



# The Academic Senate

## CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance  
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

### CCSF Academic Senate Executive Council

#### Agenda

Wednesday, 2020 September 2, 2:30-5:00pm

Location: Zoom meeting <https://cccconfer.zoom.us/j/96406746184>

Phone info: +1 669 900 6833 or +1 253 215 8782 \* Meeting ID: 964 0674 6184

To review information on how to participate in our meetings: [ASEC Zoom Meetings Housekeeping](#)  
Digital packet of meeting materials available at: [Meeting Materials](#)

Note: Times are estimates and subject to change. Agenda is not official until adopted.

- I. Call to Order 2:30 (1min)
- II. Zoom Housekeeping (5 min)
- III. Adoption of Agenda 2:36 (4min)
- IV. Public Comment 2:40 (10 min)
  - A. This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:
    1. Raise your “hand” in Zoom to get on the speakers list and deliver a live comment.
    2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
    3. Email your comment to [eshanson@ccsf.edu](mailto:eshanson@ccsf.edu) by 2pm on the day of the meeting, to be read by a member of the Executive Council.
- V. Reports
  - A. Officer reports 2:50 (15 minutes)
  - B. Committee on Committees report 3:05 (10 min)
- VI. [Consent Agenda](#) 3:15 (5 min)
  - A. Approval of Minutes from 2020, May 20
  - B. Committee appointments
- VII. Old Business

- A. Model Syllabus Elements (2 min)
- B. Board Policy: Credit for Prior Learning AP (2 min)
- C. ACCJC Midterm Report 3:25 (20 min)

VIII. New Business

- A. Roles and Responsibilities handbook [review](#) initial discussion 3:45 (5 min)
- B. Semester Length for City Online Courses resolution 3:50 (20 min)
- C. Chancellor's remarks 4:10 (3 min)
  - 1. Faculty input on Enrollment Management plan 4:13 (15 min)
  - 2. Faculty input on Budget Plan 4:28 (15 min)
- D. Discussion of Communication tools and issues

IX. Adjournment (5:00pm)

**Resolutions:**

**Draft Resolution: Semester Length for City Online Courses**

**Whereas the issue of semester length is an academic and professional matter that warrants Academic Senate consideration and**

**Whereas since 2016 CCSF has convened multiple compressed calendar work groups that have considered and rejected, based on the needs of student learning, multiple initiatives to shift the college calendar to a 16 week semester and**

**Whereas, City Online administrators without Academic Senate consultation have over the past year made a 16-week semester the longest possible option for development of new City Online courses and**

**Whereas, City Online hybrid classes -- now known as "Online with in person" -- need to align the in-person portions with existing programs that run at 17.5 weeks (such as science lab classes) and**

**Whereas, the Office of Instruction Scheduling office uses "block scheduling" to ensure availability of lab spaces and classrooms that are needed for in-person courses and hybrid components, and has expressed that they cannot accommodate a 16-week lab block (adding additional minutes).**

**Resolved that the CCSF Academic Senate recommend City Online courses (courses that are officially part of the City Online program) be made available in a 17.5-week semester option; and**

**Resolved, that the CCSF Academic Senate recommend the City Online administration consult with the Academic Senate in advance of making any future changes to maximum semester length or similar curricular changes for City Online courses before implementation.**

**Appointments:**

**Next Academic Senate Executive Council Meeting  
Wednesday, September 16, 2020 at 2:30pm**