



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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The Academic Senate Executive Council is committed to providing access and accommodation to Executive Council meetings. To make a request connected to a disability or health condition, or if you need a printed copy of the agenda, contact the Academic Senate President 48 hours in advance of any Executive Council meeting.

CCSF Academic Senate Executive Council Orientation Agenda

Wednesday, August 23, 2023, 2:00-6:00 pm
MUB 140 or [Via Zoom](#)

[August 23 Meeting Materials](#) | [ASEC Zoom Meeting Pro Tips](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

The times below are estimates and are subject to change. The agenda is not official until adopted.

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2:00–2:10 – Greetings, Chancellor Martin Welcome and Overview of [2023-24 Academic Senate members](#) (photo later!)

2:10-2:25 pm – [President’s Report](#) – Sheri Miraglia will present

- A preview of upcoming Senate attractions - tasks for this Executive Council to accomplish this year
- AS representation of faculty voice vs AFT representation (brief)

2:25-3:00 - Geisce Ly - [The 10 + 1 of the Academic Senate](#)

3:00-3:05 - *Short biology break*

3:05-3:35 - Kristin Charles - [the RRP Handbook \(AKA, how should topics move through governance at CCSF?\)](#)

3:35 - 3:50 - Fred Teti - Parliamentary Procedure

- [Robert’s Rules](#)
- [Academic Senate’s use of Parliamentary Procedures -- Cliff Notes](#)
- “Keeping It Collegial and Legal: Governing Documents, Robert’s Rules of Order, and the Brown Act” ([ASCCC PowerPoint](#))
 - How to get items on the Senate agenda

- How to respect all voices within the context of a highly procedural meeting format

3:50 - 4:10 - *Movement Break - Adam D'Acquisto (no leotards necessary) (20 min)*

4:10 - 4:25 - Alexis Litzky - [Meeting Norms & Where to find Academic Senate Documents](#) (15 min)

4:25 - 5:10 - Sheri Miraglia (discussion - all)- [The Brown Act - how these laws impact Academic Senate Meetings](#)

5:10 - *Whenever - Food and Merriment*

6pm – Adjournment (official)

Academic and Professional Matters over which the Senate Has Purview (10+1)

- Curriculum, including establishing prerequisites.
- Degree and certificate requirements.
- Grading policies.
- Educational program development.
- Standards or policies regarding student preparation and success.
- College governance structures, as related to faculty roles.
- Faculty roles and involvement in accreditation processes.
- Policies for faculty professional development activities.
- Processes for program review.
- Processes for institutional planning and budget development.
- Other academic and professional matters as mutually agreed upon.