

Official Minutes
ACADEMIC SENATE EXECUTIVE COUNCIL

John Adams Campus, Room 202

Wednesday, October 13, 2004

2:30-5:00 p.m.

Council Members Present: Loren Bell, Rosemary Brinson, Ann Clark, Ophelia Clark, Sunny Clark, Maria Franco, Lynda Hirose, Winnie Leong, David Lisker, Susan Lopez, Madeline Mueller, Glenn Nance, John Odell, Denise Quinn, Lisa Romano, Jane Sneed, Fred Teti, Melinda Weil, Grace Yu

Council Members Absent: Dominique Chapuis, Fred Chavaria, Mark Fan, Christopher Greger, Darrel Hess, Christopher Johnson, Joshua Law, Pablo Rodriguez, Karen Saginor, Pierre Thiry

Other Senate Members Present: Nora Goodfriend-Koven

Guests: Don Newton

I. Call to Order

President called the meeting to order at 2:50 PM.

II. Adoption of Agenda

Agenda adopted.

III. Announcements

Fred Teti distributed written announcements.

Sunny Clark: A Health Fair will be held on October 20, 2004; the Health Center will follow CDC rules for administering the flu vaccine.

Ann Clark announced the FACCC workshop on Intellectual Property Rights.

IV. Approval of September 29, 2004 Minutes

Approved as corrected by consensus.

V. Officers' Reports

A. President Fred Teti distributed a written report.

B. 1st VP Lisa Romano attended the Diversity Leadership Institute's workshop on hiring effectively. She also attended the Historically Black Colleges and Universities (HBCU) fair and luncheon.

C. 2nd VP Sunny Clark also attended the HBCU fair and shared with Council the students' descriptions of their experiences. Olmec presentation of El Rey was a great start to Pan American Studies.

VI. Committee Appointments [Romano]

The Executive Council approved Shared Governance appointments as follows:

Resolution 2004.10.13.01

Resolved, that the Academic Senate Executive Council approve the recommendations for shared governance committee appointments as recommended by the Committee on Committees.

Moved: Lisa Romano; seconded, Susan Lopez; carried unanimously.

VII. Unfinished Business

A. Update on Status of Resolution on Ending Telephone Registration [Teti/Mueller]

Committee on Registration and Enrollment Subcommittee will take up the issue and work on the details at their next meeting scheduled for November 5, 2004.

B. State Academic Senate (ASCCC) Resolution on Title 5 Graduation Requirements [Teti]

1. Teti asked for the will of the Council so that he can represent our faculty position at ASCCC Fall Plenary.
2. Math Department is against proposed Title 5 changes on Graduation Requirements.
3. ESL Chair Seymour has said that her Department is against proposed Title 5 changes.
4. English Department is meeting on this issue today.
5. President Teti outlined the history of graduation requirements.
6. Madeline Mueller pointed out that CA State code states only expectations while allowing for local control of graduation requirements.
7. This is the second reading for discussion at Council and will come to vote at next council meeting.

C. Report on Accreditation Self-Study (O. Clark and Chorus)

Accreditation working group will report to the Board this afternoon. Clark and Teti will leave council meeting to attend this presentation.

D. Retreat Working Groups [S. Clark]

Groups are meeting and discussing the Senate Goals.

E. Comments on Disciplines List Change Request [Nora Goodfriend-Koven]

Minimum Qualifications for Hiring in Health Science is obsolete because some degrees on the current state list no longer exist. This has forced the Health Science Department to rely on the Equivalency process. The suggested qualifications reflect the needs of CCSF Health Science Department.

F. Discussion on Program Review Criteria Changes

1. Item 9 on "10 + 1" mandates that Program Review changes must be approved by Academic Senate.
2. The proposed changes, titled "Self-Study Framework for Instructional Units", might be better titled as "Program Review Framework for Instructional Units".
3. Discussed removal of 2.5, Student Success, "compared to College average". Suggested changing "average" to "averages". As we do not have a homogeneous population, the data would be hard to gather and use; there is no "control" population.
4. The intention of some proposed changes is to put in place a routine Curriculum Review.
5. Faculty expressed that some of the language is too prescriptive. Inclusions in syllabi should not be mandated.
6. This issue is on the DCC Agenda for Thursday, October 14, 2004.

VIII. New Business

A. Report on Council's Resolution on Faculty and Administrator Roles [Teti/Romano]

1. Council requested that President Teti inform Council as to status of issue in contract language as they arise.
2. Council discussed the replacing of "primarily" with "sufficient" as voted on by the Committee on Committees at their meeting on 10/6/04.
3. Council requested clarification on the language in the resolution and a status report.

B. Presentation on AB2477 [Don Newton]

1. State of California is working on cost of textbooks.
2. Issue must go through Academic Senate as textbooks are an academic issue.
3. Document does not mandate that publishers cut back the cost of textbooks.
4. This bill encourages establishment of rental and/or book loan programs.

IX. Committee Reports

A. Curriculum [Odell]

1. Working group met to recommend changes to the template that will keep the same approval date but may be followed by "revision dates" as necessary.
2. Objectives will now be called "Major Learning Outcomes."

3. Language “Outside-of-class assignments” instead of “Homework” is recommended by Chancellor’s Office.

B. Staff Development [Nance]

Trustee Marks asked for clarification at the Board meeting regarding Academic Senate Faculty Travel funds in contrast to Staff Development funding. What used to be AB1725 Staff Development money is gone. The Chancellor has been funding Flex Day with District funding.

C. Student Preparation and Success [Romano]

Elected new Co-chairs, Josie Loo, Learning Assistance, and Sharon Nunley, Classified.

D. College Advisory Council [See Teti’s written report]

E. Facilities Review Committee [Sunny Clark]

1. FRC is prioritizing projects under the 5 year plan.
2. Sunny Clark reported on the SF Bay Guardian article and its potential impact on the Bond Issue to be brought before the voters in 2006. Faculty is encouraged to represent CCSF to the community in its true positive light.

X. Open Forum

Loren Bell reported on the English Department meeting regarding proposed changes in Graduation Requirements. They voted for keeping current Title 5 language.

Lynda Hirose announced a Sunday Brunch fundraiser for Culinary Arts and Hospitality Studies to be held on October 24, 2004, from 10:30 – 2:00 PM in the CCSF Cafeteria.

Lisa Romano suggested that, since the Reorganization of Counseling into four Departments, the current policy with regard to representation on Council has created a potential imbalance of representation. She requested that not all three Counseling Services positions be filled from the same counseling department.

XI. Adjournment

Council adjourned.

Respectfully submitted,
Jane Sneed, Academic Senate Secretary