



# The Academic Senate

## CITY COLLEGE OF SAN FRANCISCO

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[www.ccsf.edu/academic-senate](http://www.ccsf.edu/academic-senate) email: [asenate@ccsf.edu](mailto:asenate@ccsf.edu)

Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance  
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the September 29, 2021 meeting can be found in the [Materials folder for that meeting](#).

### CCSF Academic Senate Executive Council

#### Agenda

Wednesday, 2021 October 13, 2:30-5:00pm

Location: Zoom meeting <https://ccsf-edu.zoom.us/j/98353441191>

Phone info: +1 669 900 6833 or +1 253 215 8782 \* Meeting ID: 983 5344 1191

To review information on how to participate in our meetings: [ASEC Zoom Meetings](#)  
[Housekeeping](#)

Digital packet of meeting materials available at: [Meeting Materials](#)

Note: Times are estimates and subject to change. Agenda is not official until adopted.

- I. Call to Order 2:30 (1min)
  - A. We acknowledge that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.
- II. Adoption of Agenda 2:31 (4min)
- III. Public Comment 2:35 (10 min)

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your “hand” in Zoom to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to [eshanson@ccsf.edu](mailto:eshanson@ccsf.edu) by 2pm on the day of the meeting, to be read by a member of the Executive Council.

#### IV. Reports 2:45

- Officer reports (15 min)
- AFT2121 check in report (5 min)
- Associated Students report (5 min)
- Committee on Committees report (5 min)
- Office of Student Equity Professional Development Report (5 min)
- Constitution Workgroup report (5 min)
- EFF Workgroup report (5 min)

#### V. Consent Agenda 3:30 (5 min)

- A. Approval of Minutes from [Sept. 29, 2021](#)
- B. Approval of Committee Appointments
- C. [Faculty Professional Development Committee description](#)

#### VI. Old Business

- A. Second Read of the Technology Plan. - 3:35 (15 min) ( References: [Draft Technology Plan Overview \(PPT\)](#), [Draft Technology Plan 2.0](#).)  
Presenters: Tech. Comm. Work Group.

**The Academic Senate endorses the Technology plan as presented to the ASEC on Oct. 13 2021.**

- B. Program Review Committee Update - 3:55 (10 min) Updates to the ongoing program review process will be provided as well as recommendations from the Program Review Committee to adjust this year's timeline and make improvements. ( see below)

- C. DLAC update on Workgroup proposal. 4:05 (10 min) Council will revisit the issue of forming a workgroup to Address Distance Education Training issues and hear input from the DLAC committee on these issues. Other distance Education issues and actions may be considered.
- D. AS Executive Council input on current and future plans, initiatives and ideas for the incoming Chancellor. 4:15 (20 min) ([Academic Senate Executive Council Survey Results](#))
- E. ~~[Resolution to update Article I of the CCSF Academic Senate Bylaws](#) 4:35 (15 min) Council will consider a resolution to update the Academic Senate Bylaws tabled~~
- VII. New Business
- VIII. Future Agenda Items- a brief check in with council on timing, goals, and development of future agenda Items will be discussed at the end of each meeting (5 min)
- IX. Adjournment (5:00pm)

**Committee Appointments:**

**Nominations to Committees with Limited membership**

- Student Equity Strategies committee
  - o Straus, Amber - Learning Assistance Department - credit - new appointment

Upcoming/Returning agenda items

Oct. 27

- [CCSF-Bayview/Hunters Point Community Education Plan](#). - Discussion.  
Last meeting a request was made to continue the review of the educational plan for the Bayview/Hunters point community. The council will continue this discussion and potentially take action on adopting this plan.
- Exemplary Program Award nomination
  
- Committee Description revision: Pathways, Curriculum , and SLOC
- Pilot membership study for Curriculum Committee
- **Equity Action Plan:** [ASEC Community Standards Resolution](#)
- **Ongoing changes in Remote Delivery**, Distance Education and Syllabus platforms is raising lots of questions. An ongoing [discussion of the AS position and development of potential recommendations](#) on these issues will be a standing agenda item.
- FSA resolution and action revisit

## **Resolutions:**

Resolution 2021.10.13.6.B

**Whereas the Program Review committee recommends the ASEC support a plan to complete an annual plan for the 2021-22 AY. And that a full program review process be completed in the 2022-23 AY, furthermore that this full scale program review process start immediately to allow time for other groups DCC, Administration etc. to prepare for and make adjustments to the process for the full scale program review and.**

**Whereas Timelines for the following should be developed this semester (Fall 2021) well prior to writing the next program review submission:**

- **Data provided to departments**
- **Revision of program review prompts**
- **Inclusion of at least a number of resource members from the DCC to participate on the PR committee that is guiding this process.**

Therefore be it resolved, The Academic Senate supports this recommendation from the Program Review Committee.

Resolution 2021.10.13.6.C

**DLAC recommend that ASEC form a workgroup to explore the process and content for current online training at CCSF and the group should form outside DLAC but include DLAC representation along with at a minimum a member of curriculum committee, DEA subcommittee, DCC, AFT 2121, OLET, Office of Equity, ASEC, and any other individuals that would be a stakeholder in the topics covered.**

## **Committee Appointments:**

### **Academic and Professional Matters over which the Senate Has Purview (10+1)**

- Curriculum, including establishing prerequisites.
- Degree and certificate requirements.
- Grading policies.
- Educational program development.
- Standards or policies regarding student preparation and success.
- College governance structures, as related to faculty roles.
- Faculty roles and involvement in accreditation processes.
- Policies for faculty professional development activities.
- Processes for program review.
- Processes for institutional planning and budget development.
- Other academic and professional matters as mutually agreed upon.

## Land Acknowledgement

"We acknowledge that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples."