SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
CITY COLLEGE OF SAN FRANCISCO
HUMAN RESOURCES DEPARTMENT

Fax Cover Sheet for adding documents to Application Packet

Instructions

Complete the following form and fax it as the cover sheet along with your application documents to:

Administrative & Faculty Jobs
(415) 738-5460

Please type or print legibly!!!

Applicant's Name:	
Job Posting #	
Position Title:	
Comments:	

Attachments*

☐ Resume   ☐ Letter of Recommendation #1   ☐ Transcript #1

☐ Cover Letter/Letter of Interest ☐ Letter of Recommendation #2   ☐ Transcript #2

☐ Diversity Statement   ☐ Letter of Recommendation #3   ☐ Transcript #3

                                ☐ Transcript #4

☐ Other Document(s); specify _____

_____

_____

_____ **Total Number of pages** including this cover page.

*Document attachment requirements vary depending on the job posting. Please review the "Application Procedures" section for **EACH** job posting carefully for specific requirements.