

**Minutes of the Academic Senate Executive Council**  
**Ocean Campus, Room R518**  
**April 28, 2004**

**Council Members Present:** David Yee, Fred Teti, Francine Podenski, Glenn Nance, Rosemary Brinson, Dominique Chapuis, Fred Chavaria, Ophelia Clark, Sunny Clark, Maria Franco, Darrel Hess, Camille Hoffman, Christopher Kox, Winnie Leong, Pablo Rodriguez, Lisa Romano, Louis Schubert, Chris Shaeffer, Elisa Shore, Jane Sneed

**Council Members Absent:** Gonzalo Castro-Gonzalez, Ann Clark, Shama Hasib, Lynda Hirose, Christopher Johnson, Joshua Law, Barry Lynch, Madeline Mueller, John Odell

**Guest:**

**I. Call to Order**

The meeting was called to order at 2:45 PM by Vice President Teti.

**II. Adoption of Agenda**

The agenda was adopted by consensus.

**III. Announcements**

Leong: On Friday, April 30, 2004 the Asian Coalition is having its Scholarship Dinner "Shanghai by Night", 6:30 PM at the Meriwa Restaurant, 728 Pacific Ave., San Francisco. Raffle tickets for the scholarships are on sale.

**IV. Officers' Reports:**

**President Yee:**

- 1) I attended the Accreditation Training Session for Standard #4 and was elected to be the co-chair of this group;
- 2) I also attended a seminar sponsored by the State Chancellor's office on transfer to the U.C. System. The seminar covered various transfer options that community college students who plan to attend college in this system have. The point was made that community college students perform very well in the U.C. system.

**Vice President Teti:**

- 1) I participated in the Officer's meeting with our counterparts on the Administrators' Association to discuss Council concerns;
- 2) I chaperoned 15 students from the Omega Chapter of the Alpha Gamma Sigma Honor Society to the Statewide convention in San Jose this weekend;
- 3) Francine and I held a Shared Governance Listening Session at the Downtown Campus on Monday and I held another session at the John Adams Campus yesterday. I referred concerns to the Communications Committee Chair and she is following up on them now;
- 4) I chaired an Academic Policies Committee meeting on Monday. Our only action was to urge the College to inform IGETC students that they can earn a CCSF AA/AS degree, if they fulfill two Breadth Requirements;
- 5) I will be giving the Senate report at tomorrow Evening's Board meeting;
- 6) The Officers met with AFT representatives and they wanted to know how we felt about a formula that would allow AA and BA faculty to qualify for the higher salary levels. At the time, only faculty with MA's and PhD's qualify for salary at these levels. They asked us to get back to them with our opinion about this;
- 7) Finally, on behalf of the Senate Officers, I would like to congratulate all employees of the San Francisco Community College District who have celebrated, are celebrating, or intend to celebrate

entrance into committed relationships, publicly or privately, and especially to those generally denied legal recognition of their espousal.

**Second Vice President Podenski:**

- 1) The decision not to mail out the Fall '04 Time Schedules has been rescinded. A way to do the mailing has been found at no cost to the General Budget;
- 2) A new grant has made it possible for faculty to integrate technology into their classes. New software would allow faculty to have a web page for each course they teach or activity that they do. For more information, contact the TLC Coordinator, Carol Reitan.

**Secretary Nance:** The Officers were surprised to find, in the meeting with AFT representatives, that AA and BA faculty are not told of their pay limitations when they are hired, even though they fully qualify for the positions that they teach.

**V. Committee Appointments: Teti**

Council unanimously approved the following faculty to the:

**2004-04-28-01**

**Administrators Evaluation Oversight Committee:**

David Yee            [Physics]  
Fred Teti            [Math]

**VI. Unfinished Business**

**A. Report on Shared Governance Review: Yee/Podenski**

The Officers met with Administrator's Association representatives to discuss concerns related to Shared Governance Review. Two changes that they wanted to make were: 1) "Administrators" be added to page #1, instead of listing them as "staff"; and 2) Administrators be mentioned as "advising" the Chancellor in the Shared Governance process. After discussion, Council decided to take their sentiments and concerns to the next College Advisory Counsel meeting and let them know that the Administrators should be meeting as an Administrative Counsel.

**B. Report on Accreditation Self-Study: Yee/Clark**

Orientations have began for the Accreditation Self Study. The largest turnout was for Standard #2 which is of particular concern to many faculty. Orientations for other Standards also took place. Orientations will continue to be held in the Fall '04 semester. Everything seems to be going well. Anyone who's interested in volunteering for one of the committees can contact Ann Zinn (azinn@ccsf.edu), the quicker, the better.

**C. Update on Executive Council Election: Yee**

There has been a very good turn out of faculty voting for Fall '04 Council members. The deadline for voting is Friday, April 30. Urge everyone to vote. The Senate Office Staff will count them next week and get the results out.

**D. Update on Information Competency Working Group Resolution: Teti**

Copies of a revised draft of the Bipartite Committee on Graduation Requirements (BCGR) were distributed to Council. If there are any questions or comments, get them to Vice President Teti.

**VII. New Business:**

**A. Resolution on State Budget Cuts and Student fees: Teti**

A revised draft of a Student Resolution Opposing Governor Schwarzenegger's Proposed

Education Budget Cuts and Fee Hikes was distributed to Council. After discussion by Council, the resolution was passed unanimously with several changes.

**2004-04-28-02 (Note I do not have the changes to this resolution.)**

**B. Report on Proposed Changes to Program Review for Instructional Units: Podenski**

Drafts of Copies of the “Program Review Self Study Framework For Instructional Units (2004-2010), Frame Work For CCSF Program Review” and of the “Program Review Self Study Framework For Administrative Units (2004-2010) Program Review Committee” were distributed to Council. The concern is that new criteria have been proposed in the Student Assessment Learning Outcome area. The changes were brought before the Program Review Committee by Dean Gabriner and the committee was set to accept it. However, the faculty on the committee had some serious concerns with: 1) the content of the criteria, which is launching off into the whole area of student learning outcomes. We may want to decide that criteria now and next semester as a body; 2) The work load issue. One Department Chair has estimated that his faculty would have to write specific outcomes for 300 courses. The content issue and the work load issue should be looked. Dean Gabriner feels that these changes have to be made in conjunction with the current Accreditation process. However, Council feels that they don’t necessarily have to be completed for this WASC report, if at all. There are basic questions which will have to be answered, such as whether or not funds will be allocated for additional hours for faculty, can grades be used to measure student outcomes, and other professionally ethical questions. Council was in agreement that adequate time should be spent to resolve this issue. The fact that we are in the process of creating evidence should be sufficient for this report.

**C. Presentation on VTEA: Phyllis McGuire, Associate Vice Chancellor, Office of Workforce and Economic Development, Evans Campus, School of Applied Science**

Although we don’t know what the budgetary allocation will be for the Fall semester will be, yet we are estimating it will be about one million dollars. The areas that have tentatively been approved for funding by the Allocation Committee are: Health Care Technology, Office of Mentoring and Service Learning, The Bridge to Biotech Program, Interdisciplinary Studies, Multimedia Program, Business, Computer Science, Consumer Education, Diagnostic Medical Imaging, Photography, Health Science, Graphics, Engineering, Broadcast, Learning Assistance, Dental Assisting, Film, Design Collaborative, Horticulture and Auto. Information was also presented about the Occupational Educational Survey which measure the student’s interest in particular areas and is linked to CCSF programs in these areas. Employers in the Bay Area make extensive use of the VTEA web-site when looking for employees.

**VIII. Adjournment**

The meeting was adjourned at 4:30 PM to take Council Photograph.

Respectfully submitted,

Glenn Nance, Secretary