



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the December 8, 2021 meeting can be found in the [Materials folder for that meeting](#).

CCSF Academic Senate Executive Council Agenda

Wednesday, 2022 January 26, 2:30-5:00pm

Location: Zoom meeting <https://ccsf-edu.zoom.us/j/98353441191>

Phone info: +1 669 900 6833 or +1 253 215 8782 * Meeting ID: 983 5344 1191

To review information on how to participate in our meetings: [ASEC Zoom Meetings](#)
[Housekeeping](#)

Digital packet of meeting materials available at: [Meeting Materials](#)

Note: Times are estimates and subject to change. Agenda is not official until adopted.

- I. Call to Order 2:30 (1min)
 - A. We acknowledge that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.
- II. Adoption of Agenda 2:31 (4min)
- III. Public Comment 2:35 (10 min)

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is

about 150 words. You can submit comments in one of the following ways:

1. Raise your “hand” in Zoom to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to eshanson@ccsf.edu by 2pm on the day of the meeting, to be read by a member of the Executive Council.

IV. Reports 2:45

- Chancellor’s Report Dr. David Martin (5 min)
- ASEC new semester check in Goals, Membership, Orientation (5 min)
- Officers Reports (20 min)
- AFT2121 check in report (5 min)
- Associated Students report (5min)
- Committee on Committees report (5 min)
- ~~Non Credit Adult Education Committee (5 min)~~

V. Consent Agenda 3:35 (5 min)

- A. Approval of [Minutes from Dec. 8, 2021](#)
- B. Approval of Committee Appointments
- C. Approval of Degree Works Coordinator appointment
- D. Approval of interim Distance Education Coordinator appointments
- E. Reaffirmation of [Resolution 2021.09.29.5B Continuing Academic Senate Executive Council Authority to Hold Virtual Meetings Pursuant to AB 361](#)
- F. Approval of [Updated SES Committee Description](#)
- G. Approval of [Updated SLO Committee Description](#)
- H. Adoption of [Updates to the Recommendations for Remote Learning](#)

VI. Old Business

- A. TLTR Committee Rubric: 3:40 (10 min) The TLTR is seeking council input and endorsement of a [Technology Adoption Rubric](#).
- B. Program Review Committee Update - 3:50 (5 min) council will hear from the program review committee and consider any additional recommendations including [revised Comprehensive Program Review prompts](#).

- C. Student Affairs Action Plan 3:55 (15 min) Council will consider a second reading of the [Student Affairs Action Plan](#) that is currently in development.
 - D. Roles and Responsibilities handbook update 4:10 (10 min) Council will revisit the [updating of the RRP handbook](#), with intent to endorse an updated version.
 - E. Online Training Advisory Workgroup: 4:20 (10 min) Council will hear updates including an [Online Training Revision Workgroup Report](#) and consider a [Resolution on Faculty Websites](#) from this group.
- VII. New Business
- A. Discussion and Approval of [Spring 2022 ASEC elections proposed timeline](#) 4:30 (10 min)
 - B. Wording for CSU Area F Ethnic Studies General Education outcomes/sub-elements: 4:40 (10 min) SLO Committee in consultation with Curriculum Committee has submitted wording for outcomes to the council to approve [Recommended wording for CSU Area F Ethnic Studies General Education outcomes/sub-elements](#)
 - C. Implementing Community Standards Resolution: 4:50 (10 min) ASEC Passed an [ASEC Resolution Community Standards](#) Resolution at our Dec 8 meeting. Council has been asked to consider an additional [Resolution on Implementation of Community Standards](#).
- VII. Future Agenda Items- a brief check in with council on timing, goals, and development of future agenda items will be discussed at the end of each meeting (5 min)
- VIII. Adjournment (5:00pm) In memory of Loren Bell

Resolutions:

Committee Appointments

- II. **Nominations to Committees with Unlimited membership**
 - Career Technical Steering committee
 - o Devlin-Clancy, Maura - Computer Networking and Information Technology (CNIT) - credit - re-appointment

- o Chytrowski, Patricia - Visual Media Design - credit - new appointment
- Noncredit Adult Education committee
 - o Fung, Allen - Business - both credit and non credit - re-appointment

III. Nominations to Committees with Limited membership

- Curriculum Committee
 - o Marquez, Kathleen - Continuing Student Counseling - credit - new appointment (Area F, filling one of two vacancies)
 - o Helmy, Anna-Lisa - ESL - both credit and noncredit - new-appointment (Area C—member at large seat)
- Education Policies committee
 - o Woo, Eliza - Biological Sciences - credit - new appointment
- Program Review
 - o Litzky, Alexis - Communication Studies - credit - re-appointment
- Success in Math, ESL and English (SMEE)
 - o Mills, Anna - English - credit - new appointment

IV. Nominations to AS Workgroups / Task Forces

District-Level Committees and Task Forces/Workgroup

- Budget Committee
 - o Fuchs, Ekaterina - Math - credit - appointment to voting seat from alternate
 - o Hanson, Simon - Biology - credit - appointment as alternate from voting member
- Technology Committee
 - o O’Leary, Dennis - Computer Science - both credit and noncredit - re-appointment
- ASEC Awards and Recognitions workgroup
 - o Brown, Steven - Environmental Horticulture and Floristry - credit - new appointment
- Online Training Workgroup
 - o Dennehy, Dayamudra - ESL - both credit and noncredit - new appointment
 - o Liu, Ying - Biology - credit - new appointment
- DEA subcommittee of Curriculum Committee
 - o Liu, Ying - Biology - credit - new appointment

Appointment for Degree Works Coordinator

Resolved, the CCSF Academic Senate Executive Council approves Carina Lin be appointed as the Degree Works Coordinator for the Spring 2022 semester.

Appointment for Distance Education Coordinators

Resolved, the CCSF Academic Senate Executive Council approves Dayamudra Dennehy & Ying Liu as interim Distance Education Coordinators for the Spring 2022 semester.

Upcoming/Returning agenda items

Feb. 9

- Discussion and Adoption of updated Institutional Assessment Plan

- Committee Description revision: Pathways, Curriculum
- Pilot membership study for Curriculum Committee
- FSA resolution and action revisit
- [CCSF-Bayview/Hunters Point Community Education Plan](#). - Discussion.
Last meeting a request was made to continue the review of the educational plan for the Bayview/Hunters point community. The council will continue this discussion and potentially take action on adopting this plan.

Academic and Professional Matters over which the Senate Has Purview (10+1)

- Curriculum, including establishing prerequisites.
- Degree and certificate requirements.
- Grading policies.
- Educational program development.
- Standards or policies regarding student preparation and success.
- College governance structures, as related to faculty roles.
- Faculty roles and involvement in accreditation processes.
- Policies for faculty professional development activities.
- Processes for program review.
- Processes for institutional planning and budget development.

- Other academic and professional matters as mutually agreed upon.

Land Acknowledgement

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