL5 and handed out the March 2005 Assessment Q&A from the California Community Colleges Assessment Association. Council agreed to read it over the summer and to postpone the Second Reading of CLL5 to an early Fall 2005 Senate agenda.

C. Update on Student Service on Administrator Search Committees

Fred reported that Vice Chancellor Griffin has asked the Senate to allow two students on the search committees for Student Development Administrators. Fred distributed the "paper trail" clarifying that past student service on such search committees were specific exceptions and that the Senate has not agreed to modify the Administrator Hiring Procedures Document. Council discussed the issue and history of students on search committees.

VII. New Business

A. VTEA Reauthorization, State and Local Plans, and Local Allocation Process

Associate Vice Chancellor Phyllis McGuire, Workforce and Economic Development, explained the history of Carl D. Perkins Vocational and Technical Education grants. Our charge under the grant is to improve and expand Career and Technical Opportunities for high-wage jobs. We create a local plan and send to the State for approval. McGuire delineated how CCSF has allocated approximately \$1 million. The California Senate passed a version of a reauthorization bill and has sent it to the House where it is being discussed as HR366: Vocational and Technical Education for the Future Act. The new law would demand Student Learning Outcomes and data collection of occupational students' income status.

B. Proposed China Collaboration with U. C. Berkeley

Dean Judy Teng, Dean Joanne Low, and Dean Larry Klein (Designee for Chancellor Dr. Day), reported on the proposed collaboration with University of California Berkeley. Members of the 1999 China Visiting Team, ESL Department Chair Sharon Seymour and Julia Bergman of the Library, presented information regarding past efforts in opening opportunities in China. Judy Teng reviewed the past two efforts, outlining the barriers that prevented their success. Right now, we are in a position to collaborate with UCB, the Sino-American Education Center in Beijing, and Tsinghua University. CCSF would provide lower division curriculum.

Dean Joanne Low explained that this project is much like an extension to our International Education programs here at CCSF. A potential financial benefit to CCSF is that students will pay International Student tuition. Benefits are likely for both Americans and Chinese students: the Study Abroad Program could offer China as a destination to American students, and Chinese students may transfer to CCSF for their second year.

Dean Teng outlined the timeline for this project. Council discussed the pros and cons of the proposal. Karen Saginor called the question; seconded by many; carried with 2/3 majority.

RESOLUTION 2005.05.18.03, CCSF Pilot Program in China

Resolved, that the Executive Council of the Academic Senate support the Cooperative Agreement between City College of San Francisco, the Sino-American Education Center and University of California Berkeley, to pilot a one-year program in at Tsinghua University in Beijing, China. Dean Teng will report to the Council in March 2006 to request continuance. Moved: Jane Sneed; seconded, Glenn Nance; motion carried.

VIII. Committee Reports

Academic Policies

Fred stated that in the interest of time, he would conduct by email the approval of items from our International Education Advisory subcommittee: (1) An improved purpose statement, (2) the "Diego Rivera and the Muralists" program abroad proposal and (3) the Laos and Vietnam program abroad proposal.

IX. Special Order of Business: Senate Election Commissioner David Yee

A. Seating of the 2005-2006 Executive Council members

Election Commissioner David Yee explained the process for the Election and read the names of the new 2005-2006 Executive Council of the Academic Senate.

B. Election of Senate Officers

1. Council elected Fred Teti by acclamation to serve as President of the Academic Senate for 2005-2006.
2. Council elected Lisa Romano by acclamation to serve as 1st Vice President of the Academic Senate for 2005-2006.
3. Council elected Fred Chavaria by acclamation to serve as 2nd Vice President of the Academic Senate for 2005-2006.
4. Council elected Jane Sneed by acclamation to serve as Secretary of the Academic Senate for 2005-2006.

X. Adjournment

President Teti distributed Certificates of Appreciation to the Council members who had completed their terms and Certificates of Honor to the Officers. He thanked all for making the last Senate meeting of the semester a great and lively success. We adjourned at 5:05 p.m.

Respectfully submitted,
Jane Sneed,
CCSF Academic Senate Secretary.