

Official Minutes of the ACADEMIC SENATE EXECUTIVE COUNCIL
John Adams Campus, Room 202
Wednesday, April 6, 2005, 2:30-5:00 p.m.

Council Members Present: Rosemary Brinson, Dominique Chapuis, Fred Chavaria, Ann Clark, Ophelia Clark, Sunny Clark, Mark Fan, Lynda Hirose, Winnie Leong, David Lisker, Madeline Mueller, Glenn Nance, John Odell, Pablo Rodriguez, Lisa Romano, Karen Saginor, Jane Sneed, Fred Teti, Pierre Thiry, Denise Quinn, Melinda Weil, Grace Yu

Council Members Absent: Loren Bell, Maria Franco, Darrel Hess, Christopher Johnson, Joshua Law, Susan Lopez

Guest: Dr. Natalie Berg

I. Call to Order

The Executive Council was called to order at 2:39 p.m.

II. Adoption of Agenda

Council adopted the agenda as modified: Trustee Natalie Berg will address Council in place of Trustee Rodel Rodis.

III. Approval of Minutes: March 16, 2005

Council approved the minutes with minor corrections.

IV. Officers' Reports

A. Fred Teti intends to distribute his report by email.

B. 2nd Vice President reported on issues facing the Facilities Review Committee.

1. The committee is dealing with the issues related to construction trade vehicles which are being parked near the Science Building, creating difficulties for persons with disabilities needing to park and faculty wanting to park.
2. The ownership of the sculpture on Cloud Circle by Visual Arts is being discussed so we can decide what to do with it..
3. At the Board of Trustees meeting on March 24, 2005, the Construction Manager at Risk method, as recommended by Jim Blomquist as a way to manage the major construction projects that are going out to bid, was voted down, then tabled, until 4/14/05. If we proceed with the current CCSF practice of design, low bid, and build, we will potentially delay all of our building projects and increase the building costs for all of our future projects.
4. Madeline Mueller reported that the Board approved the design for the Performing Arts Center.
5. (From Health and Safety) Issue of aggressive and combatant students in an altercation during which pepper spray was used and police officers were sent to the hospital. A noticeable increase of aggressive students this semester was reported.

V. Committee Appointments

Resolution 2005.04.06.01: Shared Governance Committee Appointments

Resolved, that the shared governance nominees be approved.

The council approved the committee members as nominated by the Committee on Committees.

Moved Karen Saginor; seconded David Lisker; approved unanimously.

VI. Unfinished Business

A. Report on Accreditation Self-Study

The Steering Committee met on April 5, 2005, to look at the two co-chairs' reports that are now complete. This is the week that the co-chairs will be exchanging their essays for reading and feedback in anticipation of the listening sessions that will be held at various locations and campuses in order to solicit public input. Discussion ensued about the document. Faculty are urged to read it because it will affect the future direction of the College.

B. Update on 2005 Senate Elections

We now have 17 nominees for Senate elections. David Yee will serve as Elections Commissioner.

C. Update on Administrators' Evaluations

We are now up to ~45 requests from faculty for evaluation forms, a considerable improvement over last year's ~12. Discussion ensued about lack of summary reports and follow-up of the administrator evaluations. In the past, Staff Development training opportunities and staff development recommendations have been provided for new administrators and for those whose evaluation indicated a need for training.

D. Second Reading: ESS recommendation PRM6: Failing Students' Registration [Teti]

President Fred Teti presented a draft recommendation as modified after considerable consultation with stakeholders. Council discussed the background and the recommendations.

VII. Special Order of Business: Natalie Berg, CCSF Board of Trustees

A. Natalie Berg expressed her pleasure at being back at John Adams where she used to be the Campus Dean. She said that she is very pleased to take the opportunity to thank the faculty for the work that we do. Trustee Berg feels that we have very few administrators at CCSF and therefore the Board relies on the faculty. She appreciates that when things come to the Board she knows that the work will be well done. She stated that we are highly recognized nationally and that this is the group that makes the system work.

B. Chancellor's evaluation process for the scoring of Scantron forms is archaic. Trustee Berg floated the idea about the Chancellor's evaluation being put online, as well as instructor and administrator evaluations online. We currently use a WestED consultant for the evaluation and they could do this with the assurance of anonymity and security. The process of summary reports was discussed. Trustee Berg said that the faculty showed a high level of participation.

C. 2nd Vice President Sunny Clark asked Dr. Berg about the process for the Construction Management at Risk. Dr. Berg said that the issue will come up again for a vote at the next Board Work Session meeting. It will be publicized properly. Faculty was urged to make their feelings known. Ann Clark noted that the Facilities Review Committee did not review the Construction Management at Risk process and emphasized that when such issues go through Shared Governance, they usually proceed more smoothly than this.

VIII. New Business

A. Report on Area B Meeting

Fred's report from Area B meeting, in anticipation of the Spring 2005 Plenary Session of the Academic Senate for California Community Colleges (ASCCC), will be included with his officer's report.

B. Discussion of State Senate Resolutions

1. Sunny Clark requested support for AB982 on Student Health Fees. Currently, students on Financial Aid do not pay health fees. 47.7% of students who use our Health Center are on Financial Aid and do not pay fees, thereby impacting the services for students who do pay. This resolution urges that Student Health Fees be included in the Financial Aid package and that a long term solution for State funded health centers be pursued. The sense of the body is that we support Sunny Clark regarding this issue and we support her good judgment regarding possible amendments at the plenary.

2. President Teti asked the body for opinions regarding the ASCCC resolution on "Diversity in Hiring." The language in the "Whereas" sections of the Resolutions do not include diversity other than race and ethnicity. While we support the Resolution, if the debate about the amendments is divisive, Council urged Fred to ask that the resolution be referred to Executive Committee of the ASCCC. President Fred was urged to use his judgment as issues arise.

C. Approval of Transfer Associate Degree Catalog Language

President Fred Teti distributed a change to the Catalog language for the Transfer Associate Degree, as recommended by the Academic Policies Committee, clarifying vague language.

Resolution 2005.04.06.02

Resolved that Council approve including "CSU Transferable and CCSF Degree applicable" in the three places in the CCSF Catalog as recommended by the Academic Policies Committee.
Moved Rosemary Brinson; seconded, Melinda Weil; approved unanimously.

IX. Committee Reports

A. Academic Policies (AP)

1. The Mandatory Online Grading issue will be discussed at the next AP meeting.
2. The Grading Policies and Transfer Issues Subcommittees continue to discuss the grading policy in repeated courses. By State legal opinion, the second grade, not the last grade, goes into the GPA on transcripts, but this issue must go through local shared governance.
3. AP expects various subcommittee recommendations, especially from Basic Skills.

B. Curriculum

The agenda for the April 13 meeting is on Curriculum Committee's website. The Committee is discussing some Instructional Technology and Distance Learning Advisory issues (as related to curriculum).

C. Staff Development

David Lisker wrote an article in support of Glenn Nance in his work in Staff Development and the League for Innovation for CA Community Colleges which will be printed in City Currents.

X. Open Forum

- A. When we talk about GE Area descriptors at a future Executive Council meeting, we will be discussing both content and methodology.
- B. Mark Fan announced the *Asian Coalition Scholarship Dinner* to be held at the CCSF Cafeteria.
- C. Mark Fan will present at *California Stories Uncovered* at the Chinatown Branch Library.
- D. Grace Yu announced the Asian Entertainment Club's concert, the *Melody of China*.
- E. Lynda Hirose announced *A Wok on the Wild Side* fund raising event.

XI. Adjournment

Council adjourned at 5:00 p.m.

Respectfully submitted, Jane Sneed, Academic Senate Secretary