

Official Minutes
ACADEMIC SENATE EXECUTIVE COUNCIL
Mission Campus, Rosenberg 410
Wednesday, November 10, 2004
2:30-5:00 p.m.

Council Members Present: Loren Bell, Rosemary Brinson, Dominique Chapuis, Ann Clark, Ophelia Clark, Sunny Clark, Maria Franco, Darrel Hess, Lynda Hirose, Christopher Johnson, Winnie Leong, David Lisker, Susan Lopez, Glenn Nance, John Odell, Pablo Rodriguez, Lisa Romano, Karen Saginor, Jane Sneed, Fred Teti, Pierre Thiry, Melinda Weil, Grace Yu

Council Members Absent: Fred Chavaria, Mark Fan, Christopher Greger, Joshua Law, Madeline Mueller, Denise Quinn

Other Senate Members Present: Lindy McKnight, Minh-Hoa Ta, Indiana Quadra

The Council was welcomed by Dr. Carlota del Portillo, Dean of the Mission Campus.

I. Call to Order

Council meeting was called to order at 2:45 p.m.

II. Adoption of Agenda

Council consented to adopt the agenda.

III. Announcements

A. President Fred Teti distributed a copy of his announcements. He also announced that the Faculty Association holiday party is on December 1, 2004, the day of the next Council meeting.

B. Secretary Jane Sneed announced *Transgender Awareness Day* on November 17, 2004 from 11 a.m. to 2 p.m. in the Ocean Avenue Campus student union.

C. Secretary Jane Sneed announced *Get Educated about Gender* workshop will be held on November 18, 2004 from 2 to 4 p.m. in the Ocean Avenue Campus conference room.

IV. Approval of October 27, 2004 Minutes

Minutes were approved as corrected.

(Council recessed for the photography posing session for the 2004-2005 Council photograph with M. Davey, CCSF Photographer.)

V. Officers' Reports

President Fred Teti distributed a written report highlighting the meetings and events he had attended; informed the Council that ASCCC resolutions approved at the Fall Plenary will be posted to the website <http://www.academicssenate.cc.ca.us>.

1st Vice President Lisa Romano reported that she had represented Council at the Board of Trustees meeting where Executive Council member Darrel Hess was congratulated for his textbook, now the number one best selling physical geography text in the nation. She informed the Council that the Solomon Act was amended through the signing by President

Bush of Department of Defense bill H.R. 4200, and therefore City College should become aware of its potential effect on students.

2nd Vice President Sunny Clark attended the Diversity Leadership hosted by Lynda Hirose, Sue Homer, and Jessica Williams. It was very informative and helpful.

VI. Unfinished Business

A. Report on Accreditation Self-Study [O. Clark and Chorus]

1. Small groups are finishing their reports, volunteers have finished templates and the co-chairs are finishing their report.
2. The next phase requires an infusion of faculty to get involved in the theme portion of the Self-Study.
3. Contact person is Ann Zinn.

B. Update on Council Goal Working Groups

1. Shared Governance Working Group Chair John Odell reports that the Review on Shared Governance was published by the Office of Research and Planning.
2. Elusive Committee Working Group Chair Melinda Weil reports that member Winnie Leong is working very hard and that the work is ongoing.

C. Discussion of Program Review Criteria Changes

1. Ann Clark recommends forming a task force to discuss changes in Program Review Criteria.
2. Chancellor and Academic Senate officers met today and discussed the Chancellor's ideas.

D. Proposal on Hiring for Special Programs [Minh-Hoa Ta]

Minh-Hoa Ta explained to the Council the hiring needs for the Asian Pacific American Student Success Program (APASS).

There was considerable discussion about the issue of Special Programs potentially hiring faculty directly into their program without their first being hired by a department. President Teti pointed out that the CCSF Faculty Hiring Document specifically points out that faculty are hired by departments. This document is adhered to by Department Chair Council (DCC) and was adopted by AFT 2121.

The Council agreed that the Continuing Student Counseling Department could proceed with full time hiring for counselors who would be assigned to serve in APASS under the stipulation that the job announcement clearly state that the position is in Continuing Student Counseling Department and that the job announcement include a notation that department affiliation may change.

The Council pointed out that Continuing Student Counseling Department could proceed with reassigning part time counselors to serve in APASS because the faculty assigned to these positions were already in a department's part-time pool.

The Council agreed the affected constituents should come together to forge a logical solution acceptable to both the DCC and the Academic Senate.

Considerable and lively discussion led up to these agreements; the highlights are as follows:

The Academic Senate is concerned about the current situation in which some faculty are serving in Special Programs and do not report to department chairs. Faculty who do not report to a Department Chair do not have the same opportunity to serve on most Shared Governance Committees and cannot enjoy the benefits of having a place in a department. The Academic Senate is committed to the spirit of the Faculty Hiring Document and is working in consultation with Department Chair Council on this issue.

At this time, APASS, while not a department, must hire new counselors so that the students can be served and the program can do its work. The APASS Program Coordinator, Minh-Hoa Ta, asked the Executive Council to agree to set aside the regulations in order that the hiring of counselors assigned to APASS could proceed.

With the perspective of hindsight, the Academic Senate would have done better to have insisted upon following the Hiring Document all along so that earlier hiring directly into Special Programs would not have occurred. The immediate issue concerning APASS was resolved when Lindy McKnight, Chair of Continuing Student Counseling, agreed to hire the counselors into the Continuing Student Counseling Department in the manner indicated above.

VII. New Business

(Because of the lack of time, the Report on State Senate Fall 2004 Plenary Session Meeting, the Resolution for Senate Member Alisa Messer, and the Resolution on Efficiency and Saving Paper were tabled until the next Academic Senate Executive Council meeting, to be held on Wednesday, December 1, at the Ocean Avenue Campus.)

Presentation on Cal Works Funding Proposal [Vivian Calderon]

Vivian Calderon explained the purpose, scope, and process for Cal Works, a program for low income parents and children. While Cal Works recipients are attending classes at CCSF, there is an exchange of information between their Cal Works counselor and Department of Human Services (DHS). Support services include grant funds for books, tools, etc. Work study jobs, case management, curriculum redesign, sometimes instruction, and other services, are supported by the grant. Vivian invited the faculty to submit proposals for curriculum redesign so that these students are supported in their classes. She informed the Council that, due to recent changes in the Cal Works rules, students can now apply for Cal Works after they have enrolled in CCSF. Self-identified participants may receive up to five (5) years of services, so faculty is urged to refer students to the Cal Works office.

President Fred Teti informed the Council that he had signed off on the grant this year.

VIII. Adjournment

The Executive Council of the Academic Senate agreed to adjourn at 5 p.m.

Respectfully submitted,

Jane Sneed, Secretary