



# The Academic Senate

## CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Box E-202, San Francisco, CA 94112 (415) 239-3611 Fax (415) 452-5115  
[www.ccsf.edu/academic-senate](http://www.ccsf.edu/academic-senate) email: [asenate@ccsf.edu](mailto:asenate@ccsf.edu)

Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance  
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the April 28, 2021 meeting can be found in the [Materials folder for that meeting](#).

### CCSF Academic Senate Executive Council

#### Agenda

Wednesday, 2021 May 12, 2:30-5:00pm

Location: Zoom meeting <https://ccsf-edu.zoom.us/j/96406746184>

Phone info: +1 669 900 6833 or +1 253 215 8782 \* Meeting ID: 964 0674 6184

To review information on how to participate in our meetings: [ASEC Zoom Meetings Housekeeping](#)

Digital packet of meeting materials available at: [Meeting Materials](#)

Note: Times are estimates and subject to change. Agenda is not official until adopted.

- I. Call to Order 2:30 (1min)
- II. Adoption of Agenda 2:31 (4min)
- III. Public Comment 2:35 (10 min)

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your “hand” in Zoom to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to [eshanson@ccsf.edu](mailto:eshanson@ccsf.edu) by 2pm on the day of the meeting, to be read by a member of the Executive Council.

- IV. Reports 2:45

- Officer reports (20 min)
- AFT2121 check in report
- Associated Students check in report

- Committee on Committees report (5 min)

V. Consent Agenda 3:15 (10 min)

- A. Approval of Minutes from [March 24, 2021](#)
- B. Approval of Minutes from [April 14, 2021](#)
- C. Approval of Minutes from [April 28, 2021](#)
- D. Approval of Committee appointments
- E. Endorsement of [Summer & Fall P/NP and EW dates](#)
- F. Works of Art Committee resolution (placeholder)
- G. Approval of [Updated State Distance Education Guidelines](#)
- H. Adoption of FPDAC [Resolution One College Two Books](#)

VI. Old Business 3:25

- A. **Elections Update** (20 min) - Discussion related to ASEC officers duties and ASEC elections results. The results of this year's Council & Constitutional Amendments are expected to be published by our May 12 ASEC meeting. Election of officers will take place at our last meeting this semester on May 26. Council will discuss the [officer positions and duties](#) at this meeting. (for additional details on responsibilities of the AS President see [ASCCC Local Senates Handbook](#))
- B. **Equity Action Plan:** [ASEC Community Standards Resolution](#), Second read, potential vote. 3:45 (10 min)
- C. **Ongoing changes in Remote Delivery**, Distance Education and Syllabus platforms is raising lots of questions. 3:55 (15 min) An ongoing [discussion of the AS position and development of potential recommendations](#) on these issues will be a standing agenda item.
  - 1. Actions considered at this meeting:
    - a) Adoption of a [Resolution on Proposed Syllabus Elements](#)
    - b) IOTL Templates resolution (*see bottom of page*)
- D. **Process of Budget & Instructional Schedule Development** 4:10 (20 min)  
Having passed multiple resolutions at previous meetings including [2021.02.24.7.B.](#) & [2021.03.10.5.C](#) & [2021.03.10.6.A](#) ASEC will continue our discussion of Resolution 2021.04.28.6B [Resolution for Fall 2021 Program Reduction Documentation](#) The VCAA will be invited to participate in this discussion to answer questions and additional resolutions regarding reassigned time commitments and other matters may be considered such as revisiting [Resolution 2019.04.17.03 Grow our College.](#)

## VII. New Business

- A. **Institutional Learning Outcome #4 (ILO4)** 4:30 (10 min) Council will receive and review a [ILO 4 Report](#) and consider two associated resolutions one [Recommending a change of wording for ILO 4 sub-elements](#) and one [Accepting the ILO 4 report](#)
- B. **Memorials and Naming Buildings Policy** 4:40 In Nov. 2017 the Academic Senate passed a [resolution endorsing revision](#) of [BP 7.16](#) and a new [AP 7.16](#) about Memorials and Naming Campus Buildings. These policies did not move forward from that time and are being reintroduced through the PGC process, they are being reintroduced for discussion and engagement with the council because significant time has lapsed since the council last took up this business.
- C. **Evaluation of AS Executive Council** 4:50 Informational, before the end of the semester all current council members will be requested to fill out a 2020-21 Academic Senate Executive Council Feedback Survey. In addition to the goals of continued improvement, this survey will provide some essential baseline information for next year's council orientation.
- D. Update on Black Lives Matter Mural student project going through various committees.

## VIII. Adjournment (5:00pm)

Returning agenda items

- Pathways Committee Description

### Resolutions:

#### Draft Resolution for Fall 2021 Reassigned Time Commitments

Resolved that the Academic Senate request that the Administration provide final reassigned time budgets by XXXX date.

Draft Resolution for Template Course Policy Language for courses approved through IOTL and AOTL

Resolved that the Academic Senate request that all instructional course templates that communicate course policies promoted and shared through Introduction to Online Teaching and Learning (IOTL) and Advanced Online Teaching and Learning be vetted through the Distance Learning Advisory Committee and presented to the Academic Senate Executive Council.

## **Resolutions:**

### **I. Nominations to Committees with Unlimited membership**

- CTE
  - Tracy Burt, CDEV, member, reappointment
- Scholarship
  - Dorian Brown, African American Studies, member
- SLOs
  - Dorian Brown, African American Studies, member
- Sustainability
  - Anastasia Fiandaca, Latino Services Network, member, reappointment

### **II. Nominations to Committees with Limited membership**

- DLAC
  - Aditi Joshi, Biology, member, reappointment
  - Kristin Smith, English, reappointment
- Education Policies
  - Don “Rico” Gelera, Continuing Student Counseling, member, reappointment
- Honors Issues
  - Monica Bosson, English, member, reappointment
  - Joe Reyes, Biology, member, reappointment
- International Education Advisory
  - Anthony Costa, Library, member, reappointment
  - Kenneth Lee, ESL, member, reappointment
  - Vivien Mun, DSPS, member, reappointment
  - Sue, Xue Guang Lian, World Languages, member, reappointment
  - Kimiyoshi Inomata, World Languages, member, reappointment
- Program Review
  - Megan Kinney, Library, member, reappointment
- Registration and Enrollment
  - Ying Liu, Biology, (new) member
- Student Grade and File
  - Angelina Fa, Asian American Studies, member, reappointment

### **III. District-Level Committees and Task Forces/Workgroups**

- PGC Budget Committee
  - Michael Needham, Business, reappointment
- PGC Enrollment Management Committee
  - Wynd Kaufman, Engineering, reappointment
- PGC Accreditation Steering Committee

- Steven Brown, Floristry & Horticulture, member
- Madeline Muller, Music, alternate
- Joe Reyes, Biology, alternate