



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the October 27, 2021 meeting can be found in the [Materials folder for that meeting](#).

CCSF Academic Senate Executive Council

Agenda

Wednesday, 2021 November 10, 2:30-5:00pm

Location: Zoom meeting <https://ccsf-edu.zoom.us/j/98353441191>

Phone info: +1 669 900 6833 or +1 253 215 8782 * Meeting ID: 983 5344 1191

To review information on how to participate in our meetings: [ASEC Zoom Meetings Housekeeping](#)

Digital packet of meeting materials available at: [Meeting Materials](#)

Note: Times are estimates and subject to change. Agenda is not official until adopted.

- I. Call to Order 2:30 (1min)
 - A. We acknowledge that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.
- II. Adoption of Agenda 2:31 (4min)
- III. Public Comment 2:35 (10 min)

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following

ways:

1. Raise your “hand” in Zoom to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to eshanson@ccsf.edu by 2pm on the day of the meeting, to be read by a member of the Executive Council.

IV. Reports 2:45

- Chancellor’s Report Dr. David Martin (10 min)
- Fall Plenary & Officers Reports (30 min)
- AFT2121 check in report (5 min)
- [Associated Students report](#) (written report submitted)
- Committee on Committees report (5 min)
- ASCCC Legislative Liaison (1 min)
- EFF Workgroup report (5 min)

V. Consent Agenda 3:56 (4 min)

- A. Approval of Minutes from [Oct. 27, 2021](#)
- B. Approval of Committee Appointments
- C. [Student Equity Strategies committee membership](#) revision

VI. Old Business 4:00

- A. Student Conduct Discussion: (5 min) Along with Changes in instructional delivery Last year saw changes in student conduct issues as reported by the office of Student Conduct and Discipline ([2020-21 At a Glance Report Student Conduct](#)).
- B. Program Review Committee Update - (2 min) Updates to the ongoing program review process will be provided as well as recommendations from the Program Review Committee
- C. Equity Action Plan: 4:07 (13 min) [ASEC Community Standards Resolution](#)
- D. Constitution Workgroup 4:20 (10 min) workgroup will recap for the Council the methods of updating the constitution and the bylaws, and will provide an opportunity to execute one kind of update by [revising the current department list in Article I of the bylaws to reflect current naming.](#)

VII. New Business 4:30

- A. Student Affairs Action Plan (10min) Council will receive an update on the progress of a Student Affairs Action Plan that is currently in development. Plan is scheduled to be presented to the council for a first reading on Nov. 24.
- B. [Aircraft Maintenance Technology PRSD Report](#) 4:40 (15 min) The AMT PRSD workgroup has concluded the work it started last year and made a recommendation to revitalize the program. The council will discuss and potentially endorse the recommendations found in this report.

VII. Future Agenda Items- a brief check in with council on timing, goals, and development of future agenda items will be discussed at the end of each meeting (5 min)

VIII. Adjournment (5:00pm)

Resolutions:

Resolution to submit to Senate body updates to Article I of the CCSF Academic Senate Bylaws

Whereas, the Academic Senate Executive Council passed [Resolution 2021.03.10.6C](#) which formed a Constitution Review Workgroup; and

Whereas, Resolution 2021.03.10.6C also tasked the Constitution Review workgroup with updating Article I of the [CCSF Academic Senate Bylaws](#) to “accurately reflect current programming;” and

Whereas, Article IX (Amendments) stipulates, "Amendments to the Bylaws may be made by the vote of two-thirds of the Council. These amendments must be submitted to the Senate members for their information at least ten instructional days before the Council votes;" and

Whereas, the Constitution Review Workgroup has referenced the [current DCC department contact list](#) to inform its work; therefore

Resolved, the Academic Senate Executive Council approves the action to submit to the Senate body on 11/10/21 the updates to Article I of our Bylaws found in the [Proposed Changes to Bylaws Article 1](#) document.

Committee Appointments:

Nominations to Committees with Unlimited membership

- Works of Art committee
 - Nermon, Michelle - Architecture - credit - new appointment

Nominations to Committees with Limited membership

- Matriculation Advisory committee
 - Buchsbaum, Jessica - ESL - credit and noncredit - new appointment
 - Helmy, Anna-Lisa - ESL - credit and noncredit - new appointment
- Program Review committee
 - Muller, Lauren - IDST - credit - new appointment
 - Brown, Steven - Environmental Horticulture/Floristry - credit - new appointment
- Success in Math, ESL and English committee
 - Gougoutas, Anne (Kate) - TRST - noncredit - new appointment
- Student Equity Strategies committee
 - DiGirolamo, Lisa - Biology - credit - new appointment*

*pending committee membership revision on ASEC consent agenda

11/10

Upcoming/Returning agenda items

Nov. 24

- Education Policies revision of Late Withdrawal policy to Excused Withdrawal

Ongoing

- Committee Description revision: Pathways, Curriculum , and SLOC
- Pilot membership study for Curriculum Committee
-
- **Ongoing changes in Remote Delivery**, Distance Education and Syllabus platforms is raising lots of questions. An ongoing [discussion of the AS position and development of potential recommendations](#) on these issues will be a standing agenda item.
- FSA resolution and action revisit
- [CCSF-Bayview/Hunters Point Community Education Plan](#). - Discussion. Last meeting a request was made to continue the review of the educational plan for the Bayview/Hunters point community. The council will continue this discussion and potentially take action on adopting this plan.
- TLTR Committee Rubric (targeting December meeting)

Academic and Professional Matters over which the Senate Has Purview (10+1)

- Curriculum, including establishing prerequisites.
- Degree and certificate requirements.
- Grading policies.
- Educational program development.
- Standards or policies regarding student preparation and success.
- College governance structures, as related to faculty roles.
- Faculty roles and involvement in accreditation processes.
- Policies for faculty professional development activities.
- Processes for program review.
- Processes for institutional planning and budget development.
- Other academic and professional matters as mutually agreed upon.

Land Acknowledgement

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indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.”