



# The Academic Senate

## CITY COLLEGE OF SAN FRANCISCO

50 Frida Kahlo Way, Box E-202, San Francisco, CA 94112 (415) 239-3611 Fax (415) 452-5115

[www.ccsf.edu.edu/academic-senate](http://www.ccsf.edu.edu/academic-senate) email: [smiragli@ccsf.edu](mailto:smiragli@ccsf.edu)

### CCSF Academic Senate Executive Council FINAL MINUTES

Wednesday, September 20, 2023, 2:30-5:00 pm  
MUB 140 & Via Zoom

**Council members present:** Monica Bosson, Jessica Buchsbaum, Adam D'Acquisto, Matthew Duckworth, Katia Fuchs, Michael Greenberg, Stephan Johnson, Kimberly Kennan, Thomas Kennedy, Fanny Law, Alexis Litzky, Ying Liu, Sheri Miraglia, Madeline Mueller, Ron Page, Craig Persiko, Caroline Priestley, Robin Pugh, Louis Schubert, Nuala Sheetz, Richard Taha, Fred Teti, Tanichya Wongprasert

**Council members absent:** Kate Frei, J. Malcolm Hillan

**Other Senators present:** Abigail Bornstein, Rachel Cohen, Harry Bernstein, Mary Bravewoman, Landi Ehle, E. Simon Hanson

**Guests:** Lisa Cooper-Wilkins, Stephanie Chenard, Cynthia Dewar, John Halpin, Jennifer Kienzle, Mandy Liang, David Martin, Malinalli Villalobos, Cherisa Yarkin

#### 1. Call to Order: 2:35

President Miraglia read the land acknowledgement:

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

Recognize your own indigenous land settlement at

- <https://native-land.ca>
- <https://www.ramaytush.org/donate.html>

- <https://sogoreate-landtrust.org/donate/>

## 2. Agenda adopted via roll-call vote

## 3. Public Comment

- a. Fred Teti: Provided a brief update about work on the Ed Policies committee.
- b. Lou Schubert: Asked a question about what plan the college has for students and instruction on days with wildfire smoke. Fred Teti clarified that temporary DEA's can be used to move to remote instruction if the Board of Trustees declares a state of emergency.
- c. Jessica Buchscaum: Commented about the negative impacts on students and learning at Mission campus due to inadequate air at the facility and the impact of wildfire smoke.

## 4. Reports

### a. Chancellor's Report

The Chancellor updated the Council about ongoing events connecting with SF educators, the CCSF Foundation, John Adams campus security, COVID-19 updates, the impact of lifting California's travel ban, a brief enrollment update, and administrative hiring committees.

### b. Officers Reports

- i. President Miraglia reviewed the attached President's report (Appendix A) with the Council.

### c. AFT2121 check-in report

AFT2121 President Bravewoman provided an update about contract bargaining and new dates that have been offered for negotiation. President Bravewoman also highlighted the next AFT rally planned at the October 26 Board of Trustees meeting.

### d. Student Chancellor report

Student Chancellor Mallinali provided an update from the CCSF Student Council about student elections and ongoing student needs.

### e. Committee on Committees report

1st VP Law updated the Council about new committee appointments and the opportunity for Executive Council members to participate in the new Equity Leadership Academy.

## 5. Consent Agenda

- a. Approval of Minutes from September 6, 2023

**Resolution 2023.09.20.5A** Approval of Minutes: September 6, 2023

Resolved, the Executive Council approved the Minutes for September 6, 2023.

Adopted by consent.

b. Approval of Committee Appointments

**Resolution 2023.09.20.5B** Approval of Committee Appointments

Resolved, the Executive Council approved the AS leadership and committee appointment list:

**Curriculum Committee**

Allan Nuttall, Business, new appointment

**DEIA Faculty Peer Evaluation Revision Workgroup**

Mary Bravewoman, Math

Malaika Finkelstein, DSPS

Robin Pugh, Business

Fanny Law, ESL

Sheri Miraglia, Biology

Alex Leyton, English

Carmen Roman-Murray, ESL

Kimberly Keenan, Social Sciences

Robert Schuricht, ESL

Mitra Sapienza, English

Katia Fuchs, Math

**Student Recruitment and Retention Planning Workgroup**

Alex Leyton, English

**Faculty Position Allocation Committee**

Rebecca Ancheta, Behavioral Sciences - full member

Nathan Lawless-Steele, Communication Studies - alternate

**ASCCC Noncredit Liaison**

Nuala Sheetz, ESL

Adopted by consent.

6. 5-minute break

7. Unfinished Business

- a. The Executive Council took photos in-person and on Zoom for the AS website.
- b. Faculty Travel/PD Guidelines  
Faculty Travel Coordinator Kimberly Keenan and President Miralgia presented the revised [Faculty Travel/PD Guidelines](#) for a second read.

**Resolution 2023.09.20.7B Approval of Faculty Travel/PD Funding Guidelines**

Whereas the Faculty Travel Document required updating to reflect current processes and procedures at the college and the Department Chairpersons Council, Faculty Travel Coordinator, and Academic Senate President have worked together to address all needed changes,

Whereas the Faculty Travel is a “+1” item requiring mutual agreement between the Academic Senate and the Chancellor,

Resolved that the Academic Senate approves the updated version of the Faculty Travel/PD Guidelines.

Moved: Monica Bosson; Second: Jessica Buschbaum

Adopted by consensus.

Absent: Kate Frei

8. New Business

- a. School name change for the School of Fine, Applied and Communication Arts and the School of Communication Studies, English and World Languages  
Dean Erin Denney shared the process used to update the merger and name change for the School of Fine, Applied and Communication Arts and the School of Communication Studies, English and World Languages. Item was tabled to the next meeting.
- b. Credit for Prior Learning  
Megan Correy updated the Council about CPL development at CCSF and presented the new CPL coordinator job description for approval.

**Resolution 2023.09.20.8B Approval of CPL Coordinator Job Description**

Resolved, that the Academic Senate approve the Faculty Coordinator job description for the [Credit for Prior Learning Faculty Coordinator](#) as presented on September 20, 2023.

Moved: Fred Teti; Second: Lou Schubert

Adopted by consensus.

Absent: Kate Frei

- c. [Fan5 September Report to ASEC on the Program Review/ Annual Plan resources requests prioritized for funding via categorial allocations](#)

Director Cherisa Yarkin and Stephanie Chenard updated the Council about the [Program Review/ Annual Plan resources requests prioritized for funding via categorial allocations](#)

- d. [Book/Materials Adoption Process](#) - Dean Cynthia Dewar and OER Liaison Ying Liu presented some context and ideas for changing the book adoption process at CCSF. Council members provided feedback on some initial ideas. Dean Dewar and Ying Liu will return at a later date with a specific process proposal.

9. Adjournment: 5:05pm