



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Box E-202, San Francisco, CA 94112 (415) 239-3611 Fax (415) 452-5115
www.ccsf.edu/academic-senate email: asenate@ccsf.edu

Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the September 7, 2022 meeting can be found in the [September 7 Materials folder](#).

CCSF Academic Senate Executive Council

Agenda

Wednesday, September 21, 2022, 2:30-5:00pm

Via Zoom

<https://ccsf-edu.zoom.us/j/98935746783>

[Meeting Materials](#) | [ASEC Zoom Meetings Housekeeping](#) | [Community Guidelines](#) | [Guide to CCSF Acronyms](#)

Note: Times are estimates and subject to change. Agenda is not official until adopted.

I. Call to Order 2:30 (1min)

A. We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

II. Adoption of Agenda 2:31 (4min)

III. Public Comment 2:35 (10 min)

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your “hand” in Zoom to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.

3. Email your comment to msapienz@ccsf.edu by 12pm on the day of the meeting, to be read by a member of the Executive Council.

IV. Reports 2:45

- Chancellor's Report: Dr. David Martin (10 mins)
- Officers Reports (15 min)
 - [President's Report slides](#)
- AFT2121 check in report (5 min)
- Associated Students report (10 min)
- Committee on Committees report (5 min)

V. Consent Agenda 3:30 (5 min)

- A. Approval of Minutes from [September 7, 2022](#)
- B. Approval of Committee Appointments

VI. Old Business (3:35)

A. [ASEC Appointments](#) (10 mins)

1. Request to fill the ASEC Awards and Recognition team (needs 3 ASEC members)
2. Constitution and Bylaws Review workgroup appointments
 - a) Per [Resolution 2021.03.10.6C Resolution on ASEC Constitution and Bylaws Revisions](#)

B. Online training workgroup update (20 mins) Katryn Wiese, OTW chair
[2021-2022 Progress Report](#) and [OTW Proposals responding to OLET Proposals](#)

VII. New Business (4:10)

- A. [Fan 5 Report](#) (10 min) Director Cherisa Yarkin will provide an overview of Fan5 and its role and responsibility, as well as an update on the resource allocation process and timeline.
- ~~B. Student Conduct (15 mins) – Maria Salazar Colon moved to November 2th meeting~~
- C. Institutional Self Evaluation Report (ISER) Preview (15 mins) AVC Kristin Charles will give a preview of the draft report; ISER sections can be accessed here: www.ccsf.edu/accreditation

VII. Adjournment (5:00pm)

Resolutions

6.B.1 Resolution: Minimum training (1 minimum training standard: IOTL)

Resolved, based on the minimum training requirements to develop online courses proposed by the Office of Online Learning, once a faculty member has successfully completed IOTL, that faculty member is qualified to develop and teach any course within their Faculty Service Area (for which there is a Distance Education Addenda) and can do so with department chair approval and without requiring applications to Distance Learning Advisory Committee or approval by OLET.

Be it further resolved, courses under online development in the above instance (to be taught by IOTL-trained faculty) are eligible to be placed in the schedule for students to register in the course prior to the full course development.

Be it further resolved, the Academic Senate would like to see AOTL continue to be offered and supported and promoted to faculty developing new courses as something to opt into,

Be it finally resolved, whereas issues of pay and working conditions are under the oversight of AFT2121, OLET and ASEC are encouraged to work with AFT2121 to negotiate any changes to our current contract as regards pay for online training and course development.

6.B.2 Online Teaching: Refresher Training

Resolved, the Academic Senate supports that IOTL- or AOTL-trained faculty be required to participate in periodic “refresher” training within a to-be-determined period of time after taking their last IOTL or AOTL training in order to stay abreast of federal and state regulations.

6.B.3 Transition of the Online Training Workgroup

Resolved, that the Academic Senate supports the official end to the work of the Online Training Workgroup and supports its transition and continued efforts via DLAC (Distance Learning Advisory Committee) and ASEC (Academic Senate Executive Council) and the CC (Curriculum Committee).

Committee Appointments

- **Nominations to Committees with Unlimited membership**
- **TLTR (Teaching and Learning with Technology Roundtable)**
 - Alice Stevens - TLTR - Math (new appointment)
 - Fred Teti - TLTR (Resource) - Math (reappointment)
 - Mike Greenberg - TLTR - Math (reappointment)
 - Deniz Demiray - TLTR - Social Sciences (reappointment)

- Jessica Masters - TLTR - Computer Science (reappointment)

Career and Technical Education Committee

- Darouny Somsanith - Career and Technical Education - Health Education (reappointment)
- Guillermo Luzardo - Career and Technical Education - Construction Management - Engineering Dept. (reappointment)
- James Conners - Career and Technical Education - Fire Science (reappointment)

Sustainability

- Michelle Gorthy - Sustainability - Communication Studies (reappointment)

Scholarship

- Kirstin Williams - Scholarship - PE/Dance (reappointment)
- Consuelo Cervantes - Scholarship - World Languages/Cultures (reappointment)

Student Learning Outcomes Committee

- Natalie Smith - SLO - Fashion (reappointment)

NonCredit Adult Education Committee

- Robin Pugh - NonCredit Adult Education - Business (reappointment)
- Judy Goodman - NonCredit Adult Education - DSPS (reappointment)

Works of Art

- Kinneret Alexander, Works of Art, IDST, Women's and Gender Studies (reappointment)

• **Nominations to Committees with Limited membership**

Honors Issues

- Sean Nguyen - Honors Issues - Math

• **Nominations to AS Workgroups / Task Forces District-Level Committees and Task Forces/Workgroup**

Participatory Governance Committee (PGC) Planning

- Melissa McPeters - PGC Planning - TRST

Participatory Governance Committee (PGC) Health and Safety

- Joyce Coffey - PGC Health and Safety - Registered Nursing