



# The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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[www.ccsf.edu/academic-senate](http://www.ccsf.edu/academic-senate) • email: [asenate@ccsf.edu](mailto:asenate@ccsf.edu)

Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance  
Accreditation • Professional Development • Program Review • Planning & Budgeting Processes • Others as agreed

## CCSF Academic Senate Executive Council and Committee Chair Orientation Agenda

Wednesday, August 17, 2016, 2:30-7:00

Ocean Campus, MUB 140

- 2:00 – 2:30 Snacks and Smiles – Gathering Together  
2:30-2:40 Welcome Exercise  
2:40 – 2:55 1. Words of Welcome, Goals for the Orientation & Introductions  
a. Intro of Executive Council  
b. Intro of Officers – Executive Council  
b. Intro of Acad. Senate Committee Chairs  
2:55 – 3:05 2. Why Do We Have an Academic Senate – Legal Basis  
a. California Education Code  
b. Title 5 and Establishing “10 + 1”  
3:05 – 3:20 3. What Is “10 + 1”? What Is Its Relationship to Us and the College?  
3:20 – 3:30 4. The Academic Senate for California Community Colleges (ASCCC)  
a. Its Mission and Relationship to Us  
1. ASCCC Bylaws & Constitution  
2. ASCCC Local Senates Handbook  
b. Website and Resources for Us  
c. ASCCC Meetings during the Year  
3:30 – 3:45 5. CCSF Academic Senate Constitution, Bylaws & Standing Rules  
3:45 – 4:20 6. Collegial/Participatory Governance of CCSF & Accreditation Update  
a. AP 2.08 – Academic & Professional Matters & Governance–PGC  
b. Rules, Responsibilities & Processes Handbook (RRP Handbook)  
c. The Curriculum Committee and the Academic Senate  
d. Collegial Consultation and Officers’ Meetings  
e. Accreditation Update  
4:20 – 4:25 7. Status - The Executive Council and Bipartite Responsibilities  
4:25 – 5:00 8. New to the Executive Council – Suggestions that May Help
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- 5:00 – 5:30 Dinner Together (Continuing the Orientation at 5:30 while finishing eating)
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- 5:30 – 5:35 9. Additional Introductions (anyone joining us later)  
5:35 – 5:45 10. Quick Review - What Is “10 + 1” and Why Is It Important?  
5:45 – 6:05 11. The Brown Act, Robert’s Rules & Parliamentary Procedure  
6:05 – 7:00 12. Academic Senate Committees – Orientation for Success  
a. Guidelines for Academic Senate Committees  
b. Quick Start Guide for Academic Senate Committees  
c. Plan for Restructuring of Academic Sen. Committees (10/2012)  
d. Academic Senate Committee Descriptions  
e. Robert’s Rules Basics & How Not to Conduct a Committee Mtg.

- f. Posting Committee Meeting Agendas – Acad. Sen. Upload Site
- g. Academic Senate Committee Interest Form
- h. Academic Senate “Committee Actions” Webpage
- i. Collegial Governance Committee Self Evaluation Form
- j. Acad. Sen. Committee Evaluation Summary Report (Sp 2016)
- k. Guiding Principles for Faculty – Using Data 101

**Next Academic Senate Executive Council Meeting**  
**Wednesday, August 31, 2016, 2:30-5:00**  
**Mission Center, Rm 109**