

Minutes of the Academic Senate Executive Council
Southeast Campus, Room 309
February 25, 2004

Council Members Present: Rosemary Brinson, Dominique Chapuis, Fred Chavaria, Gonzalo Castro-Gonzalez, Ophelia Clark, Sunny Clark, Maria Franco, Shama Hasib, Darrel Hess, Lynda Hirose, Christopher Kox, Joshua Law, Winnie Leong, Madeline Mueller, Glenn Nance, Francine Podenski, Lisa Romano, Louis Schubert, Chris Shaeffer, Elisa Shore, Jane Sneed, Fred Teti, David Yee

Council Members Absent: Ann Clark, Camille Hoffman, Christopher Johnson, Barry Lynch, John Odell, Pablo Rodriguez

Guests: Keith McAllister, Mathematics; Julia Bergman, Library; James Lim, Library

I. Call to Order

The meeting was called to order at 2:45 PM by President Yee.

II. Adoption of Agenda

The agenda was adopted by consensus.

III. Approval of Minutes

The minutes for the Senate meetings of February 11, 2004 were pulled from the agenda until the next Senate meeting. The minutes for the February 4, 2004 Bipartite Committee on Graduation Requirements meeting were approved unanimously with changes.

IV. Announcements

President Yee: This Friday there will be an Area B meeting on Minimum Written Composition and Mathematics Requirements at the Peralta District office in Oakland.

V. Officers' Reports

President Yee:

There were a few problems that President Yee brought before the Chancellor in regard to the Vice Chancellor of Student Affairs job announcement. One of the concerns was that the wording would have permitted a candidate with no prior teaching experience to qualify for this position. The other concern was that the scheduling of the hiring process would have required that a disproportionate segment of the hiring process take place in the Fall '04 semester. Adjustments were made to require teaching experience and the timeline for the hiring process was adjusted more equally between the Spring '04 and Fall '04 semesters.

Vice President Teti:

The Academic Policy Committee met on Monday. No official action was taken, but there are some issues that are in process and others that are on hold.

VI. Committee Appointments: Teti

Council unanimously approved the following faculty to this unlimited committee:

2004-02-25-01 MSU

Vocational Education Advisory: Peggy Guichard [reappointment] {Health Care Technology}

VII. Unfinished Business

A. Report on Shared Governance Review: Yee

At next Thursday's Shared Governance Review Committee meeting comments from all constituent groups will be discussed. A few other concerns have been expressed, but most of them have been addressed. Given the volume of work that has to be done, the chairs of the Shared Governance committees may need some release time. The Academic Senate's answers for Shared Governance Review will be sent to Council members tomorrow. If anyone has any questions, get back to President Yee immediately.

B. Development of Recommendation from Retreat on Tenure-Track Instructionally Related Assignment: Teti

"A draft resolution CCSF Administrator and Faculty Roles" was moved and seconded. Council discussed what Chancellor Day might intend by the phrase "twelve-month faculty"... It was felt that the job description should not be tied to an exact number of months, but thought of as "regular" calendar and "extended calendar". Simply to frame this as an issue of "twelve month faculty" loses sight of its complexity. The classification of 100% released time "non-instructional" faculty is contingent on the duties assigned them and who they report to. Some positions are clearly administrative whereas others are performing duties which are more classroom or student orientated, even though they aren't teaching. Because of the many modifications that Council had, it was decided that this resolution would be tabled. The Officers will incorporate the points which had been discussed and bring it back to the next Council meeting for a resolution.

C. Math Competency Equivalency Language: Teti

Option #4 of the Math Competency agreement was put on the floor for discussion. The minimum accepted scores of the external exams were discussed. Council went over the various scores that are being used at community colleges throughout the state and what standard should be set for CCSF students. If we adapted this standard, it would create a very high standard, state-wise, for CCSF. There was concern that our criterion be inclusive. After discussion, it was moved and seconded that the following language be used for Option #4 of the Math Graduation Requirement Scoring:

2004-02-25-02 (Teti/Brinson) MSP

- 550 or higher on the Mathematics Achievement Test (SAT II Mathematics Subject Examination), or 600 or higher on the SAT I, or
- Level I or II or 28 on the American College Test (ACT), or
- 3, 4, or 5 on the Advanced Placement Examination in Calculus AB or BC, or
- 3, 4, or 5 on the Advanced Placement Examination in Computer Science AB, or
- 3, 4, or 5 on the Advanced Placement Examination in Statistics.

D. Report on Accreditation Self-Study: Yee/O. Clark

An extensive training session took place last Friday which covered interesting and useful material. It's finally been agreed that a "Themes" approach will be taken. There was some concern that the process isn't moving quickly enough and we have no "product". However, the collection of "evidence" is considered to be an important part of the process. But, at this phase, discussion and evidence are an important part of the process. One important point that was made is that the Board of Trustees has no role in the accreditation process. President Yee stressed the importance of faculty input in this process. He also noted that this session was video-taped and is available for those interested in the Senate Office.

VIII. New Business:

A. Proposed Special Retreat with Board Diversity Committee: Podenski

This item was tabled until the next meeting.

B. Academic Senate Election: Yee

President Yee presented Council with a timeline for the elections. An announcement of information about the election process will be gotten out. There is concern that there should not be an end of the semester "time crunch". The ballots will be mailed out about the 24th of March, 2004 just before Spring Break. President Yee has had the Senate Office staff prepare materials for the election process and it is all ready to go. Council members are urged to get the word out to other faculty and the election will be publicized thoroughly.

IX. Committee Reports:

A. College Diversity Advisory Committee: Nance/Hirose

The "Grow Your Own" program is about ready to get started. This will give CCSF students the Opportunity to come back to CCSF as faculty. The issue of harassment of Transgender students was discussed and the Chancellor has written a district-wide distribution letter to bring their concerns to the attention of the Campus Community. A group of Polynesian students attended the last meeting and expressed concern about programs and courses that reflected their heritage. The Diversity Committee asked them to list their concerns and every effort would be made to address them.

X. Adjournment

The meeting was adjourned at 5 PM.

Respectfully submitted,

Glenn Nance, Secretary