

**Official Minutes**  
**ACADEMIC SENATE EXECUTIVE COUNCIL**  
**Ocean Avenue Campus, Rosenberg 518**  
**Wednesday, October 27, 2004**  
**2:30-5:00 p.m.**

**Council Members Present:** Loren Bell, Rosemary Brinson, Dominique Chapuis, Ann Clark, Sunny Clark, Ophelia Clark, Maria Franco, Darrel Hess, Christopher Johnson, Winnie Leong, Joshua Law, David Lisker, Susan Lopez, Madeline Mueller, Glenn Nance, John Odell, Pablo Rodriguez, Lisa Romano, Karen Saginor, Jane Sneed, Fred Teti, Pierre Thiry, Melinda Weil, Grace Yu

**Council Members Absent:** Fred Chavaria, Mark Fan, Christopher Greger, Lynda Hirose, Denise Quinn

**Other Senate Members Present:** Tim Berthold, Gus Goldstein, Francine Podenski

**I. Call to Order**

Executive Council called to order at 2:38 p.m.

**II. Adoption of Agenda**

Agenda adopted.

**III. Announcements**

**A. President Teti** distributed written announcements.

**B. Grace Yu** announced the Asian Music Club Karaoke Singing Contest Auditions: October 29, November 5, and November 19.

**C. 2<sup>nd</sup> Vice President Sunny Clark** announced that there is influenza vaccine available for persons who qualify under the regulations of the Department of Health.

**IV. Approval of October 13, 2004 Minutes**

Approved as corrected.

**V. Officers' Reports (2:40)**

**President Teti** distributed written report. On Wednesday 11/3/04 at 3:30 p.m., the Bipartite Committee on Graduation Requirements will convene. The Bipartite will discuss implementing the Information Competency Requirement and, possibly, similar topics.

**1<sup>st</sup> Vice President Romano** attended the open house for Asian Pacific American Student Success Program (APAAS) and reported a great event, well attended.

**2<sup>nd</sup> Vice President Sunny Clark** reported on the Health and Safety Committee's visit to John Adams Campus: the lack of custodial service is impacting the functioning of the Campus; there will be a new traffic light on Masonic at Grove. At Ocean Avenue Campus there is a health and safety issue with illegally parked bicycles that will result in "the boot" for scofflaws. It has been reported that some MV Transit drivers are double-parking inappropriately; please help to document these infractions on policy by noting license plates and reporting to Muriel Parenteau. Handicapped parking in the reservoir is still being redistributed. New traffic light in center of Phelan Avenue is planned for next year because the light is expensive and the process is very slow.

## VI. Committee Appointments [Romano]

1<sup>st</sup> VP Romano distributed the list of Shared Governance appointments.

Resolution 2004.10.27.01

Resolved, that the Academic Senate Executive Council approve the recommendation for shared governance committee appointment of Leslie Pahl, Library Services Department, to the Teaching, Learning and Technology Roundtable (TLTR), as recommended by the Committee on Committees.

Moved: Lisa Romano; seconded: Pablo Rodriguez; carried unanimously.

## VII. Unfinished Business

### A. Vote on Disciplines List Change Request

Tim Berthold presented the proposed Revision to Disciplines List for the Academic Senate Executive Council to vote on in order to direct President Teti when he represents CCSF at the Fall Plenary Session of the Academic Senate for California Community Colleges (ASCCC).

Resolution 2004.10.27.02

Resolved, that the CCSF Academic Senate support the Department of Health Sciences proposed revision to the Academic Senate for California Community Colleges Disciplines List.

Moved: Karen Saginor; seconded: Sunny Clark; carried unanimously.

### B. Vote on State Academic Senate (ASCCC) Resolutions on Title 5 Graduation Requirements [Teti]

President Teti described the ASCCC resolutions and distributed a written report outlining his perspective on the issues to be presented at the 2004 ASCCC Fall Plenary.

Resolution 2004.10.27.03

Resolved, that the Academic Senate support President/Voting Delegate Teti to represent CCSF faculty according to the written suggestions that he presented to Council affirming the current Title 5 language. Council also supports Fred Teti to keep an open mind during the debate and to follow his best professional judgment.

Moved: John Odell; seconded: Susan Lopez; carried unanimously.

### C. Report on Council's Resolution on Faculty and Administrator Roles

President Teti led the discussion regarding the resolution as excerpted from the document Faculty and Administration Roles, developed during the CCSF Academic Senate Retreat held during 2003-2004.

The officers agreed to draft new language to the appointment criteria and report back to the Council.

### D. Report on Accreditation Self-Study [O. Clark]

Ophelia Clark and other members of the Accreditation team updated the Board of Trustees regarding the Self-Study. WASC is asking for *policy* and *processes*, but the Trustees are talking *practices*. The discussion revolved around the question: should practices be policies?

**E. Update on Council Goal Working Groups [S. Clark]**

1. Improved Communications Working Group
  - a. John Odell reported that the group met and worked on defining its role and charge.
  - b. David Lisker reported that the institution engages in self-reflective dialog, but student involvement continues to be difficult to encourage.
2. Shared Governance Committees Working Group  
Melinda Weil reported that the group is investigating elusive Shared Governance Committees and Subcommittees. Seven committees have been identified as needing attention.

**F. Discussion of Program Review Criteria Changes**

Discussed proposed changes, originally brought to council to Council on 9-29-2004 by Robert Gabriner. This issue will also be discussed at DCC. President Teti described the Officers' meeting with Dr. Day and restated the Chancellor's suggestion to use the DACUM (Developing a Curriculum) process.

**VIII. New Business**

**A. Report on FACCC event [Romano/A. Clark]**

Lisa Romano reported for Ann Clark that the FACCC event on Intellectual Property Rights was well received and well attended.

**B. Presentation on Professional Ancillary Activities for Part-Timers: Ed. Code 87482.5 [Gus Goldstein]**

According to the new law, by default, ancillary activities do not count toward teaching load of 60% full time unless negotiated to count toward the limit for part-time employees. This will allow part-timers to work and then be paid in a timely manner.

Resolution 2004.27.04.04

Resolved, that the Academic Senate Executive Council commend Augusta "Gus" Goldstein in her tireless efforts, appreciated by both part time and full time faculty, to promote fairness and equity in City College through her work as an advocate for part time faculty.

Moved Susan Lopez; seconded Rosemary Brinson; carries unanimously.

**C. Discussion of Hiring for Special Programs [Teti]**

A faculty job announcement was sent to the Academic Senate President requesting faculty approval for a Counselor position to be hired directly into the Asian and Pacific-American Student Success Program, as opposed to being hired into Counseling Department and then transferred. This position would be faculty hired into the institution without the benefit of either a Department or Department Chair. This is an issue that is involved with the Council's Resolution on Faculty and Administration Roles. (Council agreed to extend the discussion by five minutes.)

**XI. Adjournment**

Academic Senate Executive Council adjourned at 5:05 PM.

Respectfully submitted,

Jane Sneed, Secretary