The Academic Senate
CITY COLLEGE OF SAN FRANCISCO

Curriculum• Degree Requirements• Grading Policies• Program Development• Student Prep & Success• Governance
Accreditation• Professional Development• Program Review• Planning & Budgeting Process• Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the Feb. 10, 2021 meeting can be found in the Materials folder for that meeting.

CCSF Academic Senate Executive Council
Agenda
Wednesday, 2021 Feb. 24, 2:30-5:00pm
Location: Zoom meeting https://ccsf-edu.zoom.us/j/96406746184
Phone info: +1 669 900 6833 or +1 253 215 8782 * Meeting ID: 964 0674 6184

To review information on how to participate in our meetings: ASEC Zoom Meetings Housekeeping

Digital packet of meeting materials available at: **Meeting Materials**

Note: Times are estimates and subject to change. Agenda is not official until adopted.

I.   Call to Order 2:30 (1min)
II.   Adoption of Agenda 2:31 (4min)
III.   Public Comment 2:35 (10 min)

This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your "hand" in Zoom to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to eshanson@ccsf.edu by 2pm on the day of the meeting, to be read by a member of the Executive Council.

IV.   Reports 2:45

Officer reports (20 min)
~~AFT2121 check in report~~
Committee on Committees report (5 min)

V. Consent Agenda 3:10 (5 min)
   A. Approval of [Minutes from Feb 10, 2021](#)
   B. Approval of Committee appointments
   C. Approval of Resolution on [Relaxing the Academic Renewal Timeline for Graduating Students](#)

VI. Old Business 3:15
   A. AS Executive Council Elections (10 min) - Communication of nominations process for next year's council elections has begun.   Given the challenges of proposed faculty reductions, recruitment of faculty will need to be broadband and intentional.   Council will discuss [Election Timeline for Spring 2021](#) and strategies for inclusive recruitment. [Suggestions for improvement from the 2/10/21 meeting](#) have been posted in a living document.

   B. Constitution [Workgroup Report/update](#)   3:25 (30min) - discussion and break out activity related to proposed changes. Second read and possible adoption of [a proposal from the constitution work group for updating the AS constitution](#).

   C. ~~[Equity Action Plan](#) update 3:55 (10 min) - an update on chosen names progress will be presented as part of our ongoing equity work.~~

   D. [Roles and Responsibilities update & discussion](#)   4:05 (5 min) This item will continue the discussion of the [RRP improvements](#) with a brief update on proposals that will be coming through PGC regarding [revising Board Policies & Admin. Procedures.](#)

VII. New Business 4:10
   A. A resolution clarifying the role of the Academic Senate in determination of Faculty Service Areas, [resolution](#)
   B. Total cost of programs - Process of Budget Development is a 10+1 area of senate purview, faculty have been requesting more complete budgetary information be included in the instructional planning process including

categorical and overhead expenses incurred in the process of offering instruction. A discussion of recent audit reports and possible action will be considered

VIII.   Adjournment (5:00pm)

Resolutions:
VII.B
Whereas transparency of data leads to better decision making and communication and improved communication is a specific goal of the current CCSF education Master Plan and

Whereas public meetings conducted in compliance with the Brown Act require materials used in deliberations of of a public body be posted in advance of the meeting so the public has access to those materials before participating in the meeting

Be it Resolved that the Academic Senate recommends that financial and enrollment and planning data that used in any deliberations at PGC, BOT and other public meetings conducted by the district, comply with the requirements of the brown act and be made available to the participants and the public in advance of the meeting in compliance with the brown act guidelines.

Appointments:

I.   **Nominations to Committees with Unlimited membership**
- Teaching and Learning with Technology Roundtable
  - Amy Miles, English, member
  - Marie Varelas, Library, member

II.   **Nominations to Committees with Limited membership**
- CSU_UC Breadth
  - Gregoria Cahill, New Student Counseling, as a new resource member

- Distance Learning Advisory Committee
  - Dayamudra Dennehy, ESL Credit & Noncredit, member

III.   **District-Level Committees and Task Forces/Workgroups**

- <u>Facilities Steering Committee-STEAM</u>
  - Lancelot Kao, Astronomy, member

- <u>Facilities STEAM Building User Group</u>
  - Lancelot Kao, Astronomy, member

- <u>Bayview/Evans Education Master Plan Group</u>
  - Nick Rothman, Automotive, Construction, and Building Maintenance, member
  - Arcadia Maximo, Automotive, Construction, and Building Maintenance, member
  - Steven Brady, Automotive, Construction, and Building Maintenance, member

- <u>Cloud Hall Scoring Group (reviewing architectural plans for RFP)</u>
  - Jennifer Rudd, Culinary Arts and Hospitality Studies, member
  - Andrea Niosi, Library, Culinary Arts and Hospitality Studies, alternate

- <u>Program Revitalization, Suspension, and/or Discontinuance Workgroup for the Aircraft Maintenance Technology Program</u>
  - E.Simon Hanson (co-chair)
  - Kenny Verbeckmoes - chair AMT program
  - Leland Lo - Faculty AMT program
  - Katryn Wiese- Faculty non AMT program