The Academic Senate
CITY COLLEGE OF SAN FRANCISCO

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Curriculum• Degree Requirements• Grading Policies• Program Development• Student Prep & Success• Governance
Accreditation• Professional Development• Program Review• Planning & Budgeting Process• Others as agreed

Copies of the Final Agenda, Resolutions and Materials for the April 26, 2023 meeting can be found in the April 26 Meeting Materials folder.

The Academic Senate Executive Council is committed to providing access and accommodation to Executive Council meetings. To make a request connected to a disability or health condition contact the Academic Senate President 48 hours in advance of any Executive Council meeting.

CCSF Academic Senate Executive Council
Agenda
Wednesday, May 10, 2023, 2:30-5:00pm
MUB 380 or Via Zoom
https://ccsf-edu.zoom.us/j/98935746783

May 10 Meeting Materials | ASEC Zoom Meeting Pro Tips | Community Guidelines | Guide to CCSF Acronyms

Times below are estimates and subject to change. Agenda is not official until adopted.

I.   Call to Order 2:35 (3min)

We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

- Recognize your own indigenous land settlement at https://native-land.ca
- https://www.ramaytush.org/donate.html
- https://sogoreate-landtrust.org/donate/

II.   Adoption of Agenda 2:38 (2min)
III.   Public Comment 2:40 (10 min)

This portion of the meeting is reserved for persons desiring to address the

Senate on matters not on the agenda. No actions will be taken. Public comment is limited to 1 minute per speaker, which is about 150 words. You can submit comments in one of the following ways:

1. Raise your "hand" in Zoom to get on the speakers list and deliver a live comment.
2. Submit your comment through the Zoom meeting chat, to be read by a member of the Executive Council.
3. Email your comment to msapienz@ccsf.edu by 12pm on the day of the meeting, to be read by a member of the Executive Council.

IV.   Reports 2:50
- Chancellor's Report (10 min)
- Officers Reports (15 min)
  - President's report
- AFT2121 check in report (5 min)
- Distance Education Coordinators' Report (10mins) – Ying Liu and Dayamudra Dennehy
- Committee on Committees report (5 min)

V.   Consent Agenda   3:45 (5 min)
A.   Approval of Minutes from April 26, 2023
B.   Appoint Distance and Learning Teaching Specialists: Megan Sweeney, Political Science & Kate Gougoutas, Transitional Studies
C.   Appoint OER coordinator: Ying Liu, Biology and Amy McLanahan, Math
D.   Appoint Equity coordinator: Mitra Sapienza, English
E.   Appoint Equity PD coordinator: Kimberly Keenan, Social Sciences
F.   Approval of Committee Appointments

VI.   Old Business 3:50
A.   Simple Syllabus (5mins) – Process, 10+1 and Faculty Support, informational, Jen Kienzle and Mitra Sapienza
B.   Math Requirement GELO Report Acceptance and Use Resolution (10mins) – Janey Skinner, second read, discussion, vote
1.   ☐ ASECMath Requirement ASEC presentation 4/12/23 📄
2.   Math Requirement report: 2023GELOMathGraduationRequirementAssessment.docx
C.   Board Policies and Administrative Procedure on Instructional Materials Fees: Deletion of BP 6.13 and replacing it with an addition to AP 5.27 (10mins) – Fred Teti, second read, discussion, vote

a) [BP 6.13](), Instructional Materials Fees (We propose that the Board delete this as duplicative with BP/AP 5.27.)
b) [AP 5.27]() Student Fees proposed new [AP 5.27G](), to be added to AP 5.27

VII. New Business 4:20
A. [Resolution: One College Two Books (2023-2024)]() (10mins) – Nathan Steele, discussion, vote
B. Hyflex Pilot (10mins) – Dayamudra Dennehy, Cynthia Dewar, informational, discussion
C. [Resolution Celebrating the work of the Program Review and the Student Equity Strategies Committees in support of the 2023 Program Review Supplemental Fund Allocation Process]() (10mins) – Mitra Sapienza, first read, discussion, vote
D. [Honors Coordinator job description]() (5mins) – first read, discussion, vote
E. [Fan5 report of Fall 2022 Program Review resource requests prioritized for funding]() (10mins) – Cherisa Yarkin, informational

VIII. Adjournment (5:00pm)

Resolutions

Committee Appointments

➢ Nominations to Committees with Unlimited membership
   ■ **Scholarship**
      ● George Lin (Engineering and Architecture) - new appointment
➢ Nominations to Committees with Limited membership
   ■ **Program Review**
      ● Megan Kinney (Library) - reappointment
➢ Nominations to AS Workgroups / Task Forces District-Level Committees and Task Forces/Workgroup
   ■ **FPAC**
      ● Mitra Sapienza (English) - reappointment

Future Items

May 24, 2023

Appoint Faculty Travel coordinator

I. Special order of business
    A. Seating of the 2023–2024 Executive Council (procedural)
    B. Officers Election: Council will determine the officer positions at this meeting. (for additional details on responsibilities of the AS Officers see [ASEC Officer's Duties](#) and [ASCCC Local Senates Handbook](#))
    C. Consent agenda
        1. Adoption of [Academic Senate Executive Council calendar for 2023-24](#)
        2. ASEC and PGC committee appointments for [2023-24 Committee Appointments](#)