



The Academic Senate

CITY COLLEGE OF SAN FRANCISCO

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Curriculum • Degree Requirements • Grading Policies • Program Development • Student Prep & Success • Governance
Accreditation • Professional Development • Program Review • Planning & Budgeting Process • Others as agreed

Note: Copies of the Final Agenda, Resolutions and Materials for the February 8 2022 meeting can be found in the [February 8 Meeting Materials](#) folder.

CCSF Academic Senate Executive Council Minutes & [Sound Recording](#)

Wednesday, February 22, 2023, 2:30-5:00pm
Via Zoom

<https://ccsf-edu.zoom.us/j/98935746783>

Council Members Present: Adam d'Aquisto, Monica Bosson, Matt Duckworth, Wynd Kaufmyn, Kimberly Keenan, Tom Kennedy, Jesse Kolber, Sheri Miraglia, Madeline Mueller, Lisa Romano, Mitra Sapienza, Lou Schubert, Nuala Sheetz, Michele Sieglitz, Chad Stephenson, Frederick Teti, Katryn Wiese, Jib Wongprassert

Council Members Absent: Kate Frei (leave of absence), Caroline Priestley (leave of absence)

Other Senate Members Present: Gaby Alvarenga, Landi Ehnli, Simon Hanson, Maggie Harrison, Jamie Hayes, Jennifer Kienzle, Lisa King, Craig Kleinman, Justin Labagh, Nathan Lawless-Steele, Alex Leyton, Alexis Litzky, Ying Liu, Elizabeth Smith, Rosario Villasana

Guests: Heather Brandt, Dr. Tessa Brown, Dr. Ramona Coates, Megan Corry, Diana Garcia-Dennon, Edie Kaeuper, Mandy Liang, Chancellor David Martin, Pam Mery, Art Nishimura, Malinalli Villalobos, Carlos Webster, Cherisa Yarkin

I. Call to Order 2:35 (3min)

A. We acknowledge that we are on the unceded, ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the ancestors, elders and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

- Recognize your own indigenous land settlement at <https://native-land.ca>
- <https://www.ramaytush.org/donate.html>
- <https://sogoreate-landtrust.org/donate/>

II. Adoption of Agenda 2:38 (2min)

III. Public Comment 2:40 (10 min)

- **Katryn Wiese:** we have broken, blocked emergency exits since August 9, 2022. Compared this to Turkey's earthquake strategy. This is embarrassing, insecure, so many things wrong with it.
- **Harry Bernstein:** I wanted to follow up with AFT updates, Board President read intro for Sunshine document. Salary scale upgrades, goal is to achieve a one-tiered contract with equality for all faculty. Trying to organize a committee to get away from the two-tiered structure. AFT respects this.
- **Matt Duckworth:** windows on Batmale Hall are being yanked open. There are so few people actually using the offices that this may not be discovered right away. Warn people not to park under trees or walk under trees.
- **Michele Sieglitz:** mentioned the relationship that many of our students had to those who died in the Ghost Ship fire and how seeing dilapidated and unsafe conditions at CCSF, that could prevent a tragedy from occurring, is traumatizing for our students.

IV. Reports 2:50

- Chancellor's Report (10 min)
 - We are in the process of finalizing the registration system bids. We're looking at a \$4.5-5 million contract and a 5 year implementation timeline. Next step is to put a call out.
 - We've been contacted by AT&T who want to put cell towers on JAD and Ocean campus. It is a small revenue stream, potentially \$30K/year per facility. I believe our Facilities Committee will have a presentation soon on this issue.
 - We hope to get an email out as of tomorrow re: Program Review decisions. We will be funding 26 different PR requests. Thank you to President Sapienza and all of the other faculty who were instrumental for reinventing the new PR request and funding process.
 - There is new guidance for contract tracing. It will no longer be required to trace *students* from the CA State Public Health officials.
 - PGC update. The Brown Act is going to end once the Governor removes the State of Emergency order. I think PGC

is a great place to revamp and restart the conversation re: how we communicate and hold our governance meetings.

- We will have two Accreditation Town Hall meetings soon and you will have an opportunity to virtually meet the visiting ACCJC Team. I encourage you to participate so the team so they can hear from all of our stakeholders and constituent groups.
- Chief Vasquez is putting together specialized safety training for our different campuses and centers. You can propose a specialized safety training for you and your colleagues, specific to whatever building you occupy.
- We are now actively seeking proposals for Mission, JAD & Wellness facilities for boiler systems. They close in two weeks and then we can start vetting those bids. Hopefully we can permanently fix our heating system.
- Katryn Wiese: you promoted safety trainings but I haven't heard from anyone about the emergency exit problem that I sent emails about a week ago so it's a little hard to envision a safety training when those emergency exit doors are blocked. It's been an issue since August. How do I contact the Chief of Police to arrange a safety training? I am so glad we are getting heat at the locations you mentioned. When is it likely we will get a solution for the Science Building?
- David Martin: I have seen your request. Chief Vasquez has been gone for a couple days. I will follow up with him this afternoon. In respects to the Science Hall, we hope to fix/replace the underground steam pipes after we get bids. I will get more dates for our next meeting update.
- Harry Bernstein: In your written report for BOT, you brought up the Diego Rivera Mural. One of the proposals is to go to the Treasure Island Museum. Can you tell me what locations at Ocean campus you are thinking of storing the mural?
- David Martin: One of the locations is the old Diego Rivera Theatre. We would not be able to put it together in that space but it might be able be stored. Art Historian experts will have to give the approval to see if that is a safe place. The second scenario would be to rent a storage container. We need to know how much square footage we would need.
- Harry Bernstein asked for clarification on the naming of PAEC. Is there an effort to call it the Performing Arts Education Center?

- David Martin: It may be named after Diego Rivera but there is no official name yet.
- Chad Stephenson: asked for clarification about the tweet that said that said "CCSF has a first clean audit in 25 years".
- David Martin: the BOT received the first set of clean audit reports since 1997.
- Chad Stephenson asked if this will impact the financial standing of the college. Will there be an upgraded bond rating? How will this help us?
- David Martin: I do think it will help us upgrade our bond rating. It's extremely strong accreditation evidence. It shows we are addressing audit findings. It also helps us with State/Federal grantors. It will make us more competitive moving forward. Hopefully it will finally put the rest all of the FCMAT findings. Having a clean audit report shows we are a good investment for the future.
- Chad Stephenson: I think that's really good news. As a follow up, I would ask of the city and the community to reflect on the good work you've done here and fund our Non-Credit programs. We are the Adult Ed program of San Francisco, but we are not funded to the degree of the need we have. I urge you to go to the Mayor with this news and lay that at her feet and look for that funding we need so badly.
- Lou Schubert: I had to move my class 2X today to seek a room warm enough to teach my class (Arts Building, 3rd Floor). Given what we've learned this year: workplace conditions that were unacceptable, mold, lack of heating, etc., what's the plan for the Fall (and Summer) that when we offer a class that has a room that is usable? What have we learned and how do we make sure we don't repeat these same things?
- David Martin: I appreciate the question and it is something we are going to need to have dialogue on as we approach the Summer time. First, we need to really commit funding to full and comprehensive replacements which we are actively doing now. We have also committed to bringing on four new Project Managers. We need more help to coordinate the numerous projects. We are also going to start prioritizing more facilities, carpenter, engineer positions so we have the staff to maintain things appropriately.
- Tom Kennedy: Geisce Ly spoke at the last meeting that we

would not have night classes in the Summer at the Centers. Can you address the ADA funding we will lose as a result of this? Can you also address FTEF allocation reduction for ESL vs. “growing the programs” at the college? How can we continue to grow when FTEF allotments have been reduced?

- David Martin: I know that some of the Department Chairs have been meeting with the Deans to see what is viable re: Summer hours. Can we staff a facility, if so? I think the actual FTEF from the current year for ESL there was an increase. I can follow up with you about this.
- Tom Kennedy: can you clarify if there might be some night classes during the Summer?
- David Martin: said he didn't want to speak definitively but that conversations were still happening.
- Officers Reports (15 min)
 - ▣ President's report
 - Run for ASEC, get involved in the community
 - Still looking for people to fill hiring committee positions for Assoc. Director of Student Activities and Assoc. Dean of Student Completion
 - February 23rd Webinar on legal perspectives of updating the Brown Act and our meeting modalities.
 - Brown Act rules: we are a little behind in our updates for Board Policies and Administration Procedures.
 - Update on Mid-Semester Flex activities
 - Update on Tribute for Lauren Muller
 - 2nd VP, Lou Schubert
 - Brought attention to all the religious holidays coming up and how we need to be sensitive to students' different traditions.
 - Let students know that you will be flexible and signal that extensions will be available.
 - AFT2121 check in report (5 min)
 - Send concerns to AFT around facilities. We are continuing to follow up with the Chancellor. Aft@aft2121.org
 - Art-X and Arts building share the same heating system. In Visual Arts, the steam pipes started leaking and need to be replaced. They were not listed as part of the boilers being addressed. We are at the early stages for this building.
 - Good News- they are looking at it. Bad News- it is not a short term fix. What do we do in the meantime?
 - Please continue to share with us. Take photos of facilities

problems, temperature issues, etc. We are going to put the pressure on the Administration to improve working/learning conditions. Currently, they are untenable.

- DA Meeting next Tuesday 2/28 3-5pm on Zoom at noon. All are welcome. We are approving a new rep for PE & Dance.
- Review the Sunshine Report.
[https://go.boarddocs.com/ca/ccsf/Board.nsf/files/CP3RZV70703F/\\$file/2023_AFT%20121%20Sunshine%20Document.pdf](https://go.boarddocs.com/ca/ccsf/Board.nsf/files/CP3RZV70703F/$file/2023_AFT%20121%20Sunshine%20Document.pdf)
- This was a preamble of what we hope to bargain for. Our priority is to raise pay to Bay Area 10 and equalize pay for all workloads and all faculty jobs.
- We need faculty input to be heard in the bargaining process. Please weigh in with your concerns and comments.

- Committee on Committees report (5 min)

IV. Consent Agenda 3:30 (5 min)

A. Approval of Minutes from [February 8, 2023](#)

Resolution 2023.02.22.5A

Approval of Minutes: February 8, 2023

Resolved, that the Executive Council approved the Minutes for [February 8, 2023](#).

Adopted by Consent.

B. Appointment of Nathan Lawless Steele, Student Learning Outcome (SLO) Coordinator

Resolution 2023.02.22.5B

Approval of Nathan Lawless Steele as Student Learning Outcomes (SLO) Coordinator

Resolved that the Academic Senate approves the appointment of Nathan Lawless Steele as Student Learning Outcomes (SLO) Coordinator.

Adopted by consent.

C. Appointment of Megan Corry, Credit for Prior Learning Coordinator

Resolution 2023.02.22.5C

Approval of Megan Corry as Interim Credit for Prior Learning Coordinator

Resolved that the Academic Senate approves the appointment of Megan Corry as the Interim Credit for Prior Learning Coordinator.

Adopted by consent.

D. Approval of Committee Appointments

Resolution 2023.02.22.5D

Appointments to Committees, Task Forces, Work Groups

Nominations to Committees with Unlimited Membership

Scholarship

Elena Alvarado-Strasser (Behavioral Sciences) - reappointment

Dorian Brown (African American Studies) - reappointment

Nominations to Committees with Limited Membership

Matriculation Advisory Committee

Amy Mack (Counseling) - new appointment

Ying Liu (Biology) - reappointment

DLAC

Dayamudra Dennehy (ESL) - reappointment

Miné Ternar (Art) - reappointment

Honor's Issues

Monica Bosson (English) - reappointment

Equivalency

Lancelot Kao (Astronomy) - reappointment

International Education Advisory Committee

Viven Mun (DSPS) - reappointment

Adopted by Consent.

V. Old Business 3:40

- A. [DRAFT REVISED Resolution on the Modality of Academic Senate Executive Council and Academic Senate committee Meetings](#) (15mins) – second read with extensive revisions, discussion, time sensitive

Resources

- [Academic Senate Committees and the Brown Act](#)
- [Assembly Bill 2449](#)
- [Increasing Access to Local Academic Senate Meetings Supports Inclusion, Diversity, and Equity](#), ASCCC, Nov. 2022
- [Teleconferencing and the Brown Act](#), November 30 ASEC meeting presentation
- (See link above)
- We would endeavor to fulfill the “spirit” of the Brown Act
- We will resume in-person meetings in April 2023

- Fred Teti: a couple of minor quibbles. Is there a reason why the resolution keeps referencing “sub-committees” instead of “committees”.
- Mitra referred to Title 5 and how these are referred to in the Brown Act.
- Craig Kleinman: I wanted on record to say that the majority of CC members want to stick with Zoom because it’s very inclusive, transparent and productive. The Brown Act is the most important legislation for meetings in California but it is outdated. We have a new reality over the last few years. I’m worried we are going to lose a lot of committed CC members because we will be losing Zoom structure. There are a lot of members at different campuses who will not be able to make it to meetings on time. I’m worried about losing members and losing in-person quorum. Are people having conversations about this to think of it a little differently? I also wonder, could we create a special room on campus for the public with streaming media of all Brown Act meetings?
- Mitra Sapienza responded that quorum has to be in-person and anyone who is remote has to have access. We are having those conversations in collegial consultation.
- Chad Stephenson: is there any information that the college is giving us to prepare for these meetings?
- Mitra Sapienza spoke about training on Owl technology. We need to learn about the legal ramifications of not following the Brown Act as well. We will start having in-person meetings in April and that the ASEC can decide whether they want to come or not. I want to be mindful of the future of the council and not make it harder on the newly seated members.
- Sheri Miraglia addressed Craig’s concern about losing participation in meetings and the difference in following the spirit of the law rather than the letter of the law. She also mentioned that NO ONE at the State Academic Senate meeting in November was happy about the issue.
- Landi Ehnli: could you include links to the meeting in the emails that go out in an effort to be more inclusive?
- Mitra Sapienza agreed to Landi’s request and then asked if we feel like this Resolution is something we feel comfortable voting on today.
- Michele Sieglitz: asked what the purpose of passing this Resolution is at this point if it’s only going to change. Is it to put on paper that we are making an effort?

- Mitra Sapienza said she wants to give guidance to other sub-committees so that they know we are moving toward compliance even though we don't have all of our technology or information in place. I think it's also important that we have some sense of this as we're going in elections for the next council.
- Lou Schubert: Made a motion to pass the Resolution as a good placeholder until we come up with something more concrete. Tom Kennedy seconded.
- Nuala Sheetz: asked for clarification about whether the Curriculum Committee would be excluded from the flexibility as the wording in the Resolution is confusing.
- Mitra Sapienza said that the Curriculum Committee is bound by the same tenants as ASEC but that ASEC does not want to dictate to CC what they will do. ASEC will lead the way before CC decides how they are going to meet.
- Nuala Sheetz said the way she read the document was that CC did not have any flexibility and asked for the wording to be more clear
- Craig Kleinman: All of the state guidelines say that whatever ASEC does, the CC has to do. I don't agree with it and I don't think you should either but keep it simple in the document. Make a distinction from all of the other committees.
- Passed by CONSENT

Resolution 2023.02.23.6A Modality of CCSF Academic Senate Executive Council Meetings and Academic Senate Subcommittee Meetings in light of AB 2449

Whereas the authority for the Academic Senate Executive Council to hold virtual meetings in compliance with Assembly Bill 361 and noted in Resolution 2021.09.29.5C Continuing Academic Senate Executive Council Authority to Hold Virtual Meetings Pursuant to AB 361 will come to an end at the end of February 2023 when the Governor lifts the Covid-19 state of emergency; and

Whereas on September 14, 2022, Governor Gavin Newsom signed Assembly Bill 2449 (Rubio) (scheduled to sunset in January of 2026) authorizing guidance for teleconferencing guidelines for local Brown Act bodies that impact Academic Senate Executive Council meeting modality offerings; and

Whereas, the CCSF Academic Senate Executive Council endeavors to fulfill the guidance of AB 2449, in the spirit of inclusively increasing meeting access and participation by regularly making teleconferencing links, agenda, minutes and meetings materials available to the public

through the Academic Senate website; and

Whereas, the Academic Senate Executive Council endeavors to comply with AB 2449, as Senate leaders work on securing facilities and technological resources to support hybrid meetings; and

Whereas, all Academic Senate subcommittees, with the exception of the Curriculum Committee, are not part of the college's formal structure, are not listed in the Academic Senate Bylaws, are not referenced in Board Policies or Administrative Procedures, and are therefore not bound by Brown Act restrictions; therefore, be it

Resolved, That the Academic Senate Executive Council will resume in-person meetings in April 2023 for those members of the Council, college community and public who wish to attend in person, while continuing to make teleconferencing participation available; and

Resolved, That Academic Senate subcommittees may determine the best meeting modality to accommodate their members and the type of work that the committee does; and

Resolved, That, aside from the Curriculum committee, Academic Senate subcommittee meeting modalities may include in-person meetings, online meetings held by videoconference, or "HyFlex" meetings where some members are in-person and some attend via videoconference, at the discretion of the subcommittee members.

Resolved, That as more information is gained at the state and local levels, the Academic Senate Executive Council and Academic Senate subcommittees will continue to adapt to the new standards for meeting modality.

Adopted by Consent.

- B. Sunshining College-wide Faculty Leadership opportunities with reassigned time (10mins) – second read, discussion and potential vote

TABLED TO NEXT MEETING

1. [Draft Faculty Coordination Process](#)
 - a) [Faculty Coordinator Job Description Template](#)
2. [ASEC DRAFT Budget and Planning Calendar](#)

VI. New Business 4:05

- A. Overview of the New Directions Program (10mins) – Mandy Liang & Carlos Webster, informational

- 415-452-5006 is Carlos' new phone number. Tue/Thu 8:30am-4:30pm

- This program was established right before Covid. We celebrated students' graduation from CCSF last Fall.
- Lou Schubert: is this grant funded? How many students have you been able to reach?
- Carlos Webster: Yes it is. We have 25-30 students enrolled in the program. 3 from Juvenile Hall, 3 from County Jail, the rest are on campus.
- Monica Bosson: I fully support this. I did run into an issue on Canvas. The student was on parole and was not allowed to access any YouTube videos or Social Media.
- Carlos Webster: it depends on the status of the parolee. They don't have priority with the computers.
- Tom Kennedy: I am so happy we have this program. Who exactly are we serving?
- Carlos Webster: we are serving those who are currently and formerly incarcerated. Second Chance Program was started in 1992. It got put on the shelf in 2012 after funding issues with EOPS.
- At the State Level it is referred to as Rising Scholars which is the name of the grant money we received.
- Lisa Romano: the New Directions Program works with Dean J, offering classes directly in the jails. We hope post-Covid it will be a more robust program. Visit Carlos on Tuesdays/Thursdays in Science 120 to see the space.
- Mandy Liang mentioned there may be some collaboration with other schools and fieldtrips to SF State and CSU East Bay.
- Let your students know about our program and they can sign up in Science 120.

B. [New \(Draft\) Board Policy and Administrative Procedure on Athletics](#) (10mins) – Fred Teti, Jamie Hayes, and Edith Kaeuper, first read, discussion

1. [BP 6.XX Intercollegiate Athletics.docx](#)
2. [AP 6.XX Intercollegiate Athletics.docx](#)

- Edie Kaeuper: we found that we didn't have a proper policy on the books for BP/AP for Community College athletic programs.
- Simon Hanson: clarified that the Community College League is not a legal body.
- Tom Kennedy asked for clarification about the language of "Male, Female & Transgender" sports and whether or not the word Non-Binary should be substituted for Transgender.
- Motion to pass by Monica Bosson. Seconded by

- Friendly Amendment to look at the language as it goes through Shared Governance.
- Lou Schubert: to what degree do we have on controlling the image of OJ Simpson? Is his image covered by this?
- Edie Kaeuper: the “name, image and likeness” is geared toward our current students.
- Jamie Hayes: we have a responsibility to report if any of our current students are getting paid for their name, image and likeness.
- Lou Schubert: if one of our football champions goes on to a Division 1 school this would not impact us because it is after they left CCSF? Yes.

C. Tribute to Lauren Muller (20mins) – Council members and guests are invited to share remembrances in honor of Lauren Muller.

- Celebration of Lauren Mueller, March 1st 5-8pm at Wellness Center
- We have been talking to the City of SF to create a Lauren Mueller Day.
- Monica Bosson read a statement from the English Department.

D. [Resolution in Honor of Lauren Muller](#) (10mins) – first read, discussion, vote

- Lou Schubert: I would like speak in favor of the Resolution. Our amazing colleague was able to see a lot of things that people couldn’t see and she worked very hard to make things happen, make things better, inclusive. She was an amazing example of what we can do as educators.
- Lou Schubert moved the Resolution. Monica Bosson seconded.
- Adopted by ACCLIMATION

Resolution 2023.02.23.7D

Resolution in Honor of Lauren Muller

Whereas, Lauren Muller taught in and chaired the Interdisciplinary Studies Department at City College of San Francisco since 2000; and

Whereas Lauren taught, mentored and supported thousands of students who have gone into the fields of Social Justice, Ethnic Studies and Interdisciplinary Studies;

Whereas Lauren taught “Poetry for the People” for many years, propelling new student voices into the rich poetry community of San Francisco, including a student whose project was most recently noted in the San Francisco Chronicle and The Washington Post;

Whereas, In 1995, Lauren co-edited the book “June Jordan’s Poetry for the People A Revolutionary Blueprint” which helped revitalize engaged, activist poetry for a new generation;

Whereas Lauren worked with students to create celebratory poetry readings at the end of each semester, and during Domestic Violence Awareness Month, she inspired survivors to craft powerful poems for the annual “Speak to Me” reading;

Whereas Lauren taught “Trauma in the Arts,” where she stirred students to heal from their own wounds through the lens of contemporary art and literature while helping to prepare them for careers in violence prevention and intervention;

Whereas in her service and leadership at the college, Lauren fostered new courses and then entire programs – including Critical Middle East/SWANA Studies, Critical Pacific Islands and Oceania Studies, and Trauma Prevention and Recovery – thereby transforming the Interdisciplinary Studies Department into an incubator for innovative, cutting edge multicultural and social justice classes;

Whereas in her engagement in the community, Lauren, worked collaboratively with other faculty to bring college classes to the local jail so that incarcerated people could find focus, along with hope for a productive life after serving time;

Whereas Lauren took joy in mentoring young faculty and helping them realize their dreams and in mentoring many new department chairs to help them learn and excel at their new positions;

Whereas Lauren Muller’s breadth of work at CCSF has been to not only create programs and advocate for the needs of CCSF students and Social Justice programs, but to embody that support in her tireless engagement in the lives of her students and colleagues; therefore, be it

Resolved, That the Academic Senate Executive Council posthumously celebrates Lauren Muller, recognizing her profound impact and extraordinary service to the students and employees at City College of San Francisco; and,

Resolved, That the Academic Senate invites the Board of Trustees, Chancellor’s office and all CCSF constituency groups to join the Academic Senate Executive Council in expressing our condolences, sharing in this grief and loss with Lauren’s friends and family, while celebrating her impact as an educator, mentor, friend and guide; and,

Resolved, That the Academic Senate Executive Council recommends that the CCSF Board of Trustees, the Chancellor and college leaders work with the City of San Francisco to establish a city-wide proclamation in honor of Lauren’s life and accomplishments; and further be it

Resolved, That the Academic Senate Executive Council calls on the CCSF Board of Trustees

and Chancellor to work with City of San Francisco leaders to establish a proclamation determining an official Lauren Muller day in honor of her life and her lifelong dedication to CCSF students, colleagues and the broader Bay Area community.

Adopted by Acclimation

- VII. Adjournment in honor of Interdisciplinary Studies department chair, Lauren Muller.
(5:00pm)