

**Various Draft Resolutions  
Executive Council Meeting**

If you have questions about any of the following resolutions or background information, or would like to make editing or amendment suggestions, please contact the individual listed with each resolution.

**CCSF Academic Senate Executive Council Agenda (DRAFT)  
Wednesday, January 18, 2017, 2:30-5:00  
Ocean Campus, MUB 140**

January 18 Materials Folder  
Various Draft Resolutions

Note: Times are estimates and subject to change.

*all NC* { *Neela*  
*Tom*  
*Denise*  
*Selleck*

- I. Call to Order 2:30
- II. Adoption of Agenda (1 min) 2:31
- III. Officers' Reports (10 min) 2:32
- IV. Public Comment (10 min) 2:42
  - A. This portion of the meeting is reserved for persons desiring to address the Senate on matters not on the agenda. No actions will be taken. Each individual is limited to one minute.
- V. Consent Agenda (3 min) 2:52
  - A. Approval of minutes from December 7, 2016\*
  - B. Approval of minutes from December 14, 2016\*
- VI. Appointments:
  - A. Committee, Task Force, Work Group Appointments (10 min) 2:55
- VII. Unfinished Business
  - A. Compressed Calendar - Discussion (30 min) 3:05
- VIII. New Business
  - A. Noncredit Issues - Discussion (5 min) 3:35
  - B. The imminent closure of the Language Center - Discussion (30 min) 3:40

Background Information Provided by Verónica Feliu, Language Center Coordinator.

The decision to close the Language Center was informed to the Chair of FL and the Coordinator of the center by Dean Lillian Marrujo-Duck at a meeting on Dec. 12. No reasons or rationale were given for such decision. The Language Center has served FL students for more than 2 decades. It is not only a language lab but also a center in which research is conducted about methodologies, resources and technologies aimed at second language acquisition. This is the first year in which the LC has been under the FL department. Before that, it was part of the Library. The LC serves hundred of students every year who attend the center to practice their language skills, such as listening, character writing, pronunciation, etc. Many of them are underserved students, students with disabilities, adult students, and those who don't have a personal computer or a quiet space that would be conducive to learning. Instructors also bring their entire classes to the center to conduct tech enhanced classes. The computers at the center are equipped with cameras,

①

microphones, headphones and software for language learning that do not exist in others labs on campus. There are also two other language labs, one at Mission and the other one in Downtown that would have to close as well. The reason to move the LC to FL last year was to provide better and more efficient services to students. Last semester the center increased in a 4% its attendance while the enrollment in FL decreased 5%. Many improvements have already taken place since the move to FL, and a Partner Program with the International Student Office is already implemented and was going to take place at the center this Spring. The budget for the center has already been reduced to 2FTEF which implies a reduction of 20% from the previous semester. This budget comprises the salary of 2 part-time instructors and myself. Even though the Center does not generate FTES, conversations about how to generate revenue through positive attendance (as it's done at the English lab and LAC) had already started. AccuTrack, which is the system to track attendance is already in place at the center. Conversations about seeking funding through private donations and grants have been ongoing as well. There's also a donation fund provided by a former monitor who passed away that has not been used, and could be spent in some technological supplies to enhance the center. Overall, the decision to close the center seems arbitrary, ill-considered, and rushed. It was made without the proper consultation with the constituents involved, and it would create serious problems to students, instructors, and staff without really saving much money to the school. We believe students learning services in general, even if they don't generate FTEF, need to be protected and supported, since they contribute not only to boost enrollment but also to retain students.

- C. Guided Pathways - Discussion (30 min) 4:10
- D. Reading and Writing Across Curriculum - Discussion (20 min) 4:40
- IX. Reports
  - A. None at this time.
- X. Adjournment in memory of Julia Bergman 5:00

**\*Signifies that the materials are found in the online materials folder**

**Next CCSF Academic Senate Executive Council Meeting  
Wednesday, February 1, 2017, 2:30-5:00 pm  
Ocean Campus, MUB 140**

②